CRITERIA - VI

STATUTORY COMMITTEES

[For the ACADEMIC YEAR: 2024-25]

SRM UNIVERSITY, SONEPAT, HARYANA

LIST OF STATUTORY COMMITTEES

ACADEMIC YEAR : 2024-2025

Sr. No.	COMMITTEES
1	BOARD OF GOVERNERS - Minutes of the Meeting
2	BOARD OF MANAGEMENT - Minutes of the Meeting
3	ACADEMIC COUNCIL
4	BOARD OF STUDIES
5	FINANCE COMMITTTEE

BOARD OF GOVERNERS

MINUTES OF MEETING

ACADEMIC YEAR - 2024-2025

Minutes of the meeting of Governing Body held on 29th July, 2024 at 11.00 am in hybrid mode. Following were present:

Prof. (Dr.) Paramjit S. Jaswal, Vice Chancellor
Prof. R.A. Yadav, Ex. Chairman, AICTE
Smt. Indra Sharma, Deputy Director, Department of Higher Education, Panchkula
Prof. C. Muthamizhchelvan, Vice Chancellor, SRMIST, Chennai
Prof. Paulraj Rajamani, Dean (SES), JNU
Dr. Ashok Kumar Antony, Director, SRM Hotel
Mr. Ganesh R., Director Finance, SRM Group
Prof. V. Samuel Raj, Registrar & Member Secretary

Dr. Ravi Pachamoothoo, Chancellor, Ms. Harini Ravi, Correspondent, SRM Group and Prof. Ravi Kumar, IIM, Bangalore could not attend the meeting.

Sl.No.	Agenda Item	Discussion & Decision
(I) & (II)	Welcome & Opening remarks by the Vice Chancellor	At the very outset, Hon'ble Vice Chancellor informed the Hon'ble Members that due to network issue, Hon'ble Chancellor is unable to attend the meeting and authorized the Vice Chancellor to chair the meeting. Hon'ble Vice Chancellor welcomed all the Hon'ble Members of the Governing Body for sparing their valuable time despite their busy schedule. On behalf of the Hon'ble Chancellor, the Vice Chancellor also delivered the opening remarks.
(III)	To confirm the minutes of the previous meeting of the Governing Body	The Vice Chancellor read out the minutes of the previous meeting of the Governing Body. He further informed that the minutes were sent to all the Hon'ble Members of the Governing Body and no observation/comments were received. Accordingly, the minutes of the previous meeting of the Governing Body were confirmed.
(IV)	Action Taken Report of the decision taken in the previous meeting of the Governing Body.	The Hon'ble Vice Chancellor read out the Action Taken Report (ATR) of the previous meeting of the Governing Body and the same was approved by the Hon'ble Members of the Governing Body.
(V)	Items for information	
	(1) Status of pending courses approval from Higher Education Department Haryana	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has received the approval for two new courses on (i) B.Tech - Computer Science & Engineering with specialization in Cyber Security and (ii) B.Sc. (Hons.) Psychology from the Higher Education Department Haryana on 13th June, 2024.

	(2) Current Admission status for Academic Year 2024-25.	Hon'ble Vice Chancellor informed the Hon'ble Members and shown the status of university admission department wise. He also informed that the till now 792 enrollment have been done. The results of CUET was declared on 28th July, 2024 and after this the enrolment will pick up.
	(3) University got two Industry Consultancy Proposals.	Hon'ble Vice Chancellor informed the Hon'ble Members that University has received two consultancy proposals from Antrika Technologies LLP and Walter Bushnell Enterprises Pvt. Ltd. to the tune of Rs.9.00 lakhs and Rs.10.00 lakhs respectively. Prof. Samuel Raj further explained in detail about the said projects and this was appreciated by all the Hon'ble Members.
	(4) Amendment of First Statute of SRM University.	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has initiated the process for the amendment in the First Statute of this University. Hon'ble Members appreciated the efforts of the University.
	(5) SRMUH got the ranking in the Times All India Engineering Institutes Ranking Survey 2024 on 30/05/2024.	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has got the ranking in the Times All India Engineering Institutes Ranking Survey 2024 on 30/05/2024. Hon'ble Members congratulated to the University for the same
	(6) SRMUH successfully organized the Pratibha Samman Samaroh at Lucknow, Sonepat and Patna on 31/05/2024, 02/06/2024 and 10/07/2024 respectively.	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has successfully organized Pratibha Samman Samaroh at Lucknow, Sonepat and Patna during 31/05/2024, 02/06/2024 and 10/07/2024 respectively. This has provided wider publicity to SRMUH. This was appreciated by the Hon'ble Members.
	(7) SRMUH was honored with the "Outstanding University" Award by Competition Success on 21/04/2024.	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has been honored with the "Outstanding University" Award by Competition Success on 21/04/2024. The Hon'ble Members congratulated the University.
	(8) SRMUH signed Memorandum of Understandings (MoUs)	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has signed MoUs with the following institutions during last three months: • Indian Economic Trade Organization (IETO) on 22/04/2024. • CRPF Family Welfare Organization on 25/04/2024.

		• State University of Novi Pazar on 21/06/2024. • Biocortex Healthcare on 05/07/2024. Dr. R.A. Yadav suggested that the University should take the benefit of these organizations in different ways. Prof. Yadav further suggested that in the next meeting of the Governing Body following information should be provided: (i) Status of all the MoUs (ii) How many MoUs are effective? (iii) Progress made under different MoUs.
	(9) SRMUH hosted a one-day workshop with more than 30 delegates from Bhutanese Schools and Ministry Representatives on 21/05/2024 & 04/06/2024 respectively.	Hon'ble Vice Chancellor informed the Hon'ble Members that the University hosted a one-day workshops with more than 30 delegates from Bhutanese Schools and Ministry Representatives on 21/05/2024 & 04/06/2024 respectively. Also it was informed that the students coming from Bhutan will be charged the same fee as being charged from the Indian students.
	(10) SRMUH successfully organized the Event on "HR Tech Award" on 05/07/2024.	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has successfully organized the Event on "HR Tech Award" on 05/07/2024. Around 50 HR & HR representatives participated in the event and received the award. The Hon'ble Vice Chancellor thanked Madam Harini for joining this event as Chief Guest.
	(11) Declaration of University Results for the academic year 2023-24.	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has declared the results for Academic Year 2023-24. He also informed that the overall pass percentage of the students is around 71%.
(VI)	**Items for Consideration and Approval**	
	(1) To consider and approve the prospectus /information brochure for the Academic year 2024-25.	Hon'ble Vice Chancellor informed the Hon'ble Members that University has prepared and printed the prospectus for the Academic Year 2024-25. Hon'ble Members has appreciated the efforts of the University and unanimously approved the same.
	(2) To consider & approve the fee structure for the Academic year 2024-25.	Hon'ble Vice Chancellor discussed with the Hon'ble Members that University has increased the fee structure to the tune of Rs.50,000/- each in the following courses:

		• B.Tech. - Computer Science and Engineering (CSE) • B.Tech.- Computer Science & Engineering with specialization in Data Science & Artificial Intelligence (in association with IBM) Hon'ble Members unanimously approved the same.
	(3) To consider the Academic Calendar for the Academic Session 2024-25.	Hon'ble Vice Chancellor informed the Hon'ble Members that University has prepared the Academic Calendar for the Academic Session 2024-25. He also informed that the Academic Session will start w.e.f. 16th August for second and subsequent year students and Orientation Programme will be organized on 23rd August, 2024 for first year students. Hon'ble Members unanimously approved the same.
(VII)	**Any other items with the permission of the Chair**	
	(1) Proposed CUET – Percentile Based Scholarship	The Hon'ble Vice Chancellor placed before the Hon'ble Members, the proposal to award scholarships on the basis of their performance in CUET and this scholarship shall be given to 500 students on the basis of First Come First Serve.
	(2) One-day Meeting to review the progress regarding the implementation of important parameters of NEP 2020 - with Vice-Chancellors and Registrars of the Private Universities of Haryana State at Haryana Raj Bhavan, Chandigarh on 13th August, 2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that the University has taken all steps to implement the NEP 2020. It was further informed that a meeting in this regard has been fixed with the Hon'ble Governor of the State of Haryana on 13th August, 2024.

The meeting ended with the vote of thanks to the Chair.

(Registrar)

(Vice Chancellor)

BOARD OF MANAGEMENT

MINUTES OF MEETING

ACADEMIC YEAR - 2024-2025

Draft Minutes of the meeting of the Board of Management held on 3
2024 at 11.00 a.m. on hybrid mode.

Meeting of the Board of Management was held on 31st August, 2024 at 11.00 a.m. on hyb

Following members were present:

S.No.	Name of members	Designation
1.	Prof. (Dr.) Paramjit S. Jaswal, Vice Chancellor, SRM University Delhi-NCR, Sonepat.	Chairman
2.	Smt. Indra Sharma, Deputy Director, Department of Higher Education, Panchkula	Member
3.	Prof. R.A.Yadav, Ex-Chairman, AICTE, New Delhi.	Member
4.	Prof. (Dr.) C. Muthamizhchelvan, Vice Chancellor SRM University, Chennai	Member
5.	Dr. Sanjay Viswanathan, Director, SRMIST, Delhi-NCR Campus Ghaziabad.	Member
6.	Prof. Furqan Qamar, Ex-Vice Chancellor & Secretary General, Association of Indian Universities, New Delhi	Member
7.	Mr. Manoj Madhavan Kutty, Director (Admissions & Outreach and Administration & IR), SRM University Delhi-NCR, Sonepat.	Member
8.	Prof. (Dr.) Rakesh Dube, Dean - Faculty of Science, SRM University Delhi-NCR, Sonepat.	Member
9.	Prof. (Dr.) Ranjit Roy, Dean - Faculty of Engg. & Technology, SRMUH	Member
10.	Prof. (Dr.) Vijay Kumar Singh, Dean - Faculty of Law, SRMUH	Member
11.	Prof. (Dr.) Satish Menon, Dean – Faculty of Management & Commerce, SRMUH	Member
12.	Dr. M. Mohan, Associate Dean (Student Welfare) & Head of Department, Dept. of CSE, SRMUH	Member
13.	Prof. (Dr.) V. Samuel Raj, Registrar, SRM University Delhi-NCR, Sonepat.	Member Secretary

Sl. No.	Items	Discussions & Decisions
(A)	**Welcome & Opening Remarks by the Chairman, Board of Management**	Prof. Paramjit S. Jaswal, Vice Chancellor and Chairman, Board of Management (BoM), SRM University Delhi-NCR, Sonepat welcomed all the Hon'ble Members of the Board of Management and thanked them for sparing their valuable time for attending the meeting.

(B)	**Confirmation of Minutes of Board of Management** To confirm the minutes of the previous meeting of the Board of Management held on 28th June, 2024.	The Hon'ble Vice Chancellor stated that the Minutes of the meeting of Board of Management held on 28th June, 2024 were circulated to all the Members and their comments, if any, were invited. He further informed that no comments have been received from any of the Member. The Hon'ble Members unanimously confirmed the minutes of the meeting of Board of Management held on 28th June, 2024.
(C)	**Action Taken Report** Action taken report on decisions taken in the previous meeting of the Board of Management held on 26th April, 2024	The Hon'ble Vice Chancellor read out the Action Taken Report of meeting of Board of Management held on 28th June, 2024. All the members felt satisfied with the Action Taken Report and it was unanimously approved.
(D)	**Items for Information**	
	(1) Courses approval from Bar Council of India for the Academic year 2024 -25.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has received the approval from BCI for Law Programme for the Academic Year 2024-25. This was the appreciated by the Hon'ble Members.
	(2) Courses approval from National Council for Hotel Management and Catering Technology for the Academic year 2024-25.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has received the approval from NCHMCT for Hotel Management Programme for the Academic Year 2024-25. This was the appreciated by the Hon'ble Members.
	(3) Review of Academic Year 2024-25 admissions and discussions.	The Hon'ble Vice Chancellor presented the status of the applications, registration and enrollment of students to various programmes. Till now, the total enrollment is 1465 in various programmes. Hon'ble Members emphasized that all seats in different programmes should be filled up.
	(4) CUET – Percentile Based Scholarship	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has executed the award of scholarships on the basis of their performance in CUET and this scholarship shall be given to first 500 students on the basis of First Come First Serve. A number of students has been admitted in the university through CUET results and they have been benefited with scholarship.
	(5) SRMUH successfully organized the Pratibha Samman Samaroh at Patna on	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has successfully

	10/07/2024.	organized Pratibha Samman Samaroh at Patna on 10/07/2024 respectively. This has provided wider publicity to SRMUH. This was appreciated by the Hon'ble Members.
	(6) Amendment of First Statute of SRM University. 1. Original First Statute 2. Amended Draft Statute 3. Comparative Document with Amendments	The Hon'ble Vice Chancellor informed the Hon'ble Members that this was also discussed with the Hon'ble Chancellor who has desired the University to send the draft amendment to Head Office where he will consult the Legal Counsel, only after approval from him it should be processed further.
	(7) SRMUH signed a Memorandum of Understanding (MoU) with State University of Novi Pazar on 21/06/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has signed a Memorandum of Understanding (MoU) with Novi Pazar on 21st June, 2024. This step of the University was appreciated by the Hon'ble Members.
	(8) SRMUH signed a Memorandum of Understanding (MoU) with Biocortex Healthcare on 05/07/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has signed a Memorandum of Understanding (MoU) with Biocortex Healthcare on 5th July, 2024. This was appreciated by the Hon'ble Members.
	(9) SRMUH signed a Memorandum of Understanding (MoU) with Victorian Institute of Technology (VIT), Australia on 19/07/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has signed a Memorandum of Understanding (MoU) with Victorian Institute of Technology (VIT), Australia on 19th July, 2024. The Hon'ble Member suggested that the dual degree under the ..... should be by following the UGC norms. This was appreciated by the Hon'ble Members.
	(10) SRMUH signed a Memorandum of Understanding (MoU) with NIELIT, Kurukshetra on 06/08/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has signed a Memorandum of Understanding (MoU) with NIELIT, Kurukshetra on 6th August, 2024. This was appreciated by the Hon'ble Members.
	(11) Hon'ble Vice Chancellor, Awarded Certificates; Bosch India assures 100% Placement to Programme Graduate Students on 04/08/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that some students have been awarded the certificates from Bosch India which will assure them 100% Placement to Programme. This was appreciated by the Hon'ble Members.
	(12) The Hon'ble Vice-Chancellor and Registrar attended a one-day meeting to review the progress regarding the implementation of important parameters of NEP 2020. The meeting was chaired	The Hon'ble Vice Chancellor informed the Hon'ble Members that myself and Registrar attended a one-day meeting on 13th August, 2024 to review the progress regarding the implementation of important parameters of

	by the Hon'ble Governor and co-chaired by the Hon'ble Chief Minister, Haryana, at Haryana Raj Bhavan, Chandigarh, on 13th August, 2024.	NEP 2020. The meeting was chaired by the Hon'ble Governor.
	(13) SRMUH successfully organized the 4th Faculty and Staff Sports Meet – 2024 at the University campus on 14.08.2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH successfully organized the 4th Faculty and Staff Sports Meet – 2024 at the University campus on 14.08.2024. He also informed that the Faulty of Law was overall winner in different games. This was appreciated by the Hon'ble Members
	(14) SRMUH celebrated 78 years of Independence with pride and patriotism on the University campus on 15.08.2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH celebrated 78 years of Independence with pride and patriotism on the University campus on 15.08.2024. This was appreciated by the Hon'ble Members
	(15) The new Academic session 2024-25 commenced w.e.f 16.08.2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that the New Academic session 2024-25 commenced w.e.f 16.08.2024.
	(16) Students Orientation Programme will be held on 23.08.2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH welcomed a new cohort of students on Orientation Day, 23rd August, 2024. The event marked the beginning of exciting academic journeys for our fresher's.
(E)	**Any other items with the permission of the Chair**	
	Welcoming new Board of Management members.	The Hon'ble Vice Chancellor informed the Hon'ble Members that Dr. Sanjay Viswanathan, Director, SRMIST, Delhi-NCR Campus, Ghaziabad is the new member of this Committee and extended welcome to him.

The meeting ended with the vote of thanks to the Chair.

Vice Chancellor
(Chairman)

Registrar
(Member Secretary)

Draft Minutes of the meeting of the Board of Management held on 17th December, 2024 at 11.00 a.m. on hybrid mode.

Meeting of the Board of Management was held on 17th December, 2024 at 11.00 a.m. on hybrid mode.

Following members were present:

S.No.	Name of members	Designation
1.	Prof. (Dr.) Paramjit S. Jaswal, Vice Chancellor, SRM University Delhi-NCR, Sonepat.	Chairman
2.	Smt. Indra Sharma, Deputy Director, Department of Higher Education, Panchkula	Member
3.	Prof. R.A.Yadav, Ex-Chairman, AICTE, New Delhi.	Member
4.	Prof. (Dr.) C. Muthamizhchelvan, Vice Chancellor SRM University, Chennai	Member
5.	Dr. Sanjay Viswanathan, Director, SRMIST, Delhi-NCR Campus Ghaziabad.	Member
6.	Mr. Manoj Madhavan Kutty, Director (Admissions & Outreach and Administration & IR), SRM University Delhi-NCR, Sonepat.	Member
7.	Prof. (Dr.) Rakesh Dube, Dean - Faculty of Science, SRM University Delhi-NCR, Sonepat.	Member
8.	Prof. (Dr.) Ranjit Roy, Dean - Faculty of Engg. & Technology, SRMUH	Member
9.	Prof. (Dr.) Vijay Kumar Singh, Dean - Faculty of Law, SRMUH	Member
10.	Prof. (Dr.) Satish Menon, Dean – Faculty of Management & Commerce, SRMUH	Member
11.	Dr. M. Mohan, Associate Dean (Student Welfare) & Head of Department, Dept. of CSE, SRMUH	Member
12.	Prof. (Dr.) V. Samuel Raj, Registrar, SRM University Delhi-NCR, Sonepat.	Member Secretary

Prof. Furqan Qamar, Ex-Vice Chancellor & Secretary General, Association of Indian Universities, New Delhi could not attend the meeting.

Sl. No.	Items	Discussions & Decisions
(A)	**Welcome & Opening Remarks by the Chairman, Board of Management**	Prof. Paramjit S. Jaswal, Vice Chancellor and Chairman, Board of Management (BoM), SRM University Delhi-NCR, Sonepat welcomed all the Hon'ble Members of the Board of Management and thanked them for sparing their valuable time for attending the meeting.

(B)	**Confirmation of Minutes of Board of Management** To confirm the minutes of the previous meeting of the Board of Management held on 31st August, 2024.	The Hon'ble Vice Chancellor stated that the Minutes of the meeting of Board of Management held on 31st August, 2024 were circulated to all the Members and their comments, if any, were invited. He further informed that no comments have been received from any of the Member. The Hon'ble Members unanimously confirmed the minutes of the meeting of Board of Management held on 31st August, 2024.
(C)	**Action Taken Report** Action taken report on decisions taken in the previous meeting of the Board of Management held on 31st August, 2024	The Hon'ble Vice Chancellor read out the Action Taken Report of meeting of Board of Management held on 31st August, 2024. All the members felt satisfied with the Action Taken Report and it was unanimously approved.
(D)	**Items for Information**	
	(1) SRMUH successfully organized the Viswanath Pasayat Memorial Lecture 2024 at Sonepat Campus on 10/10/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH successfully organized the Viswanath Pasayat Memorial Lecture 2024 at Sonepat Campus on 10/10/2024. He also briefed about the Viswanath Pasayat. This was appreciated by the Hon'ble Members.
	(2) SRMUH signed a Memorandum of Understanding (MoU) with Skilled India on 19/09/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH signed a Memorandum of Understanding (MoU) with Skilled India on 19/09/2024. This was appreciated by the Hon'ble Members.
	(3) SRMUH signed a Memorandum of Understanding (MoU) with the Voyage Ahead Solutions LLP on 12/09/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH signed a Memorandum of Understanding (MoU) with the Voyage Ahead Solutions LLP on 12/09/2024. This was appreciated by the Hon'ble Members.
(D) Items for Consideration and Approval		
	(1) To consider & approve the scholarships to be disbursed under various schemes like Haryana Domicile Scholarship, Chancellor's Scholarship (meritorious & sports scholarship) for the academic year 2024-25.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has disbursed the scholarship to first year students under various schemes like Haryana Domicile Scholarship (360 students), Chancellor's Scholarship (meritorious & sports scholarship) (363 students), wards of CRPF officials (8 students) for the academic year 2024-25. He has also informed that total amount of

		Rs.4,47,42,250/- has been disbursed to first year students of Academic Year 2024-25.
	(2) To consider & approve the continuation of performance-based scholarships for existing students as per the policy adopted.	Hon'ble Vice Chancellor informed the Hon'ble Members that the University has continued the scholarship to second and subsequent year students (790 students) under various schemes to the tune of Rs.336.87 lakhs.
	(3) To consider & approve the Minutes of the meeting of the Academic Council held on 25th October,2024.	The Hon'ble Vice Chancellor read out the Minutes of the meeting of the Academic Council held on 25th October,2024. All the members felt satisfied with the Action Taken Report and it was unanimously approved.
	(4) To consider and approve the introduction of new programmes (2025-26):- B.Sc. Biotechnology (Hons.) M.Tech. - Electric Vehicle (EV) Technology Ph.D. - Electrical & Electronics Engineering	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH has initiated the process for introduction of new prpgrammes like (i) B.Sc. Biotechnology (Hons.) (ii) M.Tech. - Electric Vehicle (EV) Technology & (iii) Ph.D. - Electrical & Electronics Engineering and this was approved by Academic Council. This step of the University was appreciated by the Hon'ble Members.
(E)	**Any other items with the permission of the Chair**	
	Prof. Yadav alongwith other members appreciated the efforts of the University in signing MoUs with different institutions/organizations. Pof. Yadav desired that in the next meeting the University should present the detail of total number of MoUs signed in 2024 and out of which how many are active.	

The meeting ended with the vote of thanks to the Chair.

Vice Chancellor
(Chairman)

Registrar
(Member Secretary)

Minutes of the meeting of the Board of Management held on 31st December, 2024 at 11.00 a.m. on hybrid mode.

Meeting of the Board of Management was held on 31st December, 2024 at 11.00 a.m. on hybrid mode.

Following members were present:

S.No.	Name of members	Designation
1.	Prof. (Dr.) Paramjit S. Jaswal, Vice Chancellor, SRM University Delhi-NCR, Sonepat.	Chairman
2.	Smt. Indra Sharma, Deputy Director, Department of Higher Education, Panchkula	Member
3.	Prof. R.A.Yadav, Ex-Chairman, AICTE, New Delhi.	Member
4.	Prof. (Dr.) C. Muthamizhchelvan, Vice Chancellor SRM University, Chennai	Member
5.	Prof. Furqan Qamar, Ex-Vice Chancellor & Secretary General, Association of Indian Universities, New Delhi	Member
6.	Dr. Sanjay Viswanathan, Director, SRMIST, Delhi-NCR Campus Ghaziabad.	Member
7.	Mr. Manoj Madhavan Kutty, Director (Admissions & Outreach and Administration & IR), SRM University Delhi-NCR, Sonepat.	Member
8.	Prof. (Dr.) Rakesh Dube, Dean - Faculty of Science, SRM University Delhi-NCR, Sonepat.	Member
9.	Prof. (Dr.) Ranjit Roy, Dean - Faculty of Engg. & Technology, SRMUH	Member
10.	Prof. (Dr.) Vijay Kumar Singh, Dean - Faculty of Law, SRMUH	Member
11.	Prof. (Dr.) Satish Menon, Dean – Faculty of Management & Commerce, SRMUH	Member
12.	Prof. (Dr.) M. Mohan, Associate Dean (Student Welfare) & Head of Department, Dept. of CSE, SRMUH	Member
13.	Prof. (Dr.) V. Samuel Raj, Registrar, SRM University Delhi-NCR, Sonepat.	Member Secretary

Sl. No.	Items	Discussions & Decisions
(A)	**Welcome & Opening Remarks by the Chairman, Board of Management**	Prof. Paramjit S. Jaswal, Vice Chancellor and Chairman, Board of Management (BoM), SRM University Delhi-NCR, Sonepat welcomed all the Hon'ble Members of the Board of Management and thanked them for sparing their valuable time for attending the meeting.

(B)	**Confirmation of Minutes of Board of Management** To confirm the minutes of the previous meeting of the Board of Management held on 17th December, 2024.	The Hon'ble Vice Chancellor stated that the Minutes of the meeting of Board of Management held on 17th December, 2024 were circulated to all the Members and their comments, if any, were invited. He further informed that no comments have been received from any of the Member. The Hon'ble Members confirmed the minutes of the meeting of Board of Management held on 17th December, 2024.
(C)	**Action Taken Report** Action taken report on decisions taken in the previous meeting of the Board of Management held on 17th December, 2024	The Hon'ble Vice Chancellor read out the Action Taken Report of meeting of Board of Management held on 17th December, 2024. All the members felt satisfied with the Action Taken Report and it was unanimously approved.
(D)	**Items for Information**	
	(1) SRMUH has successfully conducted the CLAT-2025 examination on its campus where 275 students appeared in physical mode on 01/12/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH successfully conducted the CLAT-2025 examination on its campus where 275 students out of 285 students appeared in examination on physical mode on 01/12/2024. This was the appreciated by the Hon'ble Members.
	(2) SRMUH successfully organized the UGC Awareness Campaign for Eliminating Gender-Based Violence at Sonepat Campus on 02/12/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH successfully organized the UGC Awareness Campaign for Eliminating Gender-Based Violence at Sonepat Campus on 02/12/2024. He also informed that the University invited Ms. Prabina P. (IPS), DCP/East, Sonepat as a Distinguished Speaker. This was appreciated by the Hon'ble Members.
	(3) SRMUH signed a Memorandum of Understanding (MoU) with UltraTech Cement Limited on 09/12/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH signed a Memorandum of Understanding (MoU) with UltraTech Cement Limited on 09/12/2024. This was the appreciated by the Hon'ble Members.
	(4) SRMUH successfully organized the Human Rights Day at Sonepat Campus on 10/12/2024.	The Hon'ble Vice Chancellor informed the Hon'ble Members that SRMUH successfully organized the Human Rights Day at Sonepat Campus on 10/12/2024. He also informed that the University invited Mr Nikhil Madan, MLA as a Chief Guest for the above programme.

		The programme was organized in collaboration with Manav Adhikar Sanrakshan Sangh. This was the appreciated by the Hon'ble Members.
	(5) Lecture on New Drug Discovery against Pulmonary Tuberculosis by Prof. V. Samuel Raj at Institute of Biological Chemistry, Academia Sinica, Taiwan on 12/12/2024	The Hon'ble Vice Chancellor informed the Hon'ble Members that Prof. V. Samuel Raj, Dean Academic Affairs & Registrar was invited by Institute of Biological Chemistry, Academia Sinica, Taiwan on 12/12/2024 for lecture on New Drug Discovery against Pulmonary Tuberculosis. Prof. V. Samuel Raj also explained about the above lecture as well as the visit to Japan. This was the appreciated by the Hon'ble Members.
(E) Any other items with the permission of the Chair		
	Annual Quality Assurance Report – (AQAR) is a yearly report, which should be submitted to NAAC every year by all Accredited Institutions. University will submit NAAC AQAR on 31/12/2024.	The Vice Chancellor informed the members that Annual Quality Assurance Report – (AQAR) is a yearly report, which should be submitted to NAAC every year by all Accredited Institutions. University will submit NAAC AQAR on 31st December, 2024.

The meeting ended with the vote of thanks to the Chair.

(Member Secretary)

(Chairman)

ACADEMIC COUNCIL

MINUTES OF MEETING

ACADEMIC YEAR - 2024-2025

Draft Minutes of the meeting of Academic Council held on 25th October, 2024 at 11.00 a.m. on hybrid mode.

Following were present:

S.No.	Name of members	Designation
1.	Prof. (Dr.) Paramjit S. Jaswal, Vice Chancellor, SRMUH	Chairman
2.	Prof. (Dr.) Ranjit Roy, Dean (Engineering & Technology), SRMUH	Member
3.	Prof. (Dr.) Rakesh Dube, Dean (Basic Science, Humanities and Social Sciences), SRMUH	Member
4.	Prof. (Dr.) Vijay Kumar Singh, Dean – Law, SRMUH	Member
5.	Prof. (Dr.) Satish Menon, Dean (Management & Commerce), SRMUH	Member
6.	Prof. (Dr.) M. Mohan, Associate Dean (Student's Welfare), SRMUH	Member
7.	Mr. Manoj Madhavan Kutty, Director (Admissions & Outreach and Administration & IR), SRMUH	Member
8.	Mr. Vikram Barara, Controller of Examinations, SRMUH.	Member
9.	Prof. Nishtha Jaswal, Vice Chancellor, Himachal Pradesh National Law University, Shimla.	Member
10.	Prof. H.V. Verma, Faculty of Management Studies, University of Delhi, Delhi.	Member
11.	Prof. Najmud Doja, Director, IIIT, Sonepat	Member
12.	Prof. Ramesh Chander, Professor of Management, Kurukshetra University, Kurukshetra	Member
13.	Mr. Dinesh Vedpathak, CEO – Technology & Industrial Competitiveness, ACMA, New Delhi	Member
14.	Dr. Vineet Bajaj, Vice President – Technical Services (NS Arcus), Gurugram	Member
15.	Ms. Anuka Kumar, General Manager – Public Affairs, OPPO Mobiles India Pvt. Ltd., Gurugram	Member
16.	Prof. S.C. Vaidya, Former Chairperson, University Business School, Punjab University, Chandigarh	Member
17.	Dr. C.V. Jayakumar, Professor & Dean (FET), SRMIST, Vadapalani, Chennai	Member
18.	Dr. B. Chidhambara Rajan, Professor & Director, SRM Valliammai Engineering College, SRM Nagar, Kattankulathur, Tamil Nadu.	Member
19.	Dr. M. Murugan, Professor & Principal, SRM Valliammai Engineering College, SRM Nagar, Kattankulathur, Tamil Nadu.	Member
20.	Prof. (Dr.) Ajay Sharma, Department of Computer Science &	Member

Engineering, SRMUH.

21.	Dr. R. Shankar, Head – ME, SRMUH	Member
22.	Prof. (Dr.) Renu Choudhary, Professor & Head, Faculty of Management & Commerce, SRMUH.	Member
23.	Dr. Arpana Vibhuti, Associate Professor & Head, Department of Biomedical Engineering, SRMUH.	Member
24.	Prof. (Dr.) Anjali Priyadarshini, Head – BME, SRMUH	Member
25.	Mr. K.S. Narayan, Principal, Hotel Management, SRMUH	Member
26.	Prof. (Dr.) V. Samuel Raj, Registrar, SRMUH	Member Secretary

Following members could not attend the meeting

1.	Ms. Harini Ravi, Director – Institutional Development, SRM Group	Member
2.	Prof. (Ms.) S.S. Panja, Department of English, Delhi University, Delhi	Member
3.	Prof. N.V. Ramana Rao, Director, National Institute of Technology, Warangal.	Member
4.	Dr. Malika Kumar, Associate Professor, SRMC, Delhi University, Delhi	Member
5.	Dr. Dimple Kasana, Director, CRRI, Himachal Pradesh	Member
6.	Prof. Appa Rao Podile, Former Vice Chancellor, University of Hyderabad, Hyderabad	Member
7.	Prof. Atul Kumar Johri, School of Life Sciences, JNU, New Delhi	Member
8.	Shri R.K. Tyagi, Chairman & MD, Power Grid Corporation of India Ltd., Gurgaon	Member
9.	Shri Sanjai Kumar, Chairman & MD, RailTel Corporation of India Ltd., East Kidwai Nagar, New Delhi	Member
10.	Shri K.P. Mahadeaswamy, Chairman & MD, NBCC, Lodhi Road, New Delhi	Member
11.	Shri Raj Kumar Chaudhary, Chairman & MD, NHPC, Sector-33, Faridabad, Haryana	Member
12.	Prof. (Dr.) Puneet Goswami, Department of CSE, SRMUH	Member

Sl. No.	Agenda Items	Discussion & Suggestions
	Welcome & Opening Remarks by the Chairman	*The Chairman welcomed all the Hon'ble members of the Academic Council. The Chairman also introduced the new members of the Academic Counci.*

(A)	**Confirmation of Minutes of Academic Council**	
	To confirm the minutes of the previous meeting of the Academic Council held on 19th August, 2023.	*The Chairman informed that no comments were received from any member after the circulation of minutes of the last meeting of the Academic Council. The Hon'ble members confirmed and approved the minutes of the last meeting of the Academic Council held on 19th August, 2023.*
(B)	**Action Taken Report**	
	Action taken report on decisions taken in the previous meeting of the Academic Council held on 19th August, 2023.	*The Chairman informed the Hon'ble members of the Academic Council that on following points, the ATR is being submitted for the information of the Hon'ble members:* *a) The approved prospectus/information brochure was followed during the academic year 2023-24* *b) The approved academic Calender was followed during the academic year 2023-24* *c) The Convocation of the University is yet to be held.* *d) The University is following the UGC guidelines strictly.* *e) Medals shall be awarded at the Convocation.* *f) The matter was discussed at faculty level and in view of the fact that the University has international students as well as students from Non-Hindi States. Therefore, it is difficult to teach in regional languages.* *g) Semester system has been introduced in one year LL.M. programme.* *h) The following programmes could not be introduced in the current academic session:* *(i) B.Tech – CSE with specialization in Cyber Security* *(ii) B.Tech – CSE with specialization in Big Data Analytics and* *(iii) B.Sc. (Hons.) – Psychology* *i) The major guidelines for implementing NEP-2020 are being followed.* *j) The revised curriculum as recommended by Board of Studies of different faculty and as*

<table>
<tr><td></td><td></td><td>approved by the Academic Council has been implemented.</td></tr>
<tr><td>(C)</td><td colspan="2">Items for Ratification – Examination Cell</td></tr>
<tr><td></td><td>1. New format of Result Declaration, printing and distribution of Transcript(s) - Batch 2023-24 Onwards :-
a) Result Online only
b) New format of result declaration with internal & end term
scores, for improved transparency
c) New format of transcripts with total score and percentage, for a better understanding of the CGPA system.</td><td>The Vice Chancellor explained the new format of Result Declaration, printing and distribution of Transcript(s) w.e.f. Batch 2023-24 Onwards :-
a) Result Online only
b) New format of result declaration with internal & end term scores, for improved transparency
c) New format of transcripts with total score and percentage, for a better understanding of the CGPA system.
The Hon'ble members of the Academic Council appreciated the change and approved it.</td></tr>
<tr><td></td><td>2. Weeding of examination records/ documents, in accordance with the approved policy.</td><td>This was approved by the Members of Academic Council.</td></tr>
<tr><td></td><td>3. Special examination in accordance with recommendations of NEP-2020, after the result of the even semester, for both odd + Even semesters.</td><td>This was approved by the Members of Academic Council.</td></tr>
<tr><td>(D)</td><td colspan="2">Items for Consideration and Approval</td></tr>
<tr><td></td><td>(1) To consider and approve the prospectus/information brochure for the Academic year 2025-26.</td><td>The Hon'ble members of the Academic Council discussed and approved the prospectus/information brochure for the Academic year 2025-26.</td></tr>
<tr><td></td><td>(2) To consider and approve the Academic Calendar for the Academic Session 2024-25.</td><td>The Hon'ble members of the Academic Council discussed and approved the Academic Calendar for the Academic Session 2024-25.</td></tr>
<tr><td></td><td>(3) To consider and approve the list of pass-out students for the academic session 2023-24 for UG/PG.</td><td rowspan="3">The Hon'ble members of the Academic Council discussed and approved the list of pass-out students of UG/PG & Ph.D. with following details:
<table>
<tr><td>Graduating Month- Year</td><td>UG</td><td>PG</td><td>Total</td></tr>
<tr><td>Nov., 2023</td><td>1</td><td>0</td><td>1</td></tr>
<tr><td>May, 2024</td><td>480</td><td>149</td><td>629</td></tr>
<tr><td>July, 2024 under NEP</td><td>21</td><td>9</td><td>30</td></tr>
</table></td></tr>
<tr><td></td><td>(4) To consider and approve the list of UG/PG students for the award of degrees for the academic session 2022-2023, who graduated after the last Academic Council meeting held on 19th August, 2023.</td></tr>
<tr><td></td><td>(5) To consider and approve the list of Ph.D. scholars who have been awarded the provisional degree for the awarding of the</td></tr>
</table>

	final degree.	<table><tr><td>*2020*</td><td></td><td></td><td></td></tr><tr><td>*July, 2023*</td><td>*4*</td><td>*0*</td><td>*4*</td></tr><tr><td>*May, 2023*</td><td>*14*</td><td>*0*</td><td>*14*</td></tr><tr><td>*Sept., 2023*</td><td>*32*</td><td>*3*</td><td>*35*</td></tr><tr><td>*Total*</td><td>*552*</td><td>*161*</td><td>*713*</td></tr></table> *Twenty (20) Ph.D. scholars awarded the Provisional Degree before awarding the Final Degree.*
	(6) To consider and approve the De-registration, Re-registration, Cancellation of Ph.D. and Re-allocation of Supervisor	*The Hon'ble Vice Chancellor informed the Hon'ble members that the following items need approval:* *(i) De-Registration of 9 (Nine) Ph.D. Scholars* *(ii) Re-Registration/Re-allotment of supervisor / Assignment of Supervisor of 8 (eight) Ph.D. Scholars* *(iii) Extension to submit the Ph.D. thesis and Viva –Voce exam of 4 (Four) Ph.D. Scholars* *(iv) Migration/Transfer of 1 (one) Ph.D. Scholar.* *(iv) Authorization to Chairman of Academic Council to provide Degree in the Convocation to those who successfully defend their Ph.D. Viva-Voce exam before the Convocation.* *The Hon'ble members of the Academic Council discussed the matter and approved the same and authoritzed the Vice Chancellor to include the names of all those who qualify for the award of Degree before the Convocation.*
	(7) To consider and approve the list of candidates eligible for the Award of the Medals.	*The Hon'ble Vice Chancellor informed the Hon'ble members that 100 students have been selected for the award of different types of medals i.e. (i) Gold Medal - 39 students, Silver Medal – 37 and Bronze Medal – 24 students.* *The Hon'ble members of the Academic Council discussed the matter and approved the same.*
	(8) To consider and approve the proposal to hold the third Convocation in the month of November 2024.	*The matter is still under consideration.*
	(9) To consider and approve the awarding	*The Vice Chancellor mentioned that it is*

	of Honorary Doctorate.	*proposed to award Honorary Doctorate to Professor Achyuta Samanta, Shri Anand Mahindra and Shri S. K. M. Maeilarandhan. The members appreciated the contribution of the above mentioned persons and approved the award of Honorary Doctorate to them. It was further decided that if any other name is suggested by the Governing Body for award of Honorary Doctorate, the same may also be included.*
	(10) To consider and approve the Ph.D. Scholars Course Work.	*This was considered by the members of the Academic Council and approved.*
	(11) To consider and approve the Adoption of National Credit Framework (NCrF).	*This was considered by the members of the Academic Council and approved.*
	(12) To consider and approve the introduction of new programmes (2025-26):- • B.Sc. Biotechnology (Hons.) • M.Tech. - Electric Vehicle (EV) Technology • Ph.D. - Electrical & Electronics Engineering	*The members of the Academic Council appreciated the efforts of the University for introducing new programmes in new upcoming areas and approved the same.*
	(13) To consider and approve the minutes of the Board of Studies regarding the revision of the course curriculum and syllabi for the academic session 2024-25:- Board of Studies (BoS) for the following programmes was conducted and the curriculum & syllabi of various courses were discussed, considered & approved by the respective Board of Studies and the same is placed before the Academic Council for approval. (i) Engineering & Technology (ii) Law (iii) Management & Commerce (iv) Science & Humanities (v) Hotel Management	
	(a) To consider and approve the syllabus of B.Tech – Computer Science & Engineering for the academic session 2024-25 held on 13/06/2024.	*The Hon'ble Vice Chancellor explained that the meetings of Board of Studies for different programmes were held in the this month and Syllabi of all the courses were thoroughly revised. The revised courses as recommended by the Board of Studies and appended above in Item No. (D) 13(a) to (zq) discussed, considered & approved*
	(b) To consider and approve the syllabus of B.Tech – Computer Science & Engineering with specialization in Data Science & Artificial Intelligence (in association with IBM) for the academic session 2024-25 held on 13/06/2024.	
	(c) To consider and approve the syllabus of B.Tech – Computer Science & Engineering with specialization in Blockchain & IoT (in	

	association with IBM) for the academic session 2024-25 held on 13/06/2024.	
	(d) To consider and approve the syllabus of B.Tech – Computer Science & Engineering with specialization in Cloud Engineering and DevOps Automation (in association with Xebia) for the academic session 2024-25 held on 13/06/2024.	
	(f) To consider and approve the syllabus of B.Tech – Electrical & Electronics Engineering for the academic session 2024-25 held on 14/06/2024.	
	(g) To consider and approve the syllabus of B.Tech – Biomedical Engineering for the academic session 2024-25 held on 15/06/2024	
	(h) To consider and approve the syllabus of B.Tech – Civil Engineering for the academic session 2024-25 held on 12/06/2024.	
	(i) To consider and approve the syllabus of B.Tech – Electronics & Communication Engineering for the academic session 2024-25 held on 08/06/2024.	
	(j) To consider and approve the syllabus of M.Tech – Electronics & Communication (Microelectronics) for the academic session 2024-25 held on 08/06/2024.	
	(k) To consider and approve the syllabus of B.Tech – Mechanical Engineering for the academic session 2024-25 held on 10/06/2024.	
	(l) To consider and approve the syllabus of M.Tech – Production Engineering for the academic session 2024-25 held on 10/06/2024.	
	(m) To consider and approve the syllabus of Law – B.A.LL.B. (Hons.) for the academic session 2024-25 held on 08/06/2024.	
	(n) To consider and approve the syllabus of Law – B.B.A.LL.B. (Hons.) for the academic session 2024-25 held on 08/06/2024.	
	(o) To consider and approve the syllabus of Law – LL.B. (Hons.) for the academic	

	session 2024-25 held on 08/06/2024.	
	(p) To consider and approve the syllabus of Law – LL.M. for the academic session 2024-25 held on 08/06/2024.	
	(q) To consider and approve the syllabus of BA – English (Hons.) for the academic session 2024-25 held on 11/06/2024.	
	(r) To consider and approve the syllabus of MA – English for the academic session 2024-25 held on 11/06/2024.	
	(s) To consider and approve the syllabus of BA – Economics (Hons.) for the academic session 2024-25 held on 14/06/2024.	
	(t) To consider and approve the syllabus of BA – Political Science (Hons.) for the academic session 2024-25 held on 13/06/2024.	
	(u) To consider and approve the syllabus of BA – Psychology (Hons.) for the academic session 2024-25 held on 18/06/2024.	
	(v) To consider and approve the syllabus of B.Sc. – Psychology (Hons.) for the academic session 2024-25 held on 18/06/2024.	
	(w) To consider and approve the syllabus of BCA for the academic session 2024-25 held on 13/06/2024.	
	(x) To consider and approve the syllabus of MCA for the academic session 2024-25 held on 13/06/2024.	
	(y) To consider and approve the syllabus of B.Sc. – Mathematics (Hons.) for the academic session 2024-25 held on 06/06/2024.	
	(z) To consider and approve the syllabus of M.Sc. – Mathematics for the academic session 2024-25 held on 06/06/2024.	
	(za) To consider and approve the syllabus of B.Sc. – Physics (Hons.) for the academic session 2024-25 held on 13/06/2024.	
	(zb) To consider and approve the syllabus of M.Sc. – Physics for the academic session 2024-25 held on 13/06/2024.	

	(zc) To consider and approve the syllabus of B.Sc. – Chemistry (Hons.) for the academic session 2024-25 held on 08/06/2024.	
	(zd) To consider and approve the syllabus of M.Sc. – Chemistry for the academic session 2024-25 held on 08/06/2024.	
	(ze) To consider and approve the syllabus of B.Sc. – Food Technology (Hons.) for the academic session 2024-25 held on 15/06/2024.	
	(zf) To consider and approve the syllabus of B.Sc. – Statistics (Hons.) for the academic session 2024-25 held on 06/06/2024.	
	(zg) To consider and approve the syllabus of B.Sc. – Hotel Management and Catering Technology for the academic session 2024-25 held on 07/06/2024.	
	(zh) To consider and approve the syllabus of B.Sc. – Agriculture Science (Hons.) for the academic session 2024-25 held on 21/06/2024.	
	(zi) To consider and approve the syllabus of B.Sc. – Biotechnology (Hons.) for the academic session 2024-25 held on 10/06/2024.	
	(zj) To consider and approve the syllabus of M.Sc. - Biotechnology for the academic session 2024-25 held on 10/06/2024.	
	(zk) To consider and approve the syllabus of M.Sc. – Microbiology for the academic session 2024-25 held on 10/06/2024.	
	(zl) To consider and approve the syllabus of M.Sc. – Environmental Science for the academic session 2024-25 held on 10/06/2024.	
	(zm) To consider and approve the syllabus of Bachelor of Business Administration (BBA) for the academic session 2024-25 held on 22/06/2024.	
	(zn) To consider and approve the syllabus of Bachelor of Business Administration (BBA) with specialization in Business Analytics (in association with IBM) for the academic session 2024-25 held on	

	22/06/2024.	
	(zo) To consider and approve the syllabus of Master of Business Administration (MBA) for the academic session 2024-25 held on 22/06/2024.	
	(zp) To consider and approve the syllabus of Bachelor of Commerce (B.Com) Hons. for the academic session 2024-25 held on 22/06/2024.	
	(zq) To consider and approve the syllabus of Master of Commerce (M.Com) for the academic session 2024-25 held on 22/06/2024.	
(E)	**Any other items with the permission of the Chair.**	
	MoU signed between Election Commission of India and Ministry of Education	*The Hon'ble members of Academic Council discussed and considered the MoU for the University.*

Meeting ended with the vote of thanks to the Chair.

(Prof. V. Samuel Raj)
Registrar & Member Secretary

(Prof. (Dr.) Paramjit S. Jáswal)
Vice Chancellor & Chairman

BOARD OF STUDIES

MINUTES OF MEETING

ACADEMIC YEAR - 2024-2025

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date: 14th June, 2024 (Friday)
Time: 11:00 A.M

Venue: Conference Hall, 5th Floor, Engineering Block

Department of Electrical & Electronics Engineering

Faculty of Engineering and Technology

SRM University, Delhi-NCR, Sonepat, Haryana
Faculty of Engineering and Technology
Department of Electrical & Electronics Engineering
Minutes of the Meeting

The Meeting of the Board of Studies of the Department of Electrical & Electronics Engineering was held on 14th June, 2024 (Friday) at 11:00 am in Conference Hall,5th Floor, Engineering block.

The following members were present:

Prof. (Dr.) Ranjit Roy Dean, Faculty of Engineering & Technology, SRMUH	Chairperson
Dr. Ujjwal Kumar Kalla Professor, Department of Electrical Engineering. National Institute of Technology, Delhi	External Experts
Ms. Bhawana Choudhary Deputy Director, National Power Training Institute, Faridabad	
Prof. (Dr.) Rash Bihari Dubey, Department of EEE SRM University Delhi-NCR, Sonepat.	Internal Member
Mr. Murali. S, Assistant Professor, Department of EEE SRM University Delhi-NCR, Sonepat.	
Mr. Vikram Barara, Controller of Examinations SRM University, Delhi-NCR, Sonepat, Haryana	Other officials of the University
Dr. Pavan Agarwal, Librarian SRM University Delhi-NCR, Sonepat,	
Dr. Pawan Kumar Singh Academic Coordinator SRM University, Delhi-NCR, Sonepat, Haryana	Representative of Dean Academic Affairs
Dr. Deepika Yadav, HOD Assistant Professor, Department of Electrical & Electronics Engineering, SRMUH	Member Secretary

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 10th August,2023.
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 10th August,2023.
4. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech. in Electrical and Electronics Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. Ratification of B. Tech (EEE) Curriculum for Academic Year 2022-23.
6. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Inclusion of Specialization areas in the scheme of studies of B. Tech (EEE) program for the award of Specialization in Minor Degree as per emerging areas in alignment with NEP 2020 for the academic session 2024-25.
9. To consider and recommend to the Academic Council, the introduction of new program of M.Tech. in Electric Vehicle in alignment with National Education Policy 2020 effective from the academic session 2025-26.
10. To consider and recommend to the Academic Council, the introduction of a new Ph.D. program in Electrical & Electronics Engineering
11. Any other items with the permission of the chair.

Following were the Agenda Items of the meeting: -

SL. No.	Agenda Item	Discussion	Recommendations
1	Welcome address & Opening remarks by Chairperson, Board of Studies	The Chairperson, the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 10th August, 2023.	The Board of Studies meeting minutes held on 10th August, 2023 were communicated to the members. The comments received have been incorporated and submitted to the Academic Council. (**Enclosed in Annexure-I**)	Confirmed
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 10th August,2023	The Action Taken Report of the Board of Studies meeting held on 10th August, 2023 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department. (**Annexure-II**)	Noted
4.	To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech. in Electrical and Electronics Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus, in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure III** and **Annexure IV**. Further, the list of courses that have undergone revision is attached in **Annexure V**. In addition, the list of new courses introduced is also attached in **Annexure VI**. Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B.Tech. in Electrical and Electronics Engineering (**Annexure-VII**), effective from the academic session 2024-25 to	Recommended

		the Academic Council for approval.	
5.	To consider and recommend the ratification of the B. Tech (EEE) curriculum for the academic year 2022-23 to the Academic Council.	The committee reviewed the 2022-23 B. Tech (EEE) curriculum updates, specifically revising the German Language Phase-II course code from 21FLGR401 to 22FLGR-II(**Annexure VIII**)	Approval is recommended
6.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached in **Annexure IX**. After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
7.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. (**Annexure X**)	Recommended
8	Inclusion of Specialization areas in the scheme of studies of B. Tech (EEE) program for the award of Specialization in Minor Degree as per emerging areas in alignment with NEP 2020 for the academic session 2024-25.	Nomenclature for B.Tech (EEE) Program for the award of Specialization in Minor Degree as per emerging areas in alignment with NEP 2020 is enclosed as (**Annexure XI**) 1. B. Tech (EEE) Program in Electrical and Electronics Engineering 2. B. Tech (EEE) Program with Minor Specialization in Data Science & Artificial Intelligence 3. B. Tech (EEE) Program with Minor Specialization in Electric Vehicles	Recommended
9	To consider and recommend to the Academic Council, the introduction of new program of M.Tech. in Electric Vehicle in alignment with National Education Policy 2020 effective from the academic session 2025-26.	The draft curriculum and syllabi were presented before the members. The department has carried out the market survey of the proposed specialization i.e. M.Tech in Electric Vehicle and there is a demand in the market of the proposed program. Based on the suggestions provided by the members, it was recommended to introduce the new program on M.Tech in Electric Vehicle from the academic session 2025-26. (**Annexure XII**)	Recommended

10	To consider and recommend to the Academic Council, the introduction of a new Ph.D. program in Electrical & Electronics Engineering	The matter was placed before the board. The members were briefed about the market demand of the prospective candidates. It was resolved to recommend the introduction of a new Ph.D. program in Electrical & Electronics Engineering from the academic session 2025-26.	Recommended
11	Any other Agenda with the permission of the Chairperson.	Suggestions by BoS Members 1. To introduce Small Projects in Lab Courses 2. Inclusion of Following courses in Curriculum:- 3. Gender Inquisitiveness, Women in Leadership, Leadership and Entrepreneurship, Innovative Ideas, Green Energy (Hydrogen Cells), Renewable Energy, Distribution Section (Rural Scheme/Startup/OMS)	Noted the suggestions

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of concerned Dean/Associate Dean and Dean Academic Affairs.

The meeting concluded with thanks to the chair and members by the convenor of the Board of Studies.

Prof. (Dr.) Ranjit Roy Dean, Faculty of Engineering & Technology, SRMUH Chairman-BoS	Dr. Ujjwal Kumar Kalla Professor, Department of Electrical Engineering. National Institute of Technology, Delhi	Ms. Bhawana Choudhary Deputy Director, National Power Training Institute, Faridabad
Mr. Vikram Barara SRM University, Delhi-NCR, Sonepat, Haryana Controller of Examinations	Dr. Pavan Agarwal SRM University Delhi-NCR, Sonepat, Librarian	Dr. Pawan K. Singh Associate Professor & Academic Coordinator, Dept. of ECE SRM University Delhi-NCR, Sonepat. Representative of Dean Academics
Prof. (Dr.) Rash Bihari Dubey, Professor, EEE SRM University Delhi-NCR, Sonepat, Haryana Member	Mr. Murali S. Assistant Professor, EEE SRM University Delhi-NCR, Sonepat, Haryana Member	Dr. Deepika Yadav Assistant Professor, EEE SRM University Delhi-NCR, Sonepat. Convener-BoS

Dean Academic Affairs

Electrical & Electronics Engineering Department
Faculty of Engineering and Technology
SRM University, Delhi-NCR, Sonepat, Haryana
14th June, 2024 (Friday)
Attendance Sheet of Board of Studies (BoS) Meeting

SL. No	Name of Member	Signature
1	Prof. (Dr.) Ranjit Roy Dean, Faculty of Engineering &Technology, SRM University Delhi-NCR, Sonepat., Chairman	14.06.24
2	Dr. Ujjwal Kumar Kalla Professor, Department of Electrical Engineering. National Institute of Technology, Delhi	14/6/24
3	Ms. Bhawana Choudhary Deputy Director, National Power Training Institute, Faridabad	Bhawana 14/6/24
4	Prof (Dr.) Rash Bihari Dubey Department of EEE SRM University Delhi-NCR, Sonepat., Member	
5	Mr. Murali.S Assistant Professor, Department of EEE SRM University Delhi-NCR, Sonepat, Member	14/6/24
6	Mr. Vikram Barara SRM University, Delhi-NCR, Sonepat, Haryana, Controller of Examinations	
7	Dr. Pavan Agarwal SRM University Delhi-NCR, Sonepat, Librarian	
8	Dr. Pawan Kumar Singh Associate Professor, Dept. of ECE SRM University, Delhi-NCR, Sonepat, Haryana, Representative of Dean Academic Affairs	
9	Dr. Deepika Yadav, Assistant Professor, Department of EEE SRM University Delhi-NCR, Sonepat	

Minutes of the Meeting

The meeting of the Board of Studies of the Department of Civil Engineering was held on 12/06/2024. at 11:00 a.m. in the Conference room, 5th floor of Engineering Block.

The following members were present:

1.	Prof. Ranjit Roy Dean- Faculty of Engineering and Technology	Chairperson
2.	Dr. Ajay Kumar Associate Professor & Head, Department of Civil Engineering, NIT Delhi	External Experts
3.	Dr. Vineet Bajaj Vice President, NS Arcus Gurugram.	
4.	Mr. R. Mohanraj Assistant Professor SRM University Delhi-NCR, Sonepat, Haryana	Internal Members
5.	Mr. Ravi Malik Assistant Professor SRM University Delhi-NCR, Sonepat, Haryana	
6.	Mr. Vikram Barara Controller of Examination	Other officials of the University
7.	Dr. Pavan Agarwal Librarian	
8.	Dr. Pawan Kumar Singh Academic Coordinator	Representative of Dean Academics
9.	Dr. Abhay Kumar Chaubey Head of the Department, Department of Civil Engineering	Member Secretary

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on Aug 10th, 2023.
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on Aug 10th, 2023.
4. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech. in Civil Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
6. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
7. Any other items with the permission of the chair.

Following were the agenda/items of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on Aug 10th, 2023	The Board of Studies meeting minutes held on Aug 10th, 2023 were communicated to the members. The comments received have been incorporated and submitted to the Academic Council. (Enclosed in **Annexure-I)**	Confirmed
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on Aug 10th, 2023	The Action Taken Report of the Board of Studies meeting held on Aug 10th, 2023 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department. **(Annexure-II)**	Noted

4.	To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech. in Civil Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure III and Annexure IV**. Further, the list of courses that have undergone revision is attached in **Annexure V**. In addition, the list of new courses introduced is also attached in **Annexure VI**. Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B.Tech. in Civil Engineering **(Annexure-VII)**, effective from the academic session 2024-25 to the Academic Council for approval.	Recommended
5.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached in **Annexure VIII**. After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
6.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure IX)**	Recommended

7.	Any other items with the permission of the chair	Additional suggestions: - 1. Structural Dynamics course should be shifted from Program Elective to Professional Core. 2. Estimation Costing & Evaluation should be shifted to 3rd /4th semester 3. Decrease overall credit 4. MOOC courses should be included in elective Subjects	Noted

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Member Secretary.

Ravi		
Member	Member	Member
External Expert		External Expert
Controller of Examinations	Librarian	Academic Coordinator
Member Secretary		Chairperson

Dean Academic Affairs

Minutes of Meeting (MoM)
of
Board of Studies (BoS)

Date	:	13th June, 2024
Time	:	11:00 AM
Venue	:	Conference Hall

Department of Computer Science and Engineering
Faculty of Engineering and Technology

Department of Computer Science & Engineering

Minutes of the Meeting

The meeting of the Board of Studies of Computer Science and Engineering department was held on 13th June, 2024 from 11:00 AM in Conference Hall at 5th Floor of Engineering Block.

The following members were present:

1.	Prof. Ranjit Roy Dean- Faculty of Engineering and Technology	Chairperson
2.	Prof. (Dr.) K. Srinivas Head ICT & Project, NIEPA, New Delhi	External Experts
3.	Prof. (Dr.) Balamurugan Balusamy Dean Student, Shiv Nadar Institution of Eminence Delhi-NCR Noida.	
4.	Dr. Charu Jain Senior Manager, Xebia Academy	
5.	Mr. Arpit Jain IBM India Pvt. Ltd.	
6.	Dr. Ajay Sharma Professor, CSE Department	Internal Members
7.	Dr. Puneet Goswami Professor, CSE	
8.	Dr. Neeraj Dahiya Associate Professor, CSE Department	
9.	Dr. Ruchi Kawatra Associate Professor, CSE	
10.	Ms. Manvi Khatri Assistant Professor, CSE	
11.	Mr.Vikram Barara Controller of Examination	Other officials of the University
12.	Dr. Pavan Aggarwal Librarian	
13.	Dr. Pawan Kumar Singh Academic Coordinator	Representative of Dean Academics
14.	Dr. M. Mohan Head of the Department, Department of Computer Science and Engineering	Member Secretary

Leave of Absence: NIL

Following were the agenda/items of the meeting: -

S.No.	Agenda /Item	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 8th August, 2023.	The minutes of the Board of Studies meeting held on 8th August, 2023 were communicated to the members. The comments received have been incorporated and submitted to Academic Council. (Enclosed in **Annexure I**)	Confirmed
3	To consider and note the Action taken Report of the Board of Studies meeting held on 8th August 2023	The Action taken Report of the Board of studies meeting held on 8th August 2023 for the AY 2023-24 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department **(Annexure-II)**	Noted
4	To consider and recommend to the Academic Council regarding the revision of the existing course/ introduction of new course curriculum and syllabi of the program B.Tech. in Computer Science and Engineering, B.Tech. in Computer Science and Engineering with specialization in Data Science and Artificial Intelligence in association with IBM, B.Tech. in Computer Science and	The revised course curriculum of B.Tech. in Computer Science and Engineering was presented before the members. The detailed summary of course revision and course curriculum review report are attached in **Annexure-III and Annexure IV.** The detailed list of courses regarding the syllabus revision and introduction of new courses proposed is placed in **Annexure-V and VI.** Based on the suggestions	Recommended

S.No.	Agenda /Item	Discussion	Recommendations
	Engineering with specialization in Blockchain and IoT in association with IBM, B.Tech. in Computer Science and Engineering with specialization in Cloud Engineering and DevOps Automation in association with Xebia, and B.Tech. in Computer Science and Engineering with specialization in Cyber Security for the Academic Regulation 2024 w.e.f. the session 2024-25.	given by the members, BOS resolved to recommend the revised syllabus of existing courses/new courses for the following program under Academic Regulation 2024 to the Academic Council for approval. a) B.Tech in Computer Science & Engineering **(Annexure-VII A)** b) B.Tech in Computer Science & Engineering-Data Science and Artificial Intelligence **(Annexure-VII B)** c) B.Tech in Computer Science & Engineering-Block Chain and IoT **(Annexure-VII C)** d) B.Tech in Computer Science & Engineering-Cloud Engineering and DevOps **(Annexure-VII D)** e) B.Tech in Computer Science & Engineering - Cyber Security **(Annexure-VII E)**	
5	To consider and recommend the Academic Council the revision/introduction of new courses in the existing curriculum of AY-2023-2024 of B.Tech. in Computer Science and Engineering, B.Tech. in Computer Science and Engineering with specialization in Data Science and Artificial Intelligence in association with IBM, B.Tech. in Computer Science and Engineering with specialization in Blockchain and IoT in association with IBM and B.Tech. in Computer Science and Engineering with	The board was informed about the following changes in the existing curriculum of the academic regulation 2023-24: 1. Engineering Mathematics-III (23AS301) is now corrected from 3 to 4 credits. Based on the suggestions provided by the members, it is resolved to recommend the amendment in the existing curriculum and syllabus of To consider and recommend the Academic Council the revision/introduction of new courses in the existing curriculum of AY-2023-2024 of B.Tech. in Computer Science and Engineering, B.Tech. in	Recommended

S.No.	Agenda /Item	Discussion	Recommendations
	specialization in Cyber Security in alignment with National Education Policy 2020 effective from the academic session-2024-2025	Computer Science and Engineering with specialization in Data Science and Artificial Intelligence in association with IBM, B.Tech. in Computer Science and Engineering with specialization in Blockchain and IoT in association with IBM and B.Tech. in Computer Science and Engineering with specialization in Cyber Security effective from the academic session 2024-2025 to the Academic Council for approval.	
6	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is placed in **Annexure VIII.** After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
7	To consider and recommend the scheme of assessment and evaluation for the various courses effective from the academic session 2024-25.	The scheme of the assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval to the Academic Council. **(Annexure IX)**	Recommended
8	Any other items with the permission of the chair.	Additional Suggestions: 1. Reference and text books to be updated with recent publications. 2. Open Educational Resources (OERs) should be included as reference wherever possible. 3. MOOCs courses should be introduced as program electives. 4. Faculty Members may introduce new concepts through some multimedia	Recommended

S.No.	Agenda /Item	Discussion	Recommendations
		content with their own contribution in the lecture content.	

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Member Secretary.

The meeting ended with a vote of thanks by the Member Secretary.

Member
Dr. Ajay Sharma

Member
Dr. Puneet Goswami

Member
Dr. Neeraj Dahiya

13/6/24
Member
Dr. Ruchi Kawatra

13/6/24
Member
Ms. Manvi Khatri

13/6/24
External Expert
Prof. (Dr.) K. Srinivas

13/6/24
External Expert
Prof. (Dr.) Balamurugan Balusamy

13.06.24
External Expert
Dr. Charu Jain

External Expert
Mr. Arpit Jain

Controller Of Examination
Mr. Vikram Barara

Librarian
Dr. Pavan Aggarwal

Academic Coordinator
Dr. Pawan Kumar Singh

13.6.24
Member Secretary
Board of Studies
Dr. M. Mohan

Chairperson
Board of Studies
Prof. Ranjit Roy

Dean Academic Affairs

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date	:	**10.06.2024**
Time	:	**11.00 AM**
Venue	:	**Conference Room, 5th Floor**

Department of Mechanical Engineering

Faculty of Engineering and Technology

Faculty of Engineering and Technology

Department of Mechanical Engineering

Minutes of the Meeting

The meeting of the Board of Studies of the Department of Mechanical Engineering was held on 10.06.2024 at 11.00 a.m. in Conference room, 5th floor of Engineering Block.

The following members were present:

1.	Prof. Ranjit Roy Dean- Faculty of Engineering and Technology	Chairperson
2.	Prof. (Dr.) R.C. Singh Department of Mechanical Engineering, DTU Delhi	External Experts
3.	Mr. Harsh Priya Arya Vice President – HR, JBM, Gurugram	
4.	Dr. A. K. Mishra Assistant Professor, ME	Internal Members
5.	Dr. Bhuvnesh Assistant Professor, ME	
6.	Dr. Anand Gaurav Assistant Professor, ME	
7.	Mr. Vikram Barara Controller of Examination	Other officials of the University
8.	Dr. Pavan Agarwal Librarian	

9.	Dr. Pawan Kumar Singh Academic Coordinator	Representative of Dean Academics
10.	Dr. R. Sankar Head of the Department, Department of Mechanical Engineering.	Member Secretary

Leave of Absence:

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 10.06.2024
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 10.08.2023.
4. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech. in Mechanical Engineering and M. Tech Production Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. To consider and recommend to the Academic Council the revision/introduction of new courses of the existing curriculum of 2023-24 of B.Tech. in Mechanical Engineering and M. Tech Production Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.
6. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Any other items with the permission of the chair.

Following were the agenda/items of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted

2.	To confirm the minutes of the meeting of the Board of Studies held on 10.06.2024	The Minutes of the meeting of the Board of Studies held on 10.06.2024 were communicated to the members. The comments received have been incorporated and submitted to the Academic Council. (Enclosed in **Annexure-I)**	Confirmed
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 10.08.2023.	The Action Taken Report of the Board of Studies meeting held on 10.08.2023 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department. **(Annexure-II)**	Noted
4.	To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech. in Mechanical Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure III and Annexure IV**. Further, the list of courses that have undergone revision is attached in **Annexure V**. In addition, the list of new courses introduced is also attached in **Annexure VI**. Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus of B.Tech. in Mechanical Engineering **(Annexure-VII)**, effective from the academic session 2024-25 to the Academic Council for approval.	Recommended

5.	To consider and recommend to the Academic Council the revision/introduction of new courses of the existing curriculum of 2023-24 of B.Tech. in Mechanical Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The Board was informed about the following changes in the existing curriculum of the academic regulation 2023-24: - 1. Two new theory subjects are added to the curriculum. 2. Three Skill Enhancement Courses are added to the curriculum. Based on the suggestions provided by the members, it was resolved to recommend the amendment in the existing curriculum and syllabus of B.Tech. in Mechanical Engineering **(Annexure-VIII)** effective from the academic session 2024-25 to the Academic Council for approval.	Recommended
6.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached in **Annexure IX**. After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
7.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure X)**	Recommended
8.	Any other items with the permission of the chair	Additional suggestions: - 1. Adding battery technology/Fuel cell battery technology to the EV minor course 2. Low-cost automation topic should be included in the Pneumatics and Hydraulics syllabus 3. "Metallurgical Waste Management" name should be changed to "Industrial Waste Management" 4. Add one topic in "Industry 4.0" that must comprise "Industry 5.0 and beyond".	Noted

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Member Secretary.

	session 2024-25.	deliberation, the names are recommended for approval.	

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with thanks to the Chairman and the members.

Member	Member	Member
10/6/2024		
External Expert (Academia)	External Expert (Industry)	
Controller of Examinations	University Librarian	Academic Coordinator
Member Secretary	Chairperson	

Dean Academic Affairs

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date	**:**	**08.06.2024**
Time	**:**	**11:30 AM**
Venue	**:**	**Conference Room**

Department of Electronics and Communication Engineering

Faculty of Engineering and Technology

Minutes of the Meeting

The meeting of the Board of Studies of Department of Electronics and Communication Engineering was held on 08.06.2024 at 11:30 AM in Conference room 5th floor of Engineering Block

The following members were present:

1.	Prof. Ranjit Roy Dean- Faculty of Engineering and Technology	Chairperson
2.	Prof.(Dr.) Manoj Kumar Head, ECE, NIT Delhi	External Experts
3.	Mr. Anupam Kumar Head R & D, Ericsson India	
4.	Dr. Tejbir Singh Assistant Professor, ECE	Members
5.	Mr. Satyendra Kumar Srivastav Assistant Professor, ECE	
6.	Mr. Vikram Barara Controller of Examination	Other officials of the University
7.	Dr. Pavan Aggarwal University Librarian	
8.	Dr. Pawan Kumar Singh Academic Coordinator	Representative of Dean Academics
9.	Head of the Department, Department of Electronics and Communication Engineering	Member Secretary

Leave of Absence:

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 01.08.2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 01.08.2023.
4. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech. in Electronics and Communication Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. To consider and recommend to the Academic Council, the curriculum and syllabus of M.Tech. in Microelectronics effective from the academic session 2024-25.
6. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Any other items with the permission of the chair.

Following are the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 01.08.2023	The Board of Studies meeting minutes held on 01.08.2023 were communicated to the members. The comments received have been incorporated and integrated for confirmation. (Enclosed in **Annexure-I)**	Confirmed
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 01.08.2023	The Action Taken Report of the Board of Studies meeting held on AY 2023-2 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department. **(Annexure-II)**	Noted
4.	To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech. in Electronics and communication Engineering in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes.	Recommended

		The detailed summary of course revision and course curriculum review report are attached in **Annexure III and Annexure IV**. Further, the list of courses that have undergone revision is attached in **Annexure V**. In addition, the list of new courses introduced is also attached in **Annexure VI**. Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B.Tech. in ECE (**Annexure-VII**), effective from the academic session 2024-25 to the Academic Council for approval.	
5.	To consider and recommend to the Academic Council, the curriculum and syllabus of M.Tech.in Microelectronics effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the committee. The Head of the Department briefed the members that the proposed curriculum of M.Tech. (Microelectronics) has been prepared as per the industry requirements. The suggestions given by the experts and members have been incorporated in curriculum and BoS resolved to recommend the curriculum and syllabus of M.Tech. Microelectronics (**Annexure-VIII**) effective from the academic session 2024-25 to the Academic Council for approval	Recommended
6.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached in **Annexure IX**. After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
7.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure X)**	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Member Secretary.

Dean Academic Affairs

Member	Member	Member

External Expert (Academia)	External Expert (Industry)

Controller of Examinations	University Librarian	Academic Coordinator

Member Secretary	Chairperson

Dean Academic Affairs

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date	:	**15.06.2024**
Time	:	**9:30 AM**
Venue	:	**Mini Conference Hall**

Department of Biomedical Engineering

Faculty of Engineering and Technology

Faculty of Engineering and Technology

Department of Biomedical Engineering

Minutes of the Meeting

The meeting of the Board of Studies of the Department of Biomedical Engineering Engineering was held on 15.06.2024 at 9:30a.m. in the Conference room, Administrative Block.

The following members were present:

1.	Prof. Ranjit Roy Dean- Faculty of Engineering and Technology	Chairperson
2.	Dr. Marshal Associate Professor Department of Physics IIT, New Delhi - 110067 Email: marshal@physics.iitd.ac.in	External Experts
3.	Dr Rajkumar Haldar, CEO Ruvenile	
4.	Prof. V. Samuel Raj	Internal Members
5.	Dr Anjali Priyadarshini	
6.	Dr Manoj Kumar Yadav	
7.	Dr Vandana	
8.	Anu Saini	

9.	Mr. Vikram Barara Controller of Examination	Other officials of the University
10.	Dr. Pavan Agarwal Librarian	
11.	Dr. Pawan Kumar Singh Academic Coordinator	Representative of Dean Academics
12.	Dr Anjali Priyadarshini Head of the Department, Department of Biomedical Engineering.	Member Secretary

Leave of Absence:

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 8th August 2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 8th August 2023.
4. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Tech in alignment with National Education Policy 2020 effective from the academic session 2024-25.
   a) Specialization in Medical Instrumentation
   b) Specialization in Medical Informatics & Biotechnology
5. To consider and recommend to the Academic Council the introduction of two new program of M.Tech. in Biomedical Engineering and Ph.D in Biomedical Engineering in alignment with National Education Policy 2020 effective from the academic session 2025-26.
6. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Any other items with the permission of the chair.

Following were the agenda/items of the meeting:

S.No.	Agenda/Item	Discussion	Recommendations
1.	Welcome address & Opening remarks by Member Secretary, Board of Studies.	The Member secretary of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 8th August, 2023.	The minutes of the Board of Studies meeting held 8th August, 2023 were communicated to the members. The comments received have been incorporated and submitted to the Academic Council. (Enclosed in **Annexure-I)**	Confirmed
3.	To consider and note the Action taken report (Annexure-II) of the Board of Studies meeting held on 8th August, 2023.	The Action taken report of the Board of Studies meeting held on AY 2023-24 was presented before the members. Members took note of the decision of the academic council held on 19th August 2023 and the action taken by the department. **(Annexure-II)**	Noted
4.	To consider and recommend to the Academic Council regarding the revision of the existing course/ introduction of new course curriculum and syllabi of the program B.Tech. in Biomedical Engineering for the Academic Regulation w.e.f. the session 2024-25.	The revised course curriculum of B.Tech. Biomedical Engineering was presented before the members. The digital summary of course revision and course curriculum review report are attached in **Annexure-III** and **Annexure-IV**. The detailed list of courses regarding the syllabus revision and introduction of new courses proposed is placed in **Annexure-V and VI.** Based on the suggestions given by the members, BOS resolved to recommend the revised syllabus of existing	Recommended

		courses/new courses for M B.Tech. Biomedical Engineering (**Annexure-VII**) under Academic Regulation AY 2024-25 to the Academic Council for approval.	
5.	To consider and recommend to introduce two specializations viz. Medical Instrumentation, and Medical Informatics and Biotechnology in B.Tech (BME) w.e.f. from academic session 2024-2025	a. New program electives were added in Medical Instrumentation b. New program electives were added in Medical Informatics and Biotechnology. (**Annexure-VIII**)	Recommended
6.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from academic session 2024-25 was presented before the members. The members noted and recommended the scheme and evaluation for approval of the Academic Council. (**Annexure IX**)	Recommended
7.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is placed in **Annexure X.** After detailed discussion and deliberation, the names are recommended for approval.	Recommended
8.	Any other items with the permission of the chair	a. M.Tech Biomedical Engineering to be introduced as a new program in the A.Y. 2025-2026. b. Ph.D. Biomedical Engineering to be introduced as a new program in the A.Y. 2025-2026.	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Member Secretary.

Member	Member	Member
External Expert	External Expert	
Controller of Examinations	Librarian	Academic Coordinator
Member Secretary	Chairperson	

Dean Academic Affairs

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date : **8th June 2024**
Time : **10:30 AM**
Venue : **Room No. 302**

Department of Chemistry
Faculty of Science & Humanities
SRM University Delhi-NCR, Sonepat, Haryana

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Chemistry

A meeting of 8th Board of Studies (BoS) of the Department of Chemistry was held on 8th June, 2024 at 10:30 at Room No. 302, Engineering Block,SRM University, Delhi-NCR, Sonepat, Haryana.

Prof. Rakesh Dube Dean-Faculty of Science & Humanities, SRM University, Delhi-NCR, Sonepat, Haryana, India	Chairman
Prof. Ram Sagar Mishra JNU , New Delhi, India ramsagar1jnu@gmail.com	Subject Expert- External Member
Prof. B.K.Singh Department of Chemistry University of Delhi , New Delhi, India bksingh@chemistry.du.ac.in	
Dr. Pawan Agarwal Librarian SRM University, Delhi-NCR, Sonepat, Haryana, India	Officials of the University
Mr. Vikram Barara, CoE SRM University, Delhi-NCR, Sonepat, Haryana, India	Officials of the University
Dr. Pawan Kumar, Academic Coordinator SRM University, Delhi-NCR, Sonepat, Haryana, India	Representative of Dean Academics Affairs
Dr. Prashant Kumar Assistant Professor, Department of Chemistry, SRM University Delhi-NCR, Sonepat, Haryana, India	Member
Dr. Avinash Singh Assistant Professor, Department of Chemistry, SRM University Delhi-NCR, Sonepat, Haryana, India	Member
Dr. Ritika Nagpal Assistant Professor, Department of Chemistry, SRM University Delhi-NCR, Sonepat, Haryana, India	Member
Dr. Ajit Kumar Associate Professor & Head, Department of Chemistry, SRM University Delhi-NCR, Sonepat, Haryana, India	Convenor

Prashant Ajit

Minutes of meeting (MoM) of 8th Board of Studies (BoS) of the Department of Chemistry held on 8th June 2024 at 10:30 AM. The meeting was held in room no. 302, Engineering Block, SRM University Delhi-NCR, Sonepat.

Department of Chemistry

Faculty of Science & Humanities

SRM University Delhi-NCR, Sonepat, Haryana

The agenda item listed below we have taken-up in order:

Agenda Item-1: Welcome address & opening remarks by Chairperson, Board of Studies.

Agenda Item-2: To confirm the Minutes of the Meeting of the 7th Board of Studies held on 10.08.2023.

Agenda Item-3: To consider and note the Action Taken Report of agenda items of the 7th Board of Studies held on 10.08.2023.

Agenda Item-4: To consider and recommend updation/revision in the Course Curriculum of B.Sc.- Chemistry in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-5: To consider and recommend updation/revision in the Course Curriculum of M.Sc. - Chemistry effective from the academic session 2024-25.

Agenda Item-6: To consider and recommend updation/revision in the Course Curriculum of Ph.D. - Chemistry effective from the academic session 2024-25.

Agenda Item-7: To consider and recommend the updation/revision in the syllabus of Engineering Chemistry for B.Tech. (Common to all Branches) in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-8: To consider and recommend the updation/revision in the syllabi of all Chemistry courses offered in different undergraduate programs in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-9: To consider and recommend the scheme of assessment, evaluation and bifurcation of marks for various courses effective from the academic session 2024-25.

Agenda Item-10: To consider and recommend the list of examiners for the purpose of external/laboratory/project/Ph.D. examinations effective from the academic session 2024-25.

Any other items with the permission of the chair.

The agenda item listed above we have taken-up for discussion. Following are the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted

Vishant Asst Prof

2.	To confirm the Minutes of the Meeting of the 7th Board of Studies held on 10.08.2023	The Board of Studies meeting minutes held on 10.08.2023 were communicated to the members. The comments received have been incorporated and integrated for confirmation. **(Annexure-I)**	Approved
3.	To consider and note the Action Taken Report of the 7th Board of Studies meeting held on 10.08.2023	The Action Taken Report of the Board of Studies meeting held on AY 2023-24 was presented before the members. **(Annexure-II)** Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department.	Noted
4.	To consider updation/revision in the Course Curriculum of B.Sc. -Chemistry in alignment with National Education Policy-2020 effective from the academic session 2024-25.	The draft curriculum and syllabi of B.Sc. – Chemistry were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure III** Further, the list of courses that have undergone revision is attached in **Annexure IV.**	Recommended
5.	To consider updation/revision in the Course Curriculum of M.Sc. Chemistry effective from the academic session 2024-25	The draft curriculum and syllabi of M.Sc. -Chemistry were presented before the members. The suggestions given by the experts and members have been incorporated in curriculum and BoS resolved to recommend the curriculum and syllabus of M.Sc.-Chemistry effective from the academic session 2024-25 to the Academic Council for approval. **(Annexure-V)**	Recommended

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6.	To consider updation/revision in the Course Curriculum of Ph.D. - Chemistry effective from the academic session 2024-25.	The draft curriculum and syllabi of Ph.D. – Chemistry were presented before the members. The suggestions given by the experts and members have been incorporated in curriculum and BoS resolved to recommend the curriculum and syllabus of Ph.D. - Chemistry effective from the academic session 2024-25 to the Academic Council for approval. **(Annexure-VI)**	Recommended
7.	To consider and recommend the updation/revision in the syllabus of Engineering Chemistry for B.Tech. (Common to all Branches) in alignment with National Education Policy-2020 effective from the academic session 2024-25.	The draft syllabus of Engineering Chemistry for B.Tech. (Common to all Branches) was presented before the members. The suggestions given by the experts and members have been incorporated in syllabus and BoS resolved to recommend the syllabus of Engineering Chemistry for B.Tech. (Common to all Branches) as per NEP-2020 effective from the academic session 2024-25 to the Academic Council for approval. **(Annexure-VII)**	Recommended
8.	To consider and recommend the updation/revision in the Syllabi of all chemistry courses offered in different undergraduate programs in alignment with National Education Policy-2020 effective from the academic session 2024-25.	The draft syllabi of all Chemistry courses offered in different undergraduate programs were presented before the members. No changes have been suggested by the experts and members of BoS. The syllabus of all chemistry courses offered in different undergraduate programs as per NEP-2020 effective from the academic session 2024-25 to the Academic Council for approval **(Annexure-VIII)**	Recommended
9.	To consider and recommend the scheme of assessment, evaluation and bifurcation of marks for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure IX)**	Recommended

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10.	To consider and recommend the list of examiners for the purpose of external / laboratory/ project /Ph.D. examination effective from the academic session 2024-25.	The proposed detailed list of examiners for the purpose of external /laboratory/project/Ph.D. examination effective from the academic session 2024-25. **(Annexure X)** After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting concluded at 4:00 PM with a vote of thanks by Dr. Ajit Kumar, Convener- Board of Studies.

BoS-MoM (Department of Chemistry)
Date: 8th June 2024

The meeting concluded with a vote of thanks by Dr. Ajit Kumar, Convenor of the Board of Studies.

(Prof. Rakesh Dube) Chairman- BoS	(Prof. Ram Sagar Misra) Subject Expert-External Member	(Prof. B. K. Singh) Subject Expert-External Member
(Mr. Vikram Barara) COE	(Dr. Pawan Kumar Singh) Representative of Dean Academic Affairs	(Dr. Pavan Agarwal) University Librarian
(Dr. Ritika Nagpal) Member	(Dr. Prashant Kumar) Member	(Dr. Avinash Singh) Member
(Dr. Ajit Kumar) Convener		

SRM University Delhi-NCR, Sonepat

(Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013)
39, Rajiv Gandhi Education City, Delhi-NCR, Sonepat, Haryana -131029
Ph-0130-2203700-08, Toll free: 1800-180-1216, Website www.srmuniversity.ac.in.

Ref No: SRMUH/RO/BOS/24-25 **Friday, May 28, 2024**

Office Order

From: **The Registrar**	To: **All the Concerned Members**

Subject:- **Constitution of Committee for Board of Studies (BoS) for the Academic Year 2024-25 of the Department of Chemistry (Faculty of Science) – Reg.**

With reference to the subject above, in accordance to Chapter 4, Clause no.28 of the first statute of the University, the Hon'ble Vice-Chancellor has constituted a Committee for Board of Studies (BoS) consisting of the following members for the Academic Year 2024-25.

Sr. No	Constitution of Board of Studies	Nomination of Members
1	Chairman	Dean, Faculty of Science SRM University Delhi-NCR, Sonepat, Haryana
2	All Professors of the Department	
3	Two Associate Professors and two Assistant Professors by rotation according to seniority	Dr. Ajit Kumar Associate Professor, Head SRM University Delhi-NCR, Sonepat, Haryana
		Dr. Prashant Kumar Assistant Professor, Department of Chemistry SRM University Delhi-NCR, Sonepat, Haryana
		Dr. Avinash Singh Assistant Professor, Department of Chemistry SRM University Delhi-NCR, Sonepat, Haryana
		Dr. Ritika Nagpal Assistant Professor, Department of Chemistry SRM University Delhi-NCR, Sonepat, Haryana
4	One senior teacher to be co-opted by the Board of Studies from another institute nominated by the Vice-Chancellor in consultation with Dean Academic Affairs	
5	Two outside subject experts nominated by the Vice-Chancellor on the recommendation of the Dean Academic Affairs	Prof. Ram Sagar Mishra Jawaharlal Lal University (JNU), New Delhi ramsagar1jnu@gmail.com
		Prof. B.K. ~~Mishra~~ Singh Department of Chemistry University of Delhi Mobile: 9958308146 Email: ~~vksingh~~singhbk@chemistry.du.ac.in

6	Other officials of the University	Mr. Vikram Barara Controller of Examination SRM University Delhi-NCR, Sonepat. Email: coe@srmuniversity.ac.in
		Dr. Pavan Agarwal Librarian SRM University Delhi-NCR, Sonepat.
7	Representative of Dean Academics	Dr. Pawan K. Singh Associate Professor & Academic Coordinator, Dept. of ECE SRM University Delhi-NCR, Sonepat.

The term of reference of the Board of Studies (BoS) of the individual department is to finalize.

- The detailed syllabi of different courses of different department prepared by the respective faculty members for detailed discussions and it's finalisation.
- To incorporate all observations and deliberated points as finalised by the BoS committee members.
- The final syllabi along with recommendations of Board of Studies to be submitted to the Academic Council for its approval and subsequently publication along with its coursecontents.
- The revised and updated course curriculum by the Board of Studies from time to time be submitted to the Academic Council for approval.
- Other power and functions are as laid down in the Statute, Ordinance, Regulations or Rules of the University.

Prof. V. Samuel Raj
Registrar

Copy for information:-

1. Office of the Hon'ble Vice Chancellor
2. Office of the Dean (Academic Affairs)
3. All Concerned members

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Minutes of Meeting (MoM)
of
Board of Studies (BoS)

Date	**:**	**10th June 2024**
Time	**:**	**10:00AM**
Venue	**:**	**Mini Conference Hall**

Department of Microbiology
Faculty of Science and Humanities

Minutes of the Meeting

The meeting of the Board of Studies of Microbiology department was held on 10th June 2024 at 10:00AM in Mini Conference Hall, Administrative Block SRMUH

The following members were present:

1.	Professor V. Samuel Raj Dean Academics Affair Professor, Biotechnology & Microbiology SRM University, Delhi-NCR Sonepat, Haryana	Chairman
2.	Professor Prof. Ravikrishnan Elangovan Department of Biotechnology IIT, New Delhi Email: elangovan@dbeb.iitd.ac.in	External Experts
3	Dr. Neerja Hajela Senior Scientist, Yakult Email: neerja.jahela@gutfoundation.org.in	
4.	Professor Rakesh Dube Dean, Science & Humanities SRM University, Delhi-NCR Sonepat, Haryana	Internal Members
5.	Dr. Arpana Vibhuti Associate Professor & Head Biotechnology & Microbiology SRM University Delhi-NCR, Sonepat, Haryana	
6.	Dr. Rashmi Ambasta Associate Professor, BT & MB SRM University Delhi-NCR, Sonepat, Haryana	
7.	Dr Archana Gupta Assistant Professor, BT & MB SRM University , Delhi-NCR Sonepat, Haryana	
8.	Dr Rakhi Srivastava Assistant Professor, BT & MB SRM University , Delhi-NCR Sonepat, Haryana	
9.	Mr. Vikram Barara Controller of Examination	Other officials of the University
10.	Dr. Pavan Agarwal Librarian	
11.	Dr. Pawan Kumar Singh Academic Coordinator Associate Professor, ECE	Representative of Dean Academics
12.	Head of the Department, Biotechnology & Microbiology	Member Secretary

Leave of Absence:
None.

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 11th August 2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 11th August 2023.
4. To consider and recommend to the Academic Council, the revision of M.Sc. Microbiology course in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. To consider and recommend to the Academic Council the introduction of two new program of B.Sc. in Microbiology in alignment with National Education Policy 2020 effective from the academic session 2025-26.
6. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Any other items with the permission of the chair.

Following were the agenda/items of the meeting:-

S.No.	Agenda/Item	Discussion	Recommendations
1.	Welcome address & Opening remarks by Member Secretary, Board of Studies.	The Member secretary of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 11th August, 2023.	The minutes of the Board of Studies meeting held 11th August, 2023 were communicated to the members. The comments received have been incorporated and placed for confirmation. (Enclosed in **Annexure-I)**	Confirmed
3.	To consider and note the Action taken report	The Action taken report of the Board of Studies	Noted

.	(Annexure-II) of the Board of Studies meeting held on 11th August, 2023.	meeting held on AY 2023-24 was presented before the members. Members took note of the decision of the academic council held on 19th August 2023 and the action taken by the department. (**Annexure-II**)	Noted
4.	To consider and recommend to the Academic Council regarding the revision of the existing course/ introduction of new course curriculum and syllabi of the program M.Sc. in Microbiology for the Academic Regulation w.e.f. the session 2024-25.	The revised course curriculum of M.Sc. in Microbiology was presented before the members. The digital summary of course revision and course curriculum review report are attached in **Annexure-III.** The detailed list of courses regarding the syllabus revision and introduction of new courses proposed is placed in **Annexure-IV and V.** Based on the suggestions given by the members, BOS resolved to recommend the revised syllabus of existing courses/new courses for M.Sc. in Microbiology (**Annexure-VI**) under Academic Regulation AY 2024-25 to the Academic Council for approval.	Recommended
5.	To consider and recommend to introduce M.Sc. Microbiology with specialization AMR & One Health w.e.f. from academic session 2024-2025	New program electives were added in M.Sc. Microbiology for specialization. (**Annexure-VII**)	Recommended
6.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from academic session 2024-25 was presented before the members. The members noted and	Recommended

		recommended the scheme and evaluation for approval of the Academic Council. **(Annexure VIII)**	
7.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is placed in **Annexure IX.** After detailed discussion and deliberation, the names are recommended for approval.	Recommended
8.	Recommendation of the new programs for AY 2025-26	B.Sc. Microbiology to be introduced as new programs	Recommended
9.	Any other items with the permission of the chair	Ph.D. course work subjects & credits were discussed	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean AcademicAffairs.

The meeting ended with a vote of thanks to the chair and other members.

Member Member Member

Member Member Member

External Expert
Ravikrishnan Elangovan, IIT Delhi

External Expert
Dr Neerja Hajela

Controller of Examination

Librarian

Academic Coordinator

25/6/24

Member Secretary
Board of Studies

Chairperson
Board of Studies

Dean Academic Affairs

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date : 6th June 2024
Time : 10:30 AM
Venue : Room no. 302, Engineering Block

Department of Mathematics

Faculty of Science & Humanities

SRM University Delhi-NCR, Sonepat, Haryana

Minutes of meeting (MoM) of 8th Board of Studies (BoS) of the Department of Mathematics held on 6th June 2024 at 10:30 AM. The meeting was held at Room no 302, Engineering Block, SRM University Delhi-NCR, Sonepat.

Department of Mathematics

Faculty of Science & Humanities

SRM University Delhi-NCR, Sonepat, Haryana

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Mathematics

A meeting of 8th Board of Studies (BoS) of the Department of Mathematics was held on 6th June, 2024 at 10:30 at Room No. 302, Engineering Block, SRM University, Delhi-NCR, Sonepat, Haryana.

Prof. Rakesh Dube Dean-Faculty of Science & Humanities, SRM University, Delhi-NCR, Sonepat, Haryana, India	Chairman
Prof. Shiv Raj Singh Professoor, Department of Mathematics CCSU, Meerut, UP, India	Subject Expert- External Member
Dr. Arvind Department of Mathematics, Hansraj College, North Campus, University of Delhi , New Delhi, India	
Dr. Pawan Agarwal Librarian SRM University, Delhi-NCR, Sonepat, Haryana, India	Officials of the University
Mr. Vikram Barara, CoE SRM University, Delhi-NCR, Sonepat, Haryana, India	Officials of the University
Dr. Pawan Kumar, Academic Coordinator SRM University, Delhi-NCR, Sonepat, Haryana, India	Representative of Dean Academics Affairs
Dr. Asha Rani Associate Professor, Department of Mathematics, SRM University Delhi-NCR, Sonepat, Haryana, India	Member
Dr. Neelu Chaudhary Assistant Professor, Department of Mathematics, SRM University Delhi-NCR, Sonepat, Haryana, India	Member
Dr. Preeti Tyagi Assistant Professor, Department of Mathematics, SRM University Delhi-NCR, Sonepat, Haryana, India	Member
Dr. NeerajKumar Associate Professor & Head, Department of Mathematics, SRM University Delhi-NCR, Sonepat, Haryana, India	Convenor

The agenda items listed below were taken-up in order:

Agenda Item-1: Welcome address & opening remarks by Chairperson, Board of Studies.

Agenda Item-2: To confirm the minutes of the meeting of the 7th Board of Studies held on 08.08.2023

Agenda Item-3: To consider and note the Action Taken Report of agenda items of the 7th Board of Studies held on 08.08.2023.

Agenda Item-4: To consider and recommend the updation / revision in the Course Curriculum of B.Sc. Mathematics in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-5: To consider and recommend the updation / revision in the Course Curriculum of B.Sc. Statistics in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-6: To consider and recommend the updation /revision in the Course Curriculum of M.Sc. Mathematics in alignment with CBCS effective from the academic session 2024-25.

Agenda Item-7: To consider and recommend the updation /revision in the Course Curriculum of Ph.D. Mathematics effective from the academic session 2024-25.

Agenda Item-8: To consider and recommend the updation /revision in the syllabi of Mathematics for B.Tech (Common to all Branches) in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-9: To consider and recommend the updation /revision in the syllabi of Mathematics for B.C.A. in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-10: To consider and recommend the scheme of assessment, evaluation and bifurcation of marks for various courses effective from the academic session 2024-25.

Agenda Item-11: To consider and recommend the list of examiners for the purpose of paper setting/ evaluation / laboratory examination/Ph.D. examiner/Project examiner etc.

Any other items with the permission of the chair.

The agenda items listed above were taken-up for discussion. Following were the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 08.08.2023	The Board of Studies meeting minutes held on 08.08.2023 were communicated to the members. The comments received have been incorporated and integrated for confirmation. **Annexure-I**	Approved
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 08.08.2023	The Action Taken Report of the Board of Studies meeting held in AY 2023-24 was presented before the members. **Annexure-II** Members took note of the decision of the Academic Council held on 08.08.2023 and the action taken by the department.	Noted
4.	To consider and recommend the updation / revision in the Course Curriculum of B.Sc. Mathematics in alignment with National Education Policy-2020 effective from the academic session 2024-25	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP-2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of the course revision and course curriculum review report is attached in **Annexure III** Further, the list of courses that have undergone revision is attached in **Annexure IV.** In addition, the list of new courses introduced is also attached in **Annexure V.** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus in B.Sc. Mathematics effective from the academic session 2024-25 to the Academic Council for approval. **Annexure-VI.**	Recommended

ATTENDENCE

The 8th Board of Studies (BoS) of the Department of Mathematics was held on 6th June, 2024 at 10:30 AM.

The following members were present:

S. No.	Name	Signature
1	Prof. Rakesh Dube	
2	Prof. S. R. Singh	
3	Prof. Arvind	
4	Mr. Vikram Barara	
5	Dr. Pavan Agarwal	
6	Dr. Pawan Kumar Singh	
7	Dr. Neeraj Kumar	
8	Dr. Asha Rani	
9	Dr. Preeti Tyagi	
10	Dr. Neelu Chaudhary	
11	Dr. R P Yadav	
12	Dr. Deepak Grover	
13	Dr. Neelam Gupta	
14	Dr. Meenu	
15	Dr. Sachin Malik	

Minutes of Meeting (MoM)
of
Board of Studies (BoS)

Date	:	13th June, 2024
Time	:	11:00 AM
Venue	:	Conference Hall

Department of Computer Science

Faculty of Science and Humanities

Minutes of the Meeting

The meeting of the Board of Studies of Computer Science department was held on 13th June, 2024 from 11:00 AM in Conference Hall at 5th Floor of Engineering Block.

The following members were present:

1.	Prof. Rakesh Dubey Dean- Faculty of Science and Humanities	Chairperson
2.	Prof. (Dr.) K. Srinivas Head ICT & Project, NIEPA, New Delhi	External Experts
3.	Prof. (Dr.) Balamurugan Balusamy Dean Student, Shiv Nadar Institution of Eminence Delhi-NCR Noida.	
4.	Dr. Charu Jain Senior Manager, Xebia Academy	
5.	Mr. Arpit Jain IBM India Pvt. Ltd.	
6.	Dr. Ajay Sharma Professor, CSE Department	Internal Members
7.	Dr. Puneet Goswami Professor, CSE	
8.	Dr. Neeraj Dahiya Associate Professor, CSE Department	
9.	Dr. Ruchi Kawatra Associate Professor, CSE	
10.	Ms. Manvi Khatri Assistant Professor, CSE	
11.	Mr.Vikram Barara Controller of Examination	Other officials of the University
12.	Dr. Pavan Aggarwal Librarian	
13.	Dr. Pawan Kumar Singh Academic Coordinator	Representative of Dean Academics
14.	Dr. M. Mohan Head of the Department, Department of Computer Science and Engineering	Member Secretary

Leave of Absence:
NIL

Following were the agenda/items of the meeting:-

S.No.	Agenda /Item	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 8th August, 2023.	The minutes of the Board of Studies meeting held on 8th August, 2023 were communicated to the members. The comments received have been incorporated and placed for confirmation.	Approved
3.	To consider and recommend to the Academic Council regarding the revision of the existing course/ introduction of new course curriculum and syllabi of the program Master of Computer Application for the Academic Regulation 2024 w.e.f. the session 2024-25.	The revised course curriculum of Master of Computer Application was presented before the members. The detailed list of courses regarding the syllabus revision and introduction of new courses proposed is placed in **Annexure-I** Based on the suggestions given by the members, BOS resolved to recommend the revised syllabus of existing courses/new courses for Master of Computer Application under Academic Regulation 2024 to the Academic Council for approval.	Recommended

4.	To consider and recommend to the Academic Council the syllabus of Bachelor of Computer Application in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairman, of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. Based on the suggestions given by the members, BoS resolved to recommend the curriculum and syllabus Bachelor of Computer Application (**Annexure-I**) effective from the academic session 2024-25 to the Academic Council for approval.	Recommended
5.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2023-24 is placed in **Annexure IX.** After detailed discussion and deliberation, the names are recommended for approval.	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Member Secretary.

Member
Dr. Ajay Sharma

Member
Dr. Puneet Goswami

Member
Dr. Neeraj Dahiya

Member
Dr. Ruchi Kawatra
13/6/24

Member
Ms. Manvi Khatri
13/6/24

External Expert
Prof. (Dr.) K. Srinivas
13/6/24

External Expert
Prof. (Dr.) Balamurugan Balusamy
13/6/24

External Expert
Dr. Charu Jain
13.6.24

External Expert
Mr. Arpit Jain

Controller of Examination
Mr. Vikram Barara

Librarian
Dr. Pavan Aggarwal

Academic Coordinator
Dr. Pawan Kumar Singh

Member Secretary
Board of Studies
Dr. M. Mohan
13.6.24

Chairperson
Board of Studies
Prof. Rakesh Dubey

Dean Academic Affairs

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date	:	**13th June 2024**
Time	:	**9:30 AM**
Venue	:	**Conference Hall, Hotel Management Block**

Department of Physics

Faculty of Science & Humanities

SRM University Delhi-NCR, Sonepat, Haryana

Minutes of meeting (MoM) of 8th Board of Studies (BoS) of the Department of Physics held on 13th June 2024 at 9:30 AM. The meeting was held at the Conference Hall, Hotel Management Block, SRM University Delhi-NCR, Sonepat.

Department of Physics

Faculty of Science & Humanities

SRM University Delhi-NCR, Sonepat, Haryana

SRM University Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Physics

A meeting of 8th Board of Studies (BoS) of the Department of Physics was held on 13th June, 2024 at 9:30 AM.

The following members were present:

Prof. Rakesh Dube Dean-Faculty of Science and Humanities SRM University Delhi-NCR, Sonepat, Haryana	Chairman
Prof. V. Samuel Raj Dean-Academic Affairs SRM University Delhi-NCR, Sonepat, Haryana	Special Invitee
Dr. Rajendra Singh Dhaka Department of Physics IIT Delhi, Delhi rsdhakaphysics.iitd.ac.in	External Expert- Member
Dr. Navin Chandra Joshi Assistant Professor, Department of Physics SRM University Delhi-NCR Sonepat, Haryana	Member
Dr. Neeti Keswani Assistant Professor, Department of Physics SRM University Delhi-NCR Sonepat, Haryana	Member
Mr. Vikram Barara SRM University Delhi-NCR, Sonepat, Haryana	Controller of Examinations
Dr. Pavan Agarwal Librarian SRM University, Delhi-NCR, Sonepat, Haryana	Librarian
Dr. Pawan Kumar Singh Academic Coordinator SRM University Delhi-NCR, Sonepat, Haryana	Representative of Dean Academic Affairs
Dr. Md Ahamad Mohiddon Associate Professor & Head of Department Department of Physics SRM University Delhi-NCR, Sonepat, Haryana	Convenor

The agenda items listed below were take-up in order:

Agenda Item-1: Welcome address & opening remarks by Chairperson, Board of Studies.

Agenda Item-2: To confirm the Minutes of the Meeting of the 7th Board of Studies held on 07.08.2023

Agenda Item-3: To consider and note the Action Taken Report of agenda items of the Board of Studies held on 07.08.2023.

Agenda Item-4: To consider and recommend the updation /revision in the Course Curriculum of B.Sc. – Physics in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-5: To consider and recommend the updation /revision in the Course Curriculum of M.Sc. – Physics in alignment with CBCS effective from the academic session 2024-25.

Agenda Item-6: To consider and recommend the updation /revision in the Course Curriculum of Ph.D. – Physics effective from the academic session 2024-25.

Agenda Item-7: To consider and recommend the updation /revision in the Syllabus of Engineering Physics for B.Tech (Common to all Branches) in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-8: To consider and recommend the updation /revision in the syllabus of Physics offered in different undergraduate programs in alignment with NEP-2020 effective from the academic session 2024-25.

Agenda Item-9: To consider and recommend the scheme of assessment, evaluation and bifurcation of marks for various courses effective from the academic session 2024-25.

Agenda Item-10: To consider and recommend the list of examiners for the purpose of Paper setting and evaluation / External Examiner/Lab Examiner/Ph.D. Examiner/Project Examiner etc.

Any other items with the permission of the chair.

The agenda items listed above were taken up for discussion. Following are the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & opening remarks by Chairperson, Board of	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the	Noted

	Studies.	meeting.	
2.	To confirm the Minutes of the Meeting of the 7th Board of Studies held on 07.08.2023	The Board of Studies meeting minutes held on 07.08.2023 were communicated to the members. The comments received have been incorporated and integrated for confirmation. **(Annexure-I)**	Confirmed
3.	To consider and note the Action Taken Report of agenda items of the Board of Studies held on 07.08.2023.	The Action Taken Report of the Board of Studies meeting held on 07.08.2023 AY 2023-24 was presented before the members. **(Annexure-II)** Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department.	Noted
4.	To consider and recommend the updation /revision in the Course Curriculum of B.Sc. – Physics in alignment with National Education Policy-2020 effective from the academic session 2024-25.	The draft curriculum and syllabi of B.Sc. – Physics were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with NEP-2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP-2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are included in **(Annexure III).** Further, the list of courses that have undergone revision is included in **(Annexure IV).** The list of new courses introduced is included in **(Annexure V).** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B.Sc. – Physics, effective from the academic session 2024-25 to	Recommended

		the Academic Council for approval. **(Annexure-VI)**	
5.	To consider and recommend the updation /revision in the Course Curriculum of M.Sc. – Physics in alignment with CBCS effective from the academic session 2024-25.	The draft curriculum and syllabi of M.Sc. – Physics were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with CBCS. The detailed summary of course revision and course curriculum review report are included in **(Annexure VII).** Further, the list of courses that have undergone revision is included in **(Annexure VIII).** The list of new courses introduced is included in **(Annexure IX).** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus M.Sc. – Physics, effective from the academic session 2024-25 to the Academic Council for approval. **(Annexure-X)**	Recommended
6.	To consider and recommend the updation /revision in the Course Curriculum of Ph.D. – Physics effective from the academic session 2024-25.	The draft curriculum and syllabi of Ph.D. – Physics were presented before the members. The detailed summary of course revision and course curriculum review report are included in **(Annexure XI).** Further, the list of courses that have undergone revision is included in **(Annexure XII).** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus Ph.D.. – Physics course work, effective from the academic session 2024-25 to the Academic Council for approval. **(Annexure-XIII)**	Recommended

7.	To consider and recommend the updation /revision in the syllabus of Engineering Physics for B.Tech (Common to all Branches) alignment with NEP-2020 effective from the academic session 2024-25.	The draft syllabus of B.Tech. –Engineering Physics was presented before the members. The revised syllabus is included in **(Annexure XIV).** Based on the suggestions provided by the members, it was resolved to recommend the syllabus for B. Tech. –Engineering Physics, effective from the academic session 2024-25 to the Academic Council for approval.	Recommended
8.	To consider and recommend the updation /revision in the syllabus of Physics offered in different undergraduate programs in alignment with NEP-2020 effective from the academic session 2024-25.	The draft syllabi of all under graduate Physics courses were presented before the members. The revised syllabus is included in **(Annexure XV).** Based on the suggestions provided by the members, it was resolved to recommend the syllabus for all undergraduate programs. effective from the academic session 2024-25 tc the Academic Council for approval.	Recommended
9.	To consider and recommend the scheme of assessment, evaluation and bifurcation of marks for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure XVI)**	Recommended
10.	To consider and recommend the list of examiners for the purpose of Paper setting and evaluation / External Examiner/Lab Examiner/Ph.D. Examiner /Project Examiner etc.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached in **(Annexure XVII).** After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting concluded at 1:00 PM with a vote of thanks by Dr. Md. Ahamad Mohiddon, Convener- Board of Studies.

The meeting concluded with thanks to the chair and members by the convenor of the Boad of Studies.

Prof. Rakesh Dube Chairman- BoS	Prof. V Samuel Raj Special Invitee to BoS	Dr. Rajendra Singh Dhaka External Expert- Member
Dr. Navin Chandra Joshi Member	Mr. Vikram Barara Controller of Examinations	Dr. Pavan Agarwal Librarian
Dr. Pawan Kumar Singh Representative of Dean Academic Affairs	Dr. Md Ahamad Mohiddon Convenor - BoS	

Attendance of 8th BoS meeting held on 13th June 2024 at 9:30 AM

Prof. Rakesh Dube Dean-Faculty of Science & Humanities SRM University Delhi-NCR, Sonepat, Haryana	Chairman	
Prof. V. Samuel Raj Dean-Academic Affairs SRM University Delhi-NCR, Sonepat, Haryana	Special Invitee	
Dr. Rajendra Singh Dhaka Department of Physics IIT Delhi, Delhi rsdhakaphysics.iitd.ac.in	External Expert-Member	
Dr. Navin Chandra Joshi Assistant Professor, Department of Physics SRM University Delhi-NCR Sonepat, Haryana	Member	
Mr. Vikram Barara SRM University Delhi-NCR, Sonepat, Haryana	Controller of Examinations	
Dr. Pavan Agarwal Librarian SRM University, Delhi-NCR, Sonepat, Haryana	Librarian	
Dr. Pawan Kumar Singh Academic Coordinator SRM University Delhi-NCR, Sonepat, Haryana	Representative of Dean Academic Affairs	
Dr. Md Ahamad Mohiddon Associate Professor & Head of Department Department of Physics SRM University Delhi-NCR, Sonepat, Haryana	Convenor	

SRM University Delhi-NCR, Sonepat

(Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013)
39, Rajiv Gandhi Education City, Delhi-NCR, Sonepat, Haryana -131029
Ph-0130-2203700-08, Toll free: 1800-180-1216, Website www.srmuniversity.ac.in.

Ref No: SRMUH/RO/BOS/24-25

Friday, May 28, 2024

Office Order

From: **The Registrar**	To: **All the Concerned Members**

Subject:- **Constitution of Committee for Board of Studies (BoS) for the Academic Year 2024-25 of the Department of Physics (Faculty of Science) – Reg.**

With reference to the subject above, in accordance to Chapter 4, Clause no.28 of the first statute of the University, the Hon'ble Vice-Chancellor has constituted a Committee for Board of Studies (BoS) consisting of the following members for the Academic Year 2024-25.

Sr. No	Constitution of Board of Studies	Nomination of Members
1	Chairman	Dean, Faculty of Science SRM University Delhi-NCR, Sonepat, Haryana
2	All Professors of the Department	
3	Two Associate Professors and two Assistant Professors by rotation according to seniority	Dr. Md. Ahamad Mohiddon Associate Professor and Head SRM University Delhi-NCR, Sonepat, Haryana
		Dr. Navin Chandra Joshi Assistant Professor SRM University Delhi-NCR, Sonepat, Haryana
		Dr. Neeti Keswani Assistant Professor SRM University Delhi-NCR, Sonepat, Haryana
4	One senior teacher to be co-opted by the Board of Studies from another institute nominated by the Vice-Chancellor in consultation with Dean Academic Affairs	
5	Two outside subject experts nominated by the Vice-Chancellor on the recommendation of the Dean Academic Affairs	Dr. Rajendra S. Dhaka Associate Professor Department of Physics, IIT, New Delhi email: rsdhaka@physics.iitd.ac.in
		Dr. Mukesh Jawariya Principal Scientist NPL, New Delhi Email: jewariya.mukesh@gmail.com

6	Other officials of the University	Mr. Vikram Barara Controller of Examination SRM University Delhi-NCR, Sonepat. Email: coe@srmuniversity.ac.in
		Dr. Pavan Agarwal Librarian SRM University Delhi-NCR, Sonepat.
7	Representative of Dean Academics	Dr. Pawan K. Singh Associate Professor & Academic Coordinator, Dept. of ECE SRM University Delhi-NCR, Sonepat.

The term of reference of the Board of Studies (BoS) of the individual department is to finalize.

- The detailed syllabi of different courses of different department prepared by the respective faculty members for detailed discussions and it's finalisation.
- To incorporate all observations and deliberated points as finalised by the BoS committee members.
- The final syllabi along with recommendations of Board of Studies to be submitted to the Academic Council for its approval and subsequently publication along with its coursecontents.
- The revised and updated course curriculum by the Board of Studies from time to time be submitted to the Academic Council for approval.
- Other power and functions are as laid down in the Statute, Ordinance, Regulations or Rules of the University.

Prof. V. Samuel Raj
Registrar

Copy for information:-

1. Office of the Hon'ble Vice Chancellor
2. Office of the Dean (Academic Affairs)
3. All Concerned members

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Minutes of Meeting (MoM)
of
Board of Studies (BoS)

Date	**:**	**10th June 2024**
Time	**:**	**10:00AM**
Venue	**:**	**Mini Conference Hall**

Department of Biotechnology
Faculty of Science and Humanities

Minutes of the Meeting

The meeting of the Board of Studies of Biotechnology department was held on 10th June 2024 at 10:00AM in Mini Conference Hall, Administrative Block SRMUH

The following members were present:

1.	Professor V. Samuel Raj Dean Academics Affair Professor, Biotechnology & Microbiology SRM University, Delhi-NCR Sonepat, Haryana	Chairman
2.	Professor Prof. Ravikrishnan Elangovan Department of Biotechnology IIT, New Delhi Email: elangovan@dbeb.iitd.ac.in	External Experts
3	Dr. Neerja Hajela Senior Scientist, Yakult Email: neerja.jahela@gutfoundation.org.in	
4.	Professor Rakesh Dube Dean, Science & Humanities SRM University, Delhi-NCR Sonepat, Haryana	Internal Members
5.	Dr. Arpana Vibhuti Associate Professor & Head Biotechnology & Microbiology SRM University Delhi-NCR, Sonepat, Haryana	
6.	Dr. Rashmi Ambasta Associate Professor, BT & MB SRM University Delhi-NCR, Sonepat, Haryana	
7.	Dr Archana Gupta Assistant Professor, BT & MB SRM University , Delhi-NCR Sonepat, Haryana	
8.	Dr Rakhi Srivastava Assistant Professor, BT & MB SRM University , Delhi-NCR Sonepat, Haryana	
9.	Mr. Vikram Barara Controller of Examination	Other officials of the University
10.	Dr. Pavan Agarwal Librarian	
11.	Dr. Pawan Kumar Singh Academic Coordinator Associate Professor, ECE	Representative of Dean Academics
12.	Head of the Department, Biotechnology & Microbiology	Member Secretary

Leave of Absence:
None.

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 11th August 2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 11h August 2023.
4. To consider and recommend to the Academic Council, the revision of M.Sc. Biotechnology course in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. To consider and recommend to the Academic Council the introduction of two new program of B.Sc. in Biotechnology in alignment with National Education Policy 2020 effective from the academic session 2025-26.
6. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Any other items with the permission of the chair.

Following were the agenda/items of the meeting:-

S.No.	Agenda/Item	Discussion	Recommendations
1.	Welcome address & Opening remarks by Member Secretary, Board of Studies.	The Member secretary of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 11th August, 2023.	The minutes of the Board of Studies meeting held 11th August, 2023 were communicated to the members. The comments received have been incorporated and placed for confirmation. (Enclosed in **Annexure-I)**	Confirmed
3.	To consider and note the Action taken report	The Action taken report of the Board of Studies	Noted

	(Annexure-II) of the Board of Studies meeting held on 11th August, 2023.	meeting held on AY 2023-24 was presented before the members. Members took note of the decision of the academic council held on 19th August 2023 and the action taken by the department. (**Annexure-II**)	Noted
4.	To consider and recommend to the Academic Council regarding the revision of the existing course/ introduction of new course curriculum and syllabi of the program M.Sc. in Biotechnology for the Academic Regulation w.e.f. the session 2024-25.	The revised course curriculum of M.Sc. in Biotechnology was presented before the members. The digital summary of course revision and course curriculum review report are attached in **Annexure-III.** The detailed list of courses regarding the syllabus revision and introduction of new courses proposed is placed in **Annexure-IV and V.** Based on the suggestions given by the members, BOS resolved to recommend the revised syllabus of existing courses/new courses for M.Sc. in Biotechnology **(Annexure-VI)** under Academic Regulation AY 2024-25 to the Academic Council for approval.	Recommended
5.	To consider and recommend to introduce M.Sc. Biotechnology with specialization Drug Discovery and Development w.e.f. from academic session 2024-2025	New program electives were added in M.Sc. Biotechnology for specialization. (**Annexure-VII**)	Recommended
6.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from academic session 2024-25 was presented before the members.	Recommended

		The members noted and recommended the scheme and evaluation for approval of the Academic Council. (**Annexure VIII**)	
7.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is placed in **Annexure IX.** After detailed discussion and deliberation, the names are recommended for approval.	Recommended
8.	Recommendation of the new programs for AY 2025-26	B.Sc. Biotechnology to be introduced as new programs	Recommended
9.	Any other items with the permission of the chair	Ph.D. course work subjects & credits were discussed	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean AcademicAffairs.

The meeting ended with a vote of thanks to the chair and other members.

Member Member Member

Member Member Member

External Expert
Ravikrishnan Elangovan, IIT Delhi

External Expert
Dr Neerja Hajela

Controller of Examination

Librarian

Academic Coordinator

25/6/24

Member Secretary
Board of Studies

Chairperson
Board of Studies

Dean Academic Affairs

Board of Studies Meeting
Biotechnology & Microbiology
10th June 2024, Mini Conference Hall, Administration Block, 10:00 AM

Attendance Sheet

Name	Designation	Signature
Prof. V. Samuel Raj	Dean Academics Affair & Professor, Biotechnology & Microbiology, SRMUH (Chairman)	
Prof. Ravikrishnan Elangovan	Professor, Department of Biochemical Engineering and Biotechnology, IIT-Delhi (External Expert)	10/6/24
Dr Neerja Hajela	Senior Scientist, Yakult, New Delhi (External Expert)	10/6/24
Prof Rakesh Dube	Dean Science & Humanities, SRMUH	10/6/24
Dr Arpana Vibhuti	Associate Professor & HOD, Biotechnology & Microbiology, SRMUH (Convener)	10/6/24
Dr Rashmi Ambasta	Associate Professor, Biotechnology & Microbiology, SRMUH	10/6/24
Dr Anjali Priyadarshini	Associate Professor, Biotechnology, SRMUH	
Dr Archana Gupta	Assistant Professor, Biotechnology, SRMUH	10/6/24
Dr Rakhi Srivastava	Assistant Professor, Biotechnology & Microbiology, SRMUH	10.6.24
Dr Pratibha Gaur	Associate Professor, Biotechnology & Microbiology, SRMUH	10/6/24
Dr Manoj Kumar Yadav	Assistant Professor, Bioinformatics & BME, SRMUH	10/06/2024
Dr Vandana Dahiya	Assistant Professor, BME, SRMUH	
Ms Anu Saini	Assistant Professor, BME, SRMUH	
Dr Shikha Suman	Assistant Professor, BME, SRMUH	
Dr Poonam Khalsa	Assistant Professor, BME, SRMUH	
Dr Pavan Agarwal	Librarian, SRMUH	
Mr Vikram Barara	Controller of Examination, SRMUH	
Dr Pawan Kuumar Singh	Associate Professor & Academic Coordinator, SRMUH	

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date : 21st June 2024
Time : 11:00 AM
Venue : 5th Floor Conference Hall

Department of Agriculture Science
Faculty of Science & Humanities
SRM University Delhi-NCR, Sonepat, Haryana

Minutes of meeting (MoM) of 3rd Board of Studies (BoS) of the Department of Agriculture Science held on 21st June 2024 at 11:00 AM. The meeting was held in the hybrid mode at the 5th floor Conference Hall, Engineering Block, SRM University Delhi-NCR, Sonepat, Haryana.

Department of Agriculture Science

Faculty of Science & Humanities

SRM University Delhi-NCR, Sonepat, Haryana

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Agriculture Science

A meeting of 3rd Board of Studies (BoS) of the Department of Agriculture Science was held on 21 June, 2024 at 11:00 AM onwards at 5th floor Conference Hall, Engineering Block, SRM University, Delhi-NCR, Sonepat, Haryana.

Prof. Rakesh Dube Dean-Faculty of Science & Humanities, SRM University, Delhi-NCR, Sonepat, Haryana, India	Chairman
Prof. A.K. Bhat Former Head, Division of Microbiology, Social Science & Agriculture Chemistry, SKUAST, Jammu Former Dean/Coordinator, School of Genetics & Microbiology, SKUAST, Jammu Mobile: 6006069503 Email: bhatashok84@gmail.com	Subject Expert- External Member
Dr. Pawan Agarwal Librarian SRM University, Delhi-NCR, Sonepat, Haryana, India	Officials of the University
Mr. Vikram Barara, CoE SRM University, Delhi-NCR, Sonepat, Haryana, India	Officials of the University
Dr. Pawan Kumar, Academic Coordinator SRM University, Delhi-NCR, Sonepat, Haryana, India	Representative of Dean Academics Affairs
Dr. N.L. Saroj Assistant Professor, Dept. of Agriculture Science, SRM University, Delhi-NCR, Sonepat, Haryana, India	Co-Opted Member
Dr. Ajay Patel Assistant Professor, Dept. of Agriculture Science, SRM University, Delhi-NCR, Sonepat, Haryana, India	Member
Dr. Sachin Kishor Assistant Professor, Dept. of Agriculture Science, SRM University, Delhi-NCR, Sonepat, Haryana, India	Member

The agenda items listed below were taken-up in order:

Agenda Item-1: Welcome address & Opening remarks by Chairperson, Board of Studies.

Agenda Item-2: To confirm the minutes of the meeting of the 2nd Board of Studies held on 29 July, 2022.

Agenda Item-3: To consider and note the Action Taken Report of agenda items of the Board of Studies held on 29 July, 2022.

Agenda Item-4: To consider updation/revision in the Course Curriculum of B.Sc. (Honors) Agriculture in alignment with ICAR 5th Deann Committee effective from the academic session 2024-25.

Agenda Item-5: To consider and recommend the scheme of assessment and evaluation bifurcation of marks for various courses effective from the academic session 2024-25.

Agenda Item-6: Confirmation of External Examiners list for the purpose of External/Lab/ Project Examiner for the academic session 2024-25.

Any other items with the permission of the chair.

The agenda items listed above were taken-up for the discussion. Following are the the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the 2nd Board of Studies held on 29 July, 2022	The Board of Studies meeting minutes held on 29 July, 2022 were communicated to the members. The comments received have been incorporated and integrated for confirmation. **(Annexure-I)**	Approved

3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 01.08.2023	The Action Taken Report of the 2nd Board of Studies meeting held on AY 2022-23 was presented before the members. Members took note of the decision of the Academic Council held on 29 July, 2022 and the action taken by the department. **(Annexure-II)**	Noted
4.	To consider the Updation/Revision in the Course Curriculum of B.Sc. (Honors) Agriculture in alignment with ICAR 5th Deann Committee effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with ICAR 5th Deann Committee. The detailed summary of course revision and course curriculum review report are attached in **Annexure-III.** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B.Sc. (Honors) Agriculture effective from the academic session 2024-25 to the Academic Council for approval. **(Annexure-IV)**	Recommended
5.	To consider and recommend the scheme of assessment and evaluation bifurcation of marks for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure-V)**	Recommended
6.	Confirmation of External Examiners list for the purpose of External/Lab/ Project Examiner for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25. After detailed discussion and deliberation, the names are recommended for approval by the Academic Council. **Annexure-VI**	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting concluded at 12:30 PM with a vote of thanks by Dr. N.L.Saroj, Internal Members, Board of Studies.

Prof. Rakesh Dube
Chairman-BoS

Prof. A.K.Bhat
Subject Expert (External Members)

N.L. Saroj
Dr. N.L.Saroj
Internal Member

21/06/24

Dr. Ajay Patel
Internal Member

Dr. Sachin Kishor
Internal Member

Mr. Vikram Barara
(Controller of Examination)

Dr. Pawan Kumar Singh
Representative of DAA

Dr. Pavan Agarwal
Librarian

SRM UNIVERSITY DELHI-NCR, SONEPAT

Dean Science & Humanities SRMUH <deansh@srmuniversity.ac.in>

Invitation for the 3rd BoS-Agriculture Sc. Department 21.06.2024; 11:00 AM

5 messages

Nanhe Lal Saroj <nanhelal.saroj@srmuniversity.ac.in> Wed, Jun 19, 2024 at 2:18 PM
To: ashok bhat <bhatashok84@gmail.com>
Cc: Dean Academics <deanacademic@srmuniversity.ac.in>, Dean Science & Humanities SRMUH <deansh@srmuniversity.ac.in>

Dear Sir
Greetings from SRMUH

It is our privilege to have you as a subject expert in the 3rd Board of Studies (BoS) of the Department of Agriculture Science, Faculty of Science & Humanities, SRM University Delhi-NCR, Sonepat, Haryana, India.

The 3rd BoS for the Department of Agriculture Science is scheduled as per the details below:

Mode of Meeting	: Online
Date & Day	: 21.06.2024 (Friday)
Time	: 11:00 AM onwards
Link	: https://meet.google.com/hhp-zjze-cip

Agenda of the Meeting:

1. Approval of course curriculum of B. Sc. (H) Agriculture Science passed in the 2nd BoS meeting held in 2022-23.
2. Course curriculum of B. Sc. (H) Agriculture Science for the Academic Year 2024-25 as per the ICAR 5th Dean Committee.
3. Any other point as per approval by the Chair.

The honorarium will be paid as per the SRMUH norms. Kindly provide Bank details for payment of the Honorarium.

Attachments: (Will be shared by tomorrow after verification)

- Meeting Presentation.
- Course curriculum of B.Sc.(H) Agriculture Science passed in the 2nd BoS meeting.
- Course curriculum of B. Sc. (H) Agriculture Science for the Academic Year 2024-25 as per the ICAR 5th Dean Committee.

Sir, kindly acknowledge the email.

--
Thanks & Regards
Dr. N. L. Saroj
(Assistant Professor)
Department of Agriculture Science
SRM University, Sonepat, Haryana
Plot No.39, Rajiv Gandhi Education City
P.S. Rai, Sonepat, Haryana-131029

SRM UNIVERSITY DELHI-NCR, SONEPAT

Dean Science & Humanities SRMUH <deansh@srmuniversity.ac.in>

MoM-BoS : 21 June 2024 for confirmation

2 messages

Dean Science & Humanities SRMUH <deansh@srmuniversity.ac.in> Wed, Jul 10, 2024 at 3:23 PM
To: ashok bhat <bhatashok84@gmail.com>

Dear Sir
Please confirm the MoM by writing back to me, so that it may be submitted in the competent authority.

--

With thanks and regards

Professor (Dr) Rakesh Dube

Dean - Science & Humanities

SRM University, DELHI -NCR

39, Rajiv Gandhi Educational City,

Sonepat-131029, Haryana

Phone: +91- 7496979582

Office: 320 , Engineering Block

SRM UNIVERSITY

BoS_MoM_Agri. Sc. Dept. 10 July, 2024.pdf
159K

ashok bhat <bhatashok84@gmail.com> Thu, Jul 11, 2024 at 11:23 AM
To: Dean Science & Humanities SRMUH <deansh@srmuniversity.ac.in>

Dear sir
I hereby confirm proceedings
With regards

[Quoted text hidden]

SRM University Delhi-NCR, Sonepat

(Established under Haryana Private Universities Act 2006 as amended by Act no.8 of 2013)
39, Rajiv Gandhi Education City, Delhi-NCR, Sonepat, Haryana -131029
Ph-0130-2203700-08, Toll free: 1800-180-1216, Website www.srmuniversity.ac.in.

Ref No: SRMUH/RO/BOS/24-25

Friday, June 6, 2024

Office Order

From: The Registrar	To: All the Concerned Members

Subject:- Constitution of Committee for Board of Studies (BoS) for the Academic Year 2024-25 of the Department of Agricultural Science (Faculty of Science & Humanities) – Reg.

With reference to the subject above, in accordance to Chapter 4, Clause no.28 of the first statute of the University, the Hon'ble Vice-Chancellor has constituted a Committee for Board of Studies (BoS) consisting of the following members for the Academic Year 2024-25.

Sr. No	Constitution of Board of Studies	Nomination of Members
1	Chairman	Dean, Sciencce SRM University Delhi-NCR, Sonepat, Haryana
2	All Professors of the Department	
3	Two Associate Professors and two Assistant Professors by rotation according to seniority	Dr. N.L. Saroj Assistant Professor & Head SRM University Delhi-NCR, Sonepat, Haryana
		Dr. Ajay Patel Assistant Professor SRM University Delhi-NCR, Sonepat, Haryana
		Dr. Sachin Kishore Assistant Professor SRM University Delhi-NCR, Sonepat, Haryana
4	One senior teacher to be co-opted by the Board of Studies from another institute nominated by the Vice-Chancellor in consultation with Dean Academic Affairs	
5	Two outside subject experts nominated by the Vice-Chancellor on the recommendation of the Dean Academic Affairs	Prof. (Dr.) A.K. Bhat Former Head, Division of Microbiology, Social Science & Agriculture Chemistry, SKUAST Jammu Former Dean/Coordinator, School of Genetics & Microbiology, SKUAST, Jammu Mobile: 6006069503 Email: bhatashok84@gmail.com

		Prof. (Dr.) Binay Kumar Agarwal Chief Scientist cum University Professor Department of Soil Sciences & Agriculture Chemistry, Birsa Agriculture University, KANTE Ranchi University, Jharkhand – 834006 Mobile: 0431222937 Email: bkassac@gmail.com
6	Other officials of the University	Mr. Vikram Barara Controller of Examination SRM University Delhi-NCR, Sonepat. Email: coe@srmuniversity.ac.in
		Dr. Pavan Agarwal Librarian SRM University Delhi-NCR, Sonepat.
7	Representative of Dean Academics	Dr. Pawan K. Singh Associate Professor & Academic Coordinator, Dept. of ECE SRM University Delhi-NCR, Sonepat.

The term of reference of the Board of Studies (BoS) of the individual department is to finalize.

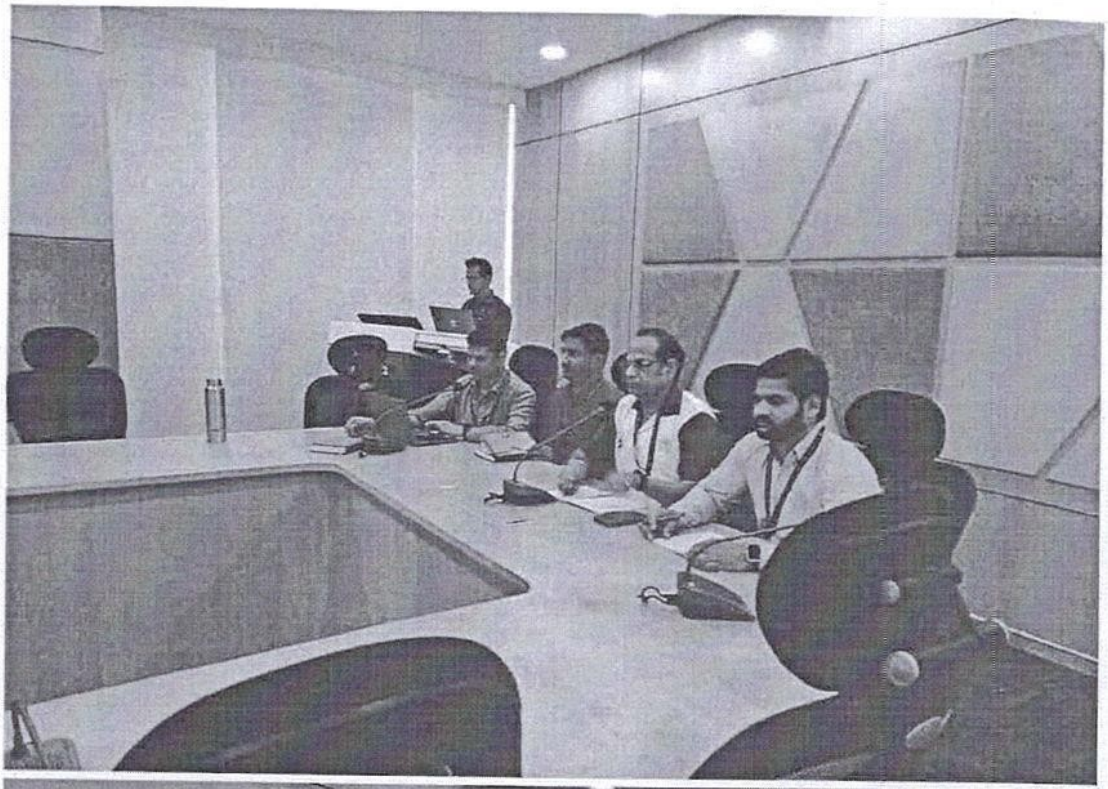
- The detailed syllabi of different courses of different department prepared by the respective faculty members for detailed discussions and it's finalisation.
- To incorporate all observations and deliberated points as finalised by the BoS committee members.
- The final syllabi along with recommendations of Board of Studies to be submitted to the Academic Council for its approval and subsequently publication along with its coursecontents.
- The revised and updated course curriculum by the Board of Studies from time to time be submitted to the Academic Council for approval.
- Other power and functions are as laid down in the Statute, Ordinance, Regulations or Rules of the University.

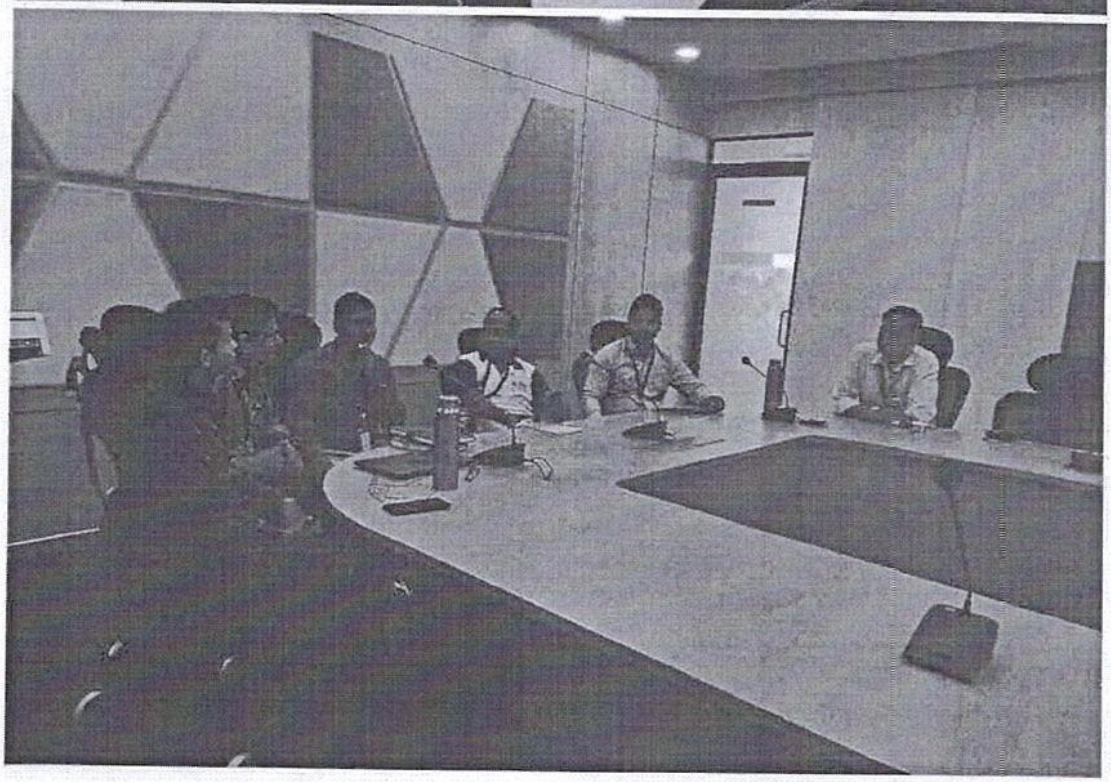
Prof. V. Samuel Raj

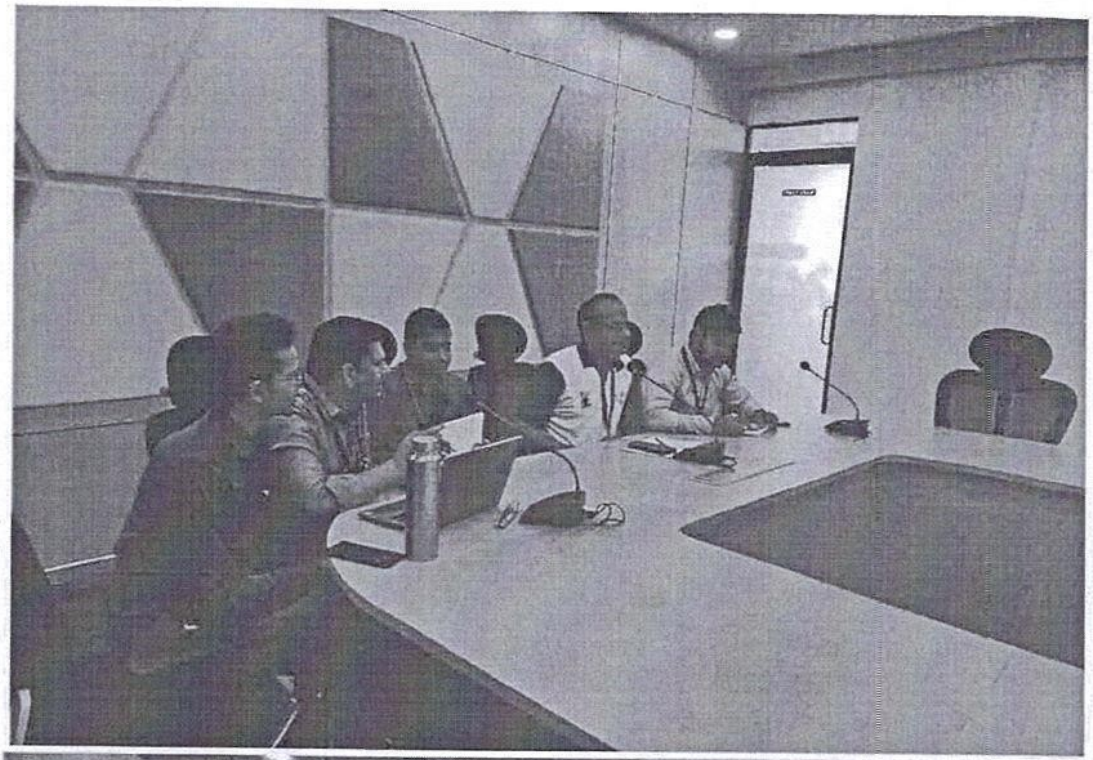
Registrar

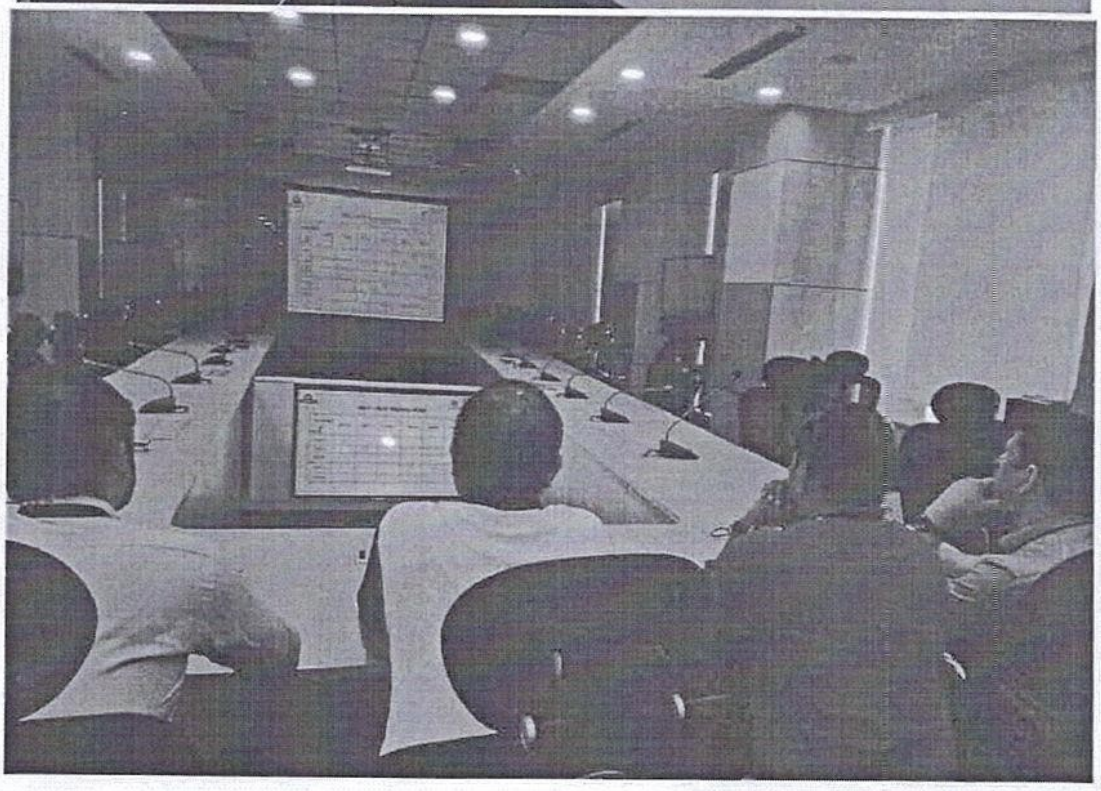
Copy for information:-

1. Office of the Hon'ble Vice Chancellor
2. Office of the Dean (Academic Affairs)
3. All Concerned members









Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date : **15th June 2024**
Time : **10:00 AM**
Venue : **Room No. 302,**
Engineering Block

Department of Food Technology

Faculty of Science & Humanities

SRM University Delhi-NCR, Sonepat, Haryana

SRM UNIVERSITY
DELHI-NCR, SONEPAT

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Food Technology

Minutes of the Meeting (MoM) of 4th Board of Studies (BoS) of Department of Food Technology held on 15th June, 2024 from 10:00 am onwards.

Minutes of meeting (MoM) of 4th Board of Studies (BoS) of the Department of Food Technology held on 15th June 2024 at 10:00 AM. The meeting was held in the Room no. 302, Engineering Block, SRM University Delhi-NCR, Sonepat.

Department of Food Technology

Faculty of Science & Humanities

SRM University Delhi-NCR, Sonepat, Haryana

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Food Technology

A meeting of 4th Board of Studies (BoS) of the Department of Food Technology was held on 15th June, 2024 at 10:00 AM onwards at SRMUH.

The following members were present:

Professor Rakesh Dube Dean-Faculty of Science & Humanities SRM University, Delhi-NCR, Sonepat, Haryana, India	Chairman
Prof. Ashutosh Upadhyay Professor, NIFTEM-K, Sonepat, Haryana, India	Subject Expert- External Member
Dr. Deepak Kumar Deputy Manager, DS Group, Greater Noida, U.P, India	Industry Expert- External Member
Dr. Pavan Agarwal Librarian SRM University Delhi-NCR, Sonepat, Haryana, India	Officials of the University
Mr. Vikram Barara, CoE SRM University, Delhi-NCR, Sonepat, Haryana, India	Officials of the University
Dr. Pawan Kumar, Academic Coordinator SRM University, Delhi-NCR, Sonepat, Haryana, India	Representative of Dean Academic Affairs
Dr. Yogesh Kumar Assistant Professor, Dept. of Food Technology SRM University, Delhi-NCR, Sonepat, Haryana, India	Co-Opted Member Convenor
Mr. Akash Kumar Assistant Professor, Dept. of Food Technology SRM University, Delhi-NCR, Sonepat, Haryana, India	Member
Ms. Swarnima Dey Assistant Professor, Dept. of Food Technology SRM University, Delhi-NCR, Sonepat, Haryana, India	Member
Mr. Vikram Kumar Assistant Professor, Dept. of Food Technology, SRM University, Delhi-NCR, Sonepat, Haryana, India	Member

The agenda item listed below where taken-up in order:

Agenda Item-1: Welcome address & Opening remarks by Chairperson, Board of Studies.

Agenda Item-2: To confirm the minutes of the meeting of the 3rd Board of Studies held on 07.08.2023

Agenda Item-3: To consider and note the Action Taken Report of agenda items of the 3rd Board of Studies held on 07.08.2023.

Agenda Item-4: To consider the updation /revision in the Course Curriculum of B.Sc. – Food Technology in alignment with National Education Policy-2020 effective from the academic session 2024-25.

Agenda Item-5: To consider and recommend the scheme of assessment, evaluation and bifurcation of marks of various courses effective from the academic session 2024-25.

Agenda Item-6: To consider and recommend the list of examiners for the purpose of external/laboratory/projects examination effective from the academic session 2024-25.

Any other items with the permission of the chair.

The agenda item listed above where taken-up for discussion. Following are the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the 3rd Board of Studies held on 07.08.2023.	The Board of Studies meeting minutes held on 07.08.2023 were communicated to the members. The comments received have been incorporated and integrated for confirmation. **(Annexure-I)**	Approved
3.	To consider and note the Action Taken Report of agenda items of the 3rd Board of Studies held on 07.08.2023.	The Action Taken Report of the Board of Studies meeting held on AY 2023-24 was presented before the members. **(Annexure-II)** Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department.	Noted

4.	To consider the updation revision in the Course Curriculum of B.Sc. – Food Technology in alignment with National Education Policy-2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum **(Annexure III)**. Further, the list of courses that have undergone revision is attached in **(Annexure IV)**. In addition, the list of new courses introduced is also attached in **(Annexure V)**. it was resolved to recommend the curriculum and syllabus B.Sc. Food Technology effective from the academic session 2024-25 to the Academic Council for approval. **(Annexure VI)**	Recommended
5.	To consider and recommend the scheme of assessment, evaluation and bifurcation of marks of various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. **(Annexure VII)** The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council.	Recommended
6.	To consider and recommend the list of examiners for the purpose of external /laboratory/ projects examination effective from the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached n **(Annexure VIII)**. After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting concluded at 12:30 PM with a vote of thanks by Dr. Yogesh Kumar, Convener- Board of Studies.

(Prof. Rakesh Dube) Chairman- BoS	(Prof. Ashutosh Upadhyay) Subject Expert-External Member	(Dr. Deepak Kumar) Industry Expert-External Member	(Dr. Pavan Agarwal) Librarian-Member
(Mr. Vikram Barara) COE	(Dr. Pawan Kumar Singh) Representative of Dean Academic Affairs	(Dr. Yogesh Kumar) Co-opted Member & Convenor	(Ms. Swarnima Dey) Member
(Mr. Akash Kumar) Member	(Mr. Vikram Kumar) Member		

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date	**18.06.2024**
Time	**2:00 PM**
Venue	**RoomNo.315, New Academic Block**

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Psychology

BoS- MoM (Psychology Dept.)

Date: 18 June 2024 at 2PM

Offline Mode: Room No. 315, New Engineering Block, SRMUH

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Psychology

The 6th Board of Studies (BoS) meeting for the Department of Psychology took place on June 18, 2024, at 2 PM in Room 315 of the New Academic Block at SRMUH .

The following members were present:

Professor Manju Jaidka Director Humanities	Chairman
Professor Naved Iqbal Department of Psychology, Jamia University Delhi	Subject Expert- External Member
Mr. Vikram Barara Controller of Examination	Other officials of the University
Dr. Pavan Aggarwal University Librarian	
Dr. Pawan K. Singh Academic Coordinator	Representative of Dean Academics
Dr.Kailash C. Barmola Associate Professor, Dept. of Psychology	Members
Dr. Shabnam Qayoom Assistant Professor, Dept. of Psychology	
Ms. Dipti Rana Assistant Professor, Dept. of Psychology	Co-opted Member
Dr. Anuradha Associate Professor, Dept. of Psychology	Member Secretary

BoS- MoM (Psychology Dept.)

Date: 18 June 2024 at 2PM

Offline Mode: Room No. 315, New Engineering Block, SRMUH

The committee chairperson extended a warm welcome to the Board of Studies members in room no. 315 of the New Academic Block and initiated the discussion forum. A brief overview of the university and UGC guidelines was also provided. The committee member secretary then introduced the proposed curriculum and syllabus for B.A. Psychology Hons. (2024-25). The course scheme and structure, aligned with NEP 2020, were presented for deliberation by the committee.

.Agendas:

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 10.08.2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 10.08.2023.
4. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.A Psychology Honors in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. To consider and recommend to the Academic Council, the curriculum and syllabus of BA Psychology Honors effective from the academic session 2024-25.
6. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Any other items with the permission of the chair.

The Committee discussed the course curriculum semester-wise in detail and recommended the following:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted

BoS- MoM (Psychology Dept.)

Date: 18 June 2024 at 2PM

Offline Mode: Room No. 315, New Engineering Block, SRMUH

2.	To confirm the minutes of the meeting and action taken report of the Board of Studies held on 10.08.2023	The Board of Studies meeting minutes held on 10.08.2023 were communicated to the members and submitted to the Academic Council. (Enclosed in **Annexure-I)**	Confirmed
3.	To consider and recommend to the Academic Council, the revision/introduction of new courses of BA Psychology Honors in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure II and Annexure III.** Further, the list of courses that have undergone revision is attached in **Annexure IV.** In addition, the list of new courses introduced is also attached in **Annexure V.** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus BA Psychology Honors (**Annexure-VI**), effective from the academic session 2024-25 to the Academic Council for approval.	Recommended

5.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached in **Annexure VII**. After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended

The meeting ended with thanks to the chair and the members.

The VC is authorised to make changes mutatis mutandis in the syllabi on the recommendations of concerned Director and Dean Academic Affairs.

The meeting concluded with a vote of thanks by the member secretary

ANNEXURE V

S. No.	Agenda Items	Discussion	Recommendations
	The following modifications were suggested by the Expert in the Syllabus and the same have been implemented:		
1	**Course Review (Sem. I-VIII)** Book list of all the papers needs to be updated. Only the recent books need to be added.	New Text books to be introduced List of books revised as per the directions of the experts	Noted and implemented
2	**23MDC303Psychology and Emotional Intelligence** to be renamed as Psychology of Emotional Intelligence	**24MDC303 Psychology of Emotional Intelligence** or Emotional Intelligence	Suggestions amalgamated
3	**Syllabus** Syllabus is very detailed. It needs to be cut short and the terminologies used in the syllabus content should be according to the latest textbooks.	Suggestions to precise the syllabus and add application based units and latest text books in every syllabus	Suggestions have been incorporated in the syllabus
4.	**23PYBA602-Spiritual Interventions at workplace:** Name to be changed	Suggestion to change name to Spiritual Interventions in Personal & Professional Life	Change added
5.	**22GEPY101- General Psychology** The paper could be renamed with some good	Suggested the name **Psychology in Everyday Life**	Suggestions integrated

BoS- MoM (Psychology Dept.)

Date: 18 June 2024 at 2PM

Offline Mode: Room No. 315, New Engineering Block, SRMUH

	nomenclature.		
6.	**Sawayam Courses to be added in semester III&IV**	The list of the following courses was discussed: Effective Decision Making .Psychology of Language . Consumer Psychology .Engineering Psychology	Suggestions incorporated

(Prof Manju Jaidka Chairman- BoS	(Professor Naved Iqbal) Subject Expert-External Member	
(Dr.Kailash Chandra Barmola) Internal member	(Dr.Shabnam Qayoom) Internal Member	
(Mr Vikram Barara) Controller of Examination	(Dr. Pavan Aggarwal) Librarian	(Dr. Pawan Kumar Singh) Representative of Dean Academics
	((Dr. Anuradha) Convenor	

BoS- MoM (Psychology Dept.)

Date: 18 June 2024 at 2PM

Offline Mode: Room No. 315, New Engineering Block, SRMUH

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Minutes of Board of Studies Meeting (BOS) for BA (Honours) Psychology held on 18.06.2024 (Tuesday) at 2:00 PM in Room No 406

(Prof Manju Jaidka) Chairman- BoS	(Prof. Naved Iqbal) Subject Expert-External Member	
(Dr. KC Barmola) Internal member	(Dr.Shabnam Qayoom) Internal Member	(Dept Rana) internal member
(Mr Vikram Barara) Controller of Examination	(Dr. Pavan Agarwal) Librarian	(Dr. Pawan Kumar Singh) Representative of Dean Academics
	(Dr. Anuradha) Convenor	

BoS- MoM (Psychology Dept.)

Date: 18 June 2024 at 2PM

Offline Mode: Room No. 315, New Engineering Block, SRMUH

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of English

Minutes of the Meeting (MoM) of Board of Studies (BoS) of Department of English held on 11th June 2024 at the Conference Hall, 5th Floor, Engineering Block, SRM University, Delhi-NCR from 2:30 PM onwards.

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of English

Minutes of the Meeting (MoM) of Board of Studies (BoS) of Department of English held on 11th June, 2024 in the Conference Hall, 5th Floor, Engineering Block, SRM University Delhi-NCR from 2:30 PM onwards.

The following members were present:

Professor Manju Jaidka Director-Faculty of Humanities SRM University Delhi-NCR, Sonepat, Haryana	Chairperson
Professor V. Samuel Raj Dean Academic Affairs SRM University Delhi-NCR, Sonepat, Haryana	Special Invitee
Prof. Manpreet Kang Professor & Dean Dept of English, GGSIP University, New Delhi	Subject Expert- External Member
Dr. Pavan Aggarwal Librarian SRM University Delhi-NCR, Sonepat, Haryana	Librarian
Mr Vikram Barara SRM University Delhi-NCR, Sonepat, Haryana	Controller of Examinations
Dr. Aditi Dev Associate Professor, Dept. of English SRM University Delhi-NCR, Sonepat, Haryana	Internal Member
Dr. Banani Barman Assistant Professor, Dept. of English SRM University Delhi-NCR, Sonepat, Haryana	Internal Member
Dr. Pawan Kumar Singh Associate Professor & Head, SRM University Delhi-NCR, Sonepat, Haryana	Academic Coordinator
Dr. Tulika Kakkar Assistant Professor, Dept. of English SRM University Delhi-NCR, Sonepat, Haryana	Convenor

Professor Manju Jaidka, Director-Humanities chaired the meeting and welcomed all the members to the BoS meeting of Department of English and expressed her gratitude to the external experts for sparing their valuable time to attend the meeting.

The agenda items listed below were take-up in order:

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 02.08.2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 01.08.2023.
4. To consider and recommend to the Academic Council the Curriculum & Syllabus of **M.A. English**, and **B.A. (H) English**, w.e.f. AY 2024-2023.
5. To consider and recommend to the Academic Council the Curriculum & Syllabus of **Communicative English** course offered to the students of the B.Tech.- I Yr., w.e.f. AY 2024-25.
6. To consider and recommend to the Academic Council the Syllabus of **Functional English** I & II for B.Com., B.B.A., B.Sc, B.A students w.e.f. AY 2024-2023.
7. To consider and recommend to the Academic Council the Curriculum & Syllabus of **English for Legal Professionals** offered to the students of the Law Department, i.e., B.A.L.L.B & B.B.A.L.L.B- I Yr. , w.e.f. AY 2024-2025.
8. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
9. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
10. Any other items with the permission of the chair.

Discussions during the meeting and actions taken

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 02.08.2023	The Board of Studies meeting minutes held on 01.08.2023 were communicated to the members and submitted to the Academic Council. (Enclosed in **Annexure-I)**	Confirmed
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 02.08.2023	The Action Taken Report of the Board of Studies meeting for AY 2023-2 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department. **(Annexure-II)**	Noted

4.	To consider and recommend to the Academic Council, the new curriculum of B.A. in English.	The draft curriculum and syllabi were presented before the members. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. Further, the list of courses that have undergone revision is attached in **Annexure III.** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B.A. in English, effective from the academic session 2024-25 to the Academic Council for approval.	Recommended
5.	To consider and recommend to the Academic Council, the curriculum and syllabus of M.A. in English effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the committee. The Head of the Department briefed the members that the proposed new curriculum of M.A. has been revised as per the industry/market requirements. The suggestions given by the experts and members have been incorporated in curriculum and BoS resolved to recommend the curriculum and syllabus of M.A. English (**Annexure-IV**) effective from the academic session 2024-25 to the Academic Council for approval	Recommended
6.	To consider and recommend to the Academic Council, the curriculum and syllabus of Communicative English, Functional English, and English for Legal Professionals effective from the academic session 2024-25.	The draft syllabi were presented before the committee. The Head of the Department briefed the members that the proposed curriculum for undergraduate students has been revised as per the industry/market requirements. The suggestions given by the experts and members have been incorporated in curriculum and BoS resolved tc recommend the syllabus of Language courses (**Annexure-V**) effective from the academic session 2024-25 to the Academic Council for appro	Recommended

7	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached in **Annexure VI.** After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
8.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure VII)**	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Member Secretary.

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Date: 11.06.2024

Attendance Sheet for Board of Studies (BoS) for Dept. of English

S.No.	Name	Designation	Department	Signature
1.	Prof. V. Samuel Raj	Dean Academic Affairs		
2.	Prof Manpreet Kaur Kang	Professor, Guru Gobind Singh Indraprastha University, Delhi		
3.	Prof Manju Jaidka	Professor	English	
4.	Dr Tulika Kakkar	HoD	English	
5.	Dr Aditi Dev	Associate Professor	English	11/06/24
6.	Ms Shikha	Assistant Professor	English	11/06/2024
7.	Dr Banani Barman	Assistant Professor	English	11/06/24
8.	Dr Mudasir Rahman	Assistant Professor	English	11/06/24
9.	Ms Surabhi	Assistant Professor	English	11/06/24.
10.	Ms Aayushi	Assistant Professor	English	11/6/24
11.	Ms Riya Sharma	Assistant Professor	English	ON LEAVE
12.	~~Ms~~ Dr. Alka	Assistant Professor	English	11/6/24

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Date: 11.06.2024

Attendance Sheet for Board of Studies (BoS) for Dept. of English

13.	Ms. Arundhati Sharma	Assistant Professor	English	Arundhati 11/6/2024
14.	Dr. Param Agarwal	University Librarian		
15	Dr Ajay Sir	Dy COE	Examination	

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date	**:**	**05.07.2024**
Time	**:**	**10:30 AM**
Venue	**:**	**Conference Room**

Department of English and Foreign Language (French)

Faculty of Science and Humanities

Minutes of the Meeting

A meeting of Board of Studies (BoS) of the Department of English and Foreign Language was held on 5th July, 2024 at 10:30 AM to 11:30 AM at Conference Hall, 5th Floor, Engineering Block.

The following members were present:

Professor Manju Jaidka Director- Faculty of Science & Humanities SRM University, Delhi-NCR, Sonepat, Haryana	Director
Dr. Ajith Kanna Professor, Centre for French and Francophone Studies School of Language, Literature and Culture Studies JNU, New Delhi	Subject Expert- External Member
Dr. Tulika Kakkar Assistant Professor Department of English and Foreign Language SRM University, Delhi-NCR, Sonepat, Haryana	Member
Mr. Ashish Verma Assistant Professor, Department of English and Foreign Language SRM University, Delhi-NCR, Sonepat, Haryana	Convenor
Mr. Sunil Ram Assistant Professor, Department of English and Foreign Language SRM University, Delhi-NCR, Sonepat, Haryana	Member
Mr. Vikram Barara Controller of Examination SRM University, Delhi-NCR, Sonepat, Haryana	Member
Dr Pawan Agrawal Librarian SRM University, Delhi-NCR, Sonepat, Haryana	Member

Agenda(s):

1. Welcome address & Opening remarks by Director, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 30th July 202 .
3. To consider and note the Action Taken Report of agenda items of the Board of Studies

held on 30th July 2021.

4. To consider and recommend to the Academic Council, the syllabus of French-I/ French-II for B. Tech/BBA/B. Com offered in First year and for BA/B.Sc/BCA offered in the 2nd Year, effective from the academic session 2024-25.
5. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
6. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
7. Any other items with the permission of the chairperson.

The agenda items listed above were taken up for discussion and the following resolutions were passed.

S. No.	Agenda Item	Discussion	Recommendations
1	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Director of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2	To confirm the minutes of the meeting of the Board of Studies held on 30.07.2021.	The Board of Studies meeting minutes held on 30.07.2021 were communicated to the members and submitted to the Academic Council. (Enclosed in **Annexure-I)**	Confirmed
3	To consider and note the Action Taken Report of the Board of Studies meeting held on 30.07.2021	The Action Taken Report of the Board of Studies meeting held on AY 2022-23 was presented before the members. Members took note of the decision of the Academic Council and the action taken by the department. **(Annexure-II)**	Noted

4	To consider and recommend to the Academic Council, the syllabi of French-I/ French-II for B. Tech/ BBA/B. Com offered in First year and for BCA/ BA/B. Sc offered in the 2nd year, effective from the academic session 2024-25.	The draft syllabi were presented before the committee. The convenor briefed the members that the proposed syllabi have been prepared in alignment with National Education Policy 2020. The suggestions given by the experts and members have been incorporated in the syllabi and BoS resolved to recommend the syllabi of French -I/French-II effective from the academic session 2024-25 to the Academic Council for approval. The details summary of the course revision is attached in **(Annexure-III).** Further, the list of courses that have been revised is also attached in **(Annexure-IV)**	Recommended
5	To consider and recommend the names of external paper setters/ evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/ evaluators for the academic session 2024-25 is attached. **(Annexure V)** After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
6	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure VI)**	Recommended

The VC is authorised to make changes mutatis mutandis in the syllabi on the recommendations of concerned Dean and Dean Academic Affairs.

The meeting concluded at 11:30 AM with a vote of thanks by Mr. Ashish Verma in French and then by Dr. Tulika Kakkar in English, Members of the Board of Studies.

(Prof. Manju Jaidka) Chairperson- BoS	(Prof. Ajith Kanna) Subject Expert- External Member	(Mr. Vikram Barara) CoE-Member
(Mr. Ashish Verma) Convenor	(Dr. Pavan Aggarwal) Librarian-Member	(Dr. Pawan Kumar Singh) Academic Coordinator
Mr. Sunil Ram Member	Dr. Tulika Kakkar Member	

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Date: 05.07.2024

Attendance Sheet for BoS for Foreign Language (French & German)

S.No.	Name	Designation	Department	Signature
1.	Prof. V. Samuel Raj	Dean Academic Affairs		
2.	Prof. Ajith Kanna	Professor, JNU, New Delhi		
3.	Prof Rosy Singh	Professor, JNU, New Delhi		
4.	Prof. Manju Jaidka	Director	Faculty of Humanities	
5.	Dr Pawan K. Singh	Academic Coordinator	ECE	
7.	Dr Pavan Aggarwal	Librarian	Central Library	
8.	Mr. Vikram Barara	COE	Examination	
9.	Dr Tulika Kakkar	Asst Professor	English	
10	MR. SUNIL RAM	ASST. PROFE.	FRENCH	
11.	VIKRAM BARARA	COE		
12.	Mr. Ashish Verma	Asst. Professor	English & Foreign Language (French)	
13.	Mr. Vanshul	Asst. Professor	English & Foreign Language (Germ)	
14.	Sudip Das	Asst Prof.	English and Foreign Lang	

Minutes of Meeting

Board of Studies (BOS)

Date: 5th July 2024

Department: German (English and Foreign Languages), SRMUH

Attendees:

- **Invited Experts:**
  - Prof. Rosy Singh, Jawaharlal Nehru University, Delhi (attended online via google meet, meeting link - https://meet.google.com/gtq-fbfy-qvq)

- **SRMUH Representatives:**
  - Prof. Manju Jaidka, Director of Humanities
  - Mr. Vikram Barara, Representative of the COE Office (attended online via google meet)
  - Dr. Tulika Kakkar, HOD English and Foreign Languages
  - Mr Vanshul Jasuja, Convener German
  - Mr Sudip Das, Member BoS German
  - Faculty Member of the Department of English and Foreign Languages

Proceedings:

- The meeting commenced at 11:30 AM in the conference hall of the campus. Prof. Rosy Singh and Mr. Vikram Barara joined the meeting through online mode (Link : https://meet.google.com/gtq-fbfy-qvq) whereas the rest of the participants were present in person in the conference hall. Mr Vanshul Jasuja welcomed everyone and introduced the external expert.
- Mr Vanshul Jasuja proposed the new curriculum, highlighting its silent features.
- Prof. Rosy Singh acknowledged that the course content was satisfactory.
- However she suggested some terminologies or phrases used in the course objectives (CO) and course learning outcomes (CLO) section to be revised.
- It was suggested by her that the phrases 'developing research ventures' and 'fluency in reading and writing' shall be removed from course objectives (CO) section and course learning outcomes (CLO) section respectively as a course teaching the basics of German language is very unlikely to fulfil these objectives.
- She also suggested that the phrase 'know the cultures of the countries where German language is spoken' in both the course objectives (CO) and course learning outcomes (CLO) sections shall be revised to 'know some aspects of the countries where German language is spoken' as it is impossible to get to know all the cultural aspects of the countries where German language is spoken in course of two semesters only.
- After reviewing the list of books recommended for this course it was also suggested by her that all the books listed in the draft must be made available in the library before the commencement of the academic session.
- There were no further observations. The meeting concluded at 12.30 PM.
- The meeting ended with a vote of thanks to all the participants.

Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date	**:**	**05.07.2024**
Time	**:**	**11:30 AM**
Venue	**:**	**Conference Room (online mode)**

Department of English and Foreign Languages (German)

Faculty of Science and Humanities

Department of English and Foreign Languages (German)
Faculty of Science and Humanities

Minutes of the Meeting

The meeting of the Board of Studies of Department of English and Foreign Languages (German) was held on 05.07.2024 at 11:30 AM in Conference room 5th floor of Engineering Block in online mode via Google meet (Link: https://meet.google.com/gtq-fbfy-qvq).

The following members were present:

1.	Prof. (Dr.) Manju Jaidka Director- Faculty of Humanities SRM University, Delhi NCR, Sonepat, Haryana	Chai-person
2.	Prof. (Dr.) Rosy Singh Centre for German Studies, School of Language, Literature and Culture Studies, Jawaharlal Nehru University, Delhi	External Expert (in Online mode via Goog e meet)
3.	Mr. Vanshul Jasuja Assistant Professor English and Foreign Languages (German) SRM University, Delhi NCR, Sonepat, Haryana	Convenor
4.	Mr. Vikram Barara Controller of Examination SRM University, Delhi NCR, Sonepat, Haryana	Member (in Online mode via Google meet)
5.	Dr. Tulika Kakkar Department of English and Foreign Languages SRM University, Delhi NCR, Sonepat, Haryana	Head of the Department
6.	Mr. Sudip Das Assistant Professor English and Foreign Languages (German) SRM University, Delhi NCR, Sonepat, Haryana	Member

Agenda(s):

1. Welcome address & Opening remarks by Convenor, Board of Studies.
2. To consider and recommend to the Academic Council, the revision of the codes for the German courses offered, effective from the academic session 2024-25.
3. To consider and recommend to the Academic Council, the revision of the course curriculum of the German courses offered to the students of B.Tech., BBA, BCom, LLB, BCA, B. Sc, BA in alignment with National Education Policy 2020 effective from the academic session 2024-25.
4. Any other items with the permission of the chair.

Following are the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Convenor, Board of Studies.	The convenor of the Board of Studies welcomed and introduced the members of the BoS and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To consider and recommend to the Academic Council, the revision of the codes for the German courses offered, effective from the academic session 2024-25.	The draft codes were presented before the members. The Convenor briefed that this revision is necessary for the uniformity of the courses offered by the department. The members noted and recommended the revised codes for approval of the Academic Council.	Recommended
3.	To consider and recommend to the Academic Council, the revision of the course curriculum of the German courses offered to the students of B.Tech., BBA, BCom, LLB, BCA, B. Sc, BA in alignment with NEP 2020 effective from the academic session 2024-25.	The draft curriculum was presented before the members. The members were informed that there are not any major changes in the course curriculum. The detailed summery of the course revision is attached in **Annexure I.** The suggestions given by the experts and members have been incorporated in curriculum and BoS resolved to recommend the curriculum effective from the academic session 2024-25 to the Academic Council for approval.	Recommended
4.	To consider and recommend the names of external paper evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/ evaluators for the academic session 2024-25 is attached. **(Annexure II)** After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
5.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessments and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the academic council. **(Annexure III)**	Recommended
6.	Any other	It was discussed and suggested in the BoS meeting that the books recommended in the reading list should be made available in the library for the students. The members noted and recommended the suggestion for the approval of the Academic Council.	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Mr. Sudip Das, Member of BoS.

(Prof. Manju Jaidka) Chairperson- BoS	(Prof. Rosy Singh) Subject Expert-External Member	(Mr. Vikram Barara) CoE-Member
(Dr. Pavan Aggarwal) Librarian-Member	(Dr. Pawan Kumar Singh) Academic Coordinator	(Dr. Tulika Kakkar) HOD English and Foreign Languages
(Mr. Vanshul Jasuja) Convenor		

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Date: 05.07.2024

Attendance Sheet for BoS for Foreign Language (French & German)

S.No.	Name	Designation	Department	Signature
1.	Prof. V. Samuel Raj	Dean Academic Affairs		
2.	Prof. Ajith Kanna	Professor, JNU, New Delhi		
3.	Prof Rosy Singh	Professor, JNU, New Delhi		
4.	Prof. Manju Jaidka	Director	Faculty of Humanities	
5.	Dr Pawan K. Singh	Academic Coordinator	ECE	
7.	Dr Pavan Aggarwal	Librarian	Central Library	
8.	Mr. Vikram Barara	COE	Examination	
9.	Dr Tulika Kakkar	Asst Professor	English	
10	MR. SUNIL RAM	ASST. PROFE.	FRENCH	
11.	VIKRAM BARARA	COE		
12.	Mr. Ashish Verma	Asst. Professor	English & Foreign Language (French)	
13.	Mr. Vanshul	Asst. Professor	English & Foreign Language (Germ.)	
14.	Sudip Das	Asst Prof.	English and Foreign Lang.	

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Political Science

Academic Year – 2024-25

Minutes of the Meeting (MoM) of Board of Studies (BoS) of Department of Political Science held on 13th June, 2024 from 02:30 PM to 05:00 PM. The meeting was held at Conference Hall, 5th Floor, Engineering Block.

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Political Science

A meeting of Board of Studies (BoS) of the Department of Political Science was held on 13th June, 2024 at 02:30 PM to 05:00 PM at Conference Hall, 5th Floor, Engineering Block.

The following members were present:

Professor Manju Jaidka Director- Faculty of Science & Humanities SRM University, Delhi-NCR, Sonepat, Haryana	Chairman
Dr. Shantesh Kumar Singh Professor, Centre for international Politics School of International Studies JNU, New Delhi	Subject Expert- External Member
Dr. Sarol Malik Professor Emeritus, Department of Political Science SRM University, Delhi-NCR, Sonepat, Haryana	Member
Dr. Pawan Kumar Assistant Professor, Department of Political Science SRM University, Delhi-NCR, Sonepat, Haryana	Member
Mr. Deepak Tomar Assistant Professor, Department of Political Science SRM University, Delhi-NCR, Sonepat, Haryana	Member
Dr. Mansi Mishra Assistant Professor, Department of Political Science SRM University, Delhi-NCR, Sonepat, Haryana	Member
Mr. Vikram Barara Controller of Examination SRM University, Delhi-NCR, Sonepat, Haryana	Controller of Examination
Dr Pawan Agrawal Librarian SRM University, Delhi-NCR, Sonepat, Haryana	Librarian
Dr Pawan Kumar Singh Associate Professor & Academic Coordinator, SRM University, Delhi-NCR, Sonepat, Haryana	Representative of Dean Academics

Professor Manju Jaidka, Director-Science & Humanities chaired the meeting and welcomed all the members to the BoS meeting of Department of Political Science and thanked each of them for sparing their valuable time to attend the meeting.

The agenda items listed below were take-up in order:

- Welcome address & Opening remarks by Chairperson, Board of Studies
- To confirm the minutes of the meeting of the Board of Studies held on **10.08.2023**
- To consider and note the Action Taken Report of agenda items of the Board of Studies held on **10.08.2023.**
- To consider and recommend to the Academic Council, the revision/introduction of new courses in alignment with National Education Policy 2020 effective from the academic session 2024-25.
- Any other items with the permission of the chair.

The agenda items listed above were taken up for discussion and the following resolutions were passed.

S. No.	Agenda Item	Discussion	Action taken
1	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2	To confirm the minutes of the meeting of the Board of Studies held on 10.08.2023	The Board of Studies meeting minutes held on 10.08.2023 were communicated to the members and submitted to the Academic Council. (Enclosed in Annexure-I)	Confirmed
3	To consider and note the Action Taken Report of the Board of Studies meeting held on 10.08.2023	The Action Taken Report of the Board of Studies meeting held on AY 2023-2 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department.	Noted
4	To consider and recommend to the Academic Council, the revision/introduction of new courses in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020.	Recommended

		The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in Annexure II. Further, the list of courses that have undergone revision is attached in Annexure III In addition, the list of new courses introduced is also attached in Annexure IV. Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B. A. (H.) Political Science (Annexure-V), effective from the academic session 2024-25 to the Academic Council for approval.	

The VC is authorised to make changes mutatis mutandis in the syllabi on the recommendations of concerned Dean and Dean Academic Affairs.

The meeting concluded at 05:00 PM with a vote of thanks by Mr Deepak Tomar, Member of the Board of Studies.

DEPARTMMENT OF POLITICAL SCIENCE

Board of Studies for the Academic Year 2024-25

(Prof Manju Jaidka) Chairman- BoS	(Prof Shantesh Kumar Singh) Subject Expert-External Member	(Prof Saroj Malik) Member
(Mr Deepak Tomar) Member	(Dr. Pawan Kumar) Member	(Dr. Mansi Mishra) Member
(Mr Vikram Barara) CoE-Member	(Dr. Pavan Agarwal) Librarian-Member	(Dr Pawan Kumar Singh) Representative of Dean Academic Affairs

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Economics

Minutes of the Meeting (MoM) of 6th Board of Studies (BoS) of Department of Economics held on 14th June 2024 at 10.00 AM. The meeting was held in the Room No. A410, (New Engineering Block).

SRM University, Delhi-NCR, Sonepat, Haryana

Faculty of Science & Humanities

Department of Economics

A meeting of 6th Board of Studies (BoS) of the Department of **Economics** was held on 14th June 2024 at 10.00 AM. The meeting was held in the Room No. A410, (New Engineering Block).

The following members were present:

Prof. Manju Jaidka Director, Humanities SRM University Delhi-NCR, Sonepat, Haryana	Chairman
Dr. Neera Verma Professor, Department of Economics Gurgaon University, Gurugram	Subject Expert- External Member
Dr. Pavan Agarwal Librarian SRM University Delhi-NCR, Sonepat.	Librarian
Mr. Vikram Barara Controller of Examinations SRM University, Delhi-NCR, Sonepat, Haryana	Controller of Examinations
Dr. Pawan Kumar Singh Associate Professor, SRM University, Delhi-NCR, Sonepat, Haryana	Representative of Dean Academic Affairs
Ms. Neha Bansal Assistant Professor, Department of Economics SRM University, Delhi-NCR, Sonepat, Haryana	Internal Member
Ms. Pooja Assistant Professor, Department of Economics SRM University, Delhi-NCR, Sonepat, Haryana	Internal Member
Dr. Preeti Dabas Assistant Professor, Department of Economics SRM University, Delhi-NCR, Sonepat, Haryana	Internal Member
Mr. Ankit Chhikara Assistant Professor, Department of Economics SRM University, Delhi-NCR, Sonepat, Haryana	Internal Member

Professor Manju Jaidka, Director of Humanities chaired the meeting and welcomed all the members to the BoS meeting of Department of Economics and thanked each of them for sparing their valuable time to attend the meeting. Professor Manju Jaidka showed gratitude and pleasure and introduced the members of BoS. The convenor of the committee presented the proposed curriculum and syllabus for B.A.-Economics (Hons) (2023-24).

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 10.08.2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 10.08.2023.
4. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.A.- Economics (Hons) in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.
6. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
7. Any other items with the permission of the chair.

Following are the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 10.08.2023.	The Board of Studies meeting minutes held on 10.08.2023 were communicated to the members and submitted to the Academic Council. (Enclosed in **Annexure-I**)	Confirmed
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 10.08.2023.	The Action Taken Report of the Board of Studies meeting held on AY 2023-24 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department. **(Annexure-II)**	Noted
4.	To consider and recommend to the Academic Council, the revision/introduction of new courses of B.A.- Economics (Hons) in alignment with National Education Policy 2020 effective from the	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was	Recommended

	academic session 2024-25.	undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure III and Annexure IV.** Further, the list of courses that have undergone revision is attached in **Annexure V.** In addition, the list of new courses introduced is also attached in **Annexure VI.** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B.A.-Economics (Hons) **(Annexure-VII)**, effective from the academic session 2024-25 to the Academic Council for approval.	
5.	To consider and recommend the names of external paper setters/evaluators for the academic session 2024-25.	The proposed detailed list of the names of external paper setters/evaluators for the academic session 2024-25 is attached in **Annexure VIII.** After detailed discussion and deliberation, the names are recommended for approval by the Academic Council.	Recommended
6.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure IX)**	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean/ Director and Dean Academic Affairs.

The meeting ended with a vote of thanks by the Member Secretary.

The Hon'ble Vice Chancellor is authorised to make changes mutatis mutandis in the syllabi on the recommendations of concerned Director and Dean Academic Affairs.

The meeting concluded with a vote of thanks by Dr. Preeti Dabas, Convenor of the Board of Studies.

	14/6/24	
(Prof. Manju Jaidka) Chairman – BoS	(Dr. Neera Verma) Expert-External Member	(Dr. Pavan Agarwal) Librarian-Member
(Dr. Pawan Kumar Singh) Representative of Dean Academic Affairs	(Mr. Vikram Barara) COE	(Dr. Preeti Dabas) Convenor
(Mr. Ankit Chhikara) Member	(Ms. Neha Bansal) Member	(Ms. Pooja) Member

SRM UNIVERSITY
DELHI-NCR, SONEPAT

Faculty of Law

MINUTES OF THE MEETING
Board of Studies of Faculty of Law

Held on 8th June 2024 – 10.30 AM
Mini Conference Room, Admin Block

MEMBERS of Board of Studies (BOS) PRESENT

- *Dr Vijay Kumar Singh*, Professor & Dean, Faculty of Law (Chairperson)
- *Dr. Sandeep Kulshrestha,* Head of the Department, Department of Law, SRMUH
- *Dr. G.R. Raghavender*, Senior Consultant, Ministry of Commerce and Former Joint Secretary Ministry of Law and Justice
- *Prof. (Dr.) Ritu Gupta,* Director, Centre for Business and Financial Laws, National Law University Delhi
- *Dr. Rajeev Ranjan*, Associate Professor, Faculty of Law, SRMUH
- *Dr. Yatin Kathuria*, Assistant Professor, Faculty of Law, SRMUH
- *Mr. Ajeet Singh,* Assistant Professor, Faculty of Law, SRMUH
- *Dr. Pawan Agarwal*, Librarian, SRMUH
- *Dr. Pawan K. Singh*, Associate Professor & Academic Coordinator, SRMUH (representative Dean Academics)
- *Dr. Ajay Sharma, Dy. COE (representing Mr. Vikram Barara, COE, SRMUH)*
- *Dr. Paramjeet Singh*, Associate Professor, Faculty of Law, SRMUH (Coordinator BOS 2023)

FACULTY MEMBERS PRESENT DURING THE MEETING

- *Dr. Kanika Aggarwal*, Assistant Professor and Program Coordinator B.B.A. LL.B. (Hons.)
- *Md. Saleem*, Assistant Professor and Faculty Coordinator NAAC
- *Ms. Manpreet Kaur*, Assistant Professor, Faculty Coordinator social media
- *Dr. Priyanka Dutta*, Assistant Professor and Faculty Convenor Law and Literary Committee

Prof. (Dr.) Vijay Kumar Singh, Dean, Faculty of Law as the chairperson of the Board of Studies (BOS) for Faculty/Department of Law opened the meeting by welcoming all the Hon'ble members of BOS. Dr. Singh introduced all the members of the Board of Studies including the faculty and staff present in the meeting. Dean Academics, *Prof. V. Samuel Raj*, present in the beginning of the meeting, also welcomed the BOS Members on behalf of the University and the Hon'ble Vice Chancellor *Prof. (Dr.) Paramjit Jaswal*. Prof. Samuel also shared the vision

of the University to make Faculty of Law as one of the best faculties in the region, comparable to prominent NLUs and best institutions of law.

The members of the BOS discussed the following agenda points in detail, while making recommendations accordingly for consideration of the ensuing Academic Council.

Sl. No.	Agenda Point	Discussions and Recommendations of BOS
1.	Introduction of the Faculty and developments since last BOS 2023	Dr. Vijay Kumar Singh, Professor and Dean, Faculty of Law, SRMUH ("Dean") presented an overview of the Faculty of Law and its major achievements since the last Board of Studies meeting held on 9th May 2023. In particular, Dean Law informed the BOS about the following Centres being established in the Faculty to carry out focused research and teaching in the area of Hons. Programs: • Centre for Constitutional Law and Public Policy (CCPL) • Centre for International Law and Institutions (CILI) • Centre for Criminal Law and Policy (CCLP) • Centre for Corporate, Competition and Insolvency Laws (CCCIL) • Centre for Law and Technology (CLT) • SRMUH Centre for Intellectual Property Rights (SCIPR) • SRMUH Centre for Alternative Dispute Resolution (SCADR) Presentation given by Dean is noted by members of the BOS placed at ***Annexure 4***
2	Action Taken Report from previous BOS 2023	Dean, also presented the Action Taken Report from the previous Board of Studies meeting held on 9th May 2023 and apprised the BOS members about the decision of the Academic Council held on 19th August 2023. **Members noted the ATR at *Annexure 5***
3.	Implementation of BCID-0468-2024 (LE Circular-06/2024)-Comprehensive Implementation of Legal Education Reforms, Mandatory Guidelines,	Dean informed the BOS members that the Faculty of Law, SRMUH has taken all necessary steps to meet the requirements of the BCI Circular on Legal Education Reforms dated 20th May 2024 (points 1 to 8 and 12) including introduction of the Compulsory Course on Mediation & Conciliation.

	Norms & Rules of Legal Education	**Members of BOS appreciated the prompt action by the Faculty of Law on implementing the best practices on legal education reforms. Members noted the details of action taken on BCI Circular on Legal Reforms placed at *Annexure 6***
4.	Presentation of Master Grid of 5-year Integrated B.A. LL.B. (Hons) and B.BA LL.B. (Hons.) programs	At the outset, Dean informed about the process of curriculum review through the Program Level Committee (PLC), which thoroughly reviewed the syllabi of all courses and recommended changes in 38 UG and 9 PG Courses/papers. Two Coursework papers of Ph.D. Program in Law has also been revised. Dean presented the Master Grid and curriculum structure of the 5-year Integrated B.A. LL.B. (Hons) and B.BA LL.B. (Hons.) programs highlighting the changes proposed for consideration of the BOS. Other than the changes proposed, the curriculum, syllabi, Guidelines etc. approved by BOS in 2023-24 shall be adopted as it is. The members were informed that in the last BOS meeting a thorough restructuring of the Course Curriculum was undertaken and thus in this BOS meeting there are not many major changes. **BOS noted and discussed the submissions made by the Dean and recommended the changes in the curriculum structure presented in *Annexure A* and *Annexure B* for approval of the Academic Council.**
4A	Changes in the Language Courses	In view of the inputs received from the Humanities Department, that language courses of French and German is being offered across University in 2 credits (2 papers). This point being also emphasized by Dean Academics, it is proposed to bifurcate the language papers (Vidhik Hindi, French and German) of 4 credits into 2 papers of 2 credits each. **BOS Members recommended the proposal for approval of the Academic Council.** <u>*Suggestion*</u>: Dr. Raghavender suggested that Spanish as a foreign language option would be better than German. Dean noted this for consideration of the Humanities Department and appropriate action.

4B	Changes in the courses in view of the new criminal laws	With respect to Law of Crimes I, Law of Crimes II and Law of Evidence, it is proposed that the above three courses shall reflect the changes incorporated due to the new laws, *Bhartiya Nyaya Sanhita (BNS), Bhartiya Nagrik Suraksha Sanhita (BNSS) and Bhartiya Sakshya Adhiniyam (BSA).* **BOS Members discussed and appreciated the timely amendment in the criminal law courses and recommended the proposal for approval of the Academic Council. Members were also of the view that the students who have already studied the old laws and are yet to graduate, shall be offered a separate crash course on new criminal laws. Dean Law informed that one such introductory course has already been conducted by the faculty and more such courses shall be conducted for the students who have read old criminal laws.** Suggestion: Dr. Raghavender suggested that capacity building programs (MDP) for law enforcement agencies may also be planned on new criminal laws.
4C	Shifting Seminar Course in IXth/Vth Semester from Xth/VIth Semester of 5 year and 3-year law programs	Based on the experience of running both Seminar and Project Based Learning courses in final semester of 5 year and 3-year LLB Programs (Xth/VIth), it has been recommended by the program level committee to move the Seminar Course in Semester IXth/VIth. Consequently, the HEC course with equivalent credit will replace the Seminar Course. This change will ensure that students do a research paper in two different semesters of their final year. **BOS members noted, discussed and recommended the proposal for approval of the Academic Council.**
4D	Introduction of '*Mediation and Conciliation*' as a compulsory course	Dean informed the Members that pursuant to the BCI Circular dated 13.08.2020 bearing No. BCI:D: 1897/2020 (323/2020) and 24.08.2020 BCI:D 2133:2020, Clinical course on Alternate Dispute Resolution was suitably amended to incorporate 'mediation' as an important component for the batches from 2020 onwards. Special workshops on Mediation

		have also been organised to impart Practical Training to the students. However, in view of the latest emphasis of Bar Council and enactment of Mediation Act 2023, a mandatory clinical course of 45 hours (3 credits) on "*Mediation and Conciliation*" is being introduced for both 3 year and 5-year programs. Faculty has also established a Centre on Alternate Dispute Resolution to promote ADR, especially mediation through workshops, research, etc. **BOS members noted, discussed and recommended the proposal for approval of the Academic Council.**
4E	Evaluation Scheme	Dean presented that the evaluation scheme approved in 2023 BOS shall continue as it is. Detailed rubrics for Seminar and Project Based Learning were presented for information of the BOS. **BOS members noted and recommended the proposal for approval of the Academic Council (*Annexure C*).**
5	Presentation of Master Grid of 3-year LLB (Hons). Program	Dean presented the Master Grid and curriculum structure of the 3-year LL.B. Program. Dean also informed that the suggestions with reference to common courses offered in 5-year integrated program shall also be incorporated in 3-year program. Evaluation Scheme to remain same as 5-year program as applicable. Other than the changes proposed, the curriculum, syllabi, Guidelines etc. approved by BOS in 2023-24 shall be adopted as it is. **BOS noted, discussed and recommended the curriculum structure presented by Dean in *Annexure D* for the LLB Program for approval of the Academic Council.**
6.	Presentation of Master Grid of LL.M.	Dr. Yatin Kathuria, Coordinator CPGLS informed the BOS members that for the year 2023-24 the LL.M. program was run in semester mode as recommended by the BOS and approved by the AC in 2023. Dr. Kathuria presented the master GRID of LL.M including the evaluation scheme. Other than the changes proposed, the

		curriculum, syllabi, Guidelines etc. approved by BOS (*including the 2-year LL.M. and Executive LL.M.*) in 2023-24 shall be adopted as it is. **BOS considered, discussed and recommended the Curriculum Structure of LL.M. Programs for approval of the Academic Council. Annexure E**
7.	Revision in the approved Grids of 2020-25, 2021-26, 2022-27, 2022-25, 2023-26 and 2023-28	Dr. Sandeep Kulshrestha informed the members of the BOS that due to some changes made in swapping of Seminar Course in previous semester and bringing company law to previous semester, consequent changes would have to be made in the already approved Grids of 2020-25, 2021-26, 2022-27, 2022-25, 2023-26 and 2023-28. **BOS considered, discussed and recommended the changes in the already approved Grids as per the details given in Annexure F for approval of the Academic Council.**
8.	Review of Ph.D. Course Work	HOD Law informed the BOS Members that DRCC in faculty of law had streamlined the Course Work curriculum and the same is presented before the BOS for information. The Ph.D. Coursework details are annexed as **Annexure G** **BOS considered and noted the curriculum of Coursework in Annexure G for Ph.D. Scholars in Law and recommended the same for approval of Academic Council.**
9.	Any other item with the permission of the Chair	Additional Suggestions: A. Dr. Ritu Gupta shared her experience of teaching the paper on 'Commercial Contracts and Business Ethics' in Corporate Law Hons. The point was noted for review by PLC. B. Dr. Raghavender suggested that there shall be some module on judgement writing. The suggestion was noted for action by PLC C. BOS members suggested that the nomenclature of seminar shall be made broader and generic.

Towards the end of the meeting, Dean summarized the points discussed, answered all queries raised by the Hon'ble members of BOS and thanked all members for their time and contribution in enriching the curriculum and potential outcome of the programs offered by Faculty of Law.

Meeting ended on a happy note.

Minutes Prepared by

Dr. Priyanka Dutta
Assistant Professor, SRMUH

Faculty of Law SRMUH

Prof. (Dr.) Sandeep Kulshreshtha
HOD, Law

Prof. (Dr.) Vijay Kumar Singh
Dean, School of Law and Chairman BOS

- Annexure 1 – Constitution of BOS
- Annexure 2 – Agenda of the BOS
- Annexure 3 — Attendance Sheet and some pictures
- Annexure 4 – Presentation made by Dean Faculty of Law
- Annexure 5 – Action Taken Report (ATR) on BOS 2023-24
- Annexure 6 – ATR on BCI Circular on Legal Education Reforms (BCID0468-2024 dated 20th May 2024
- **Annexure A to G** as mentioned in the minutes
- Detailed Syllabus Annexures of all programs for 2024

Dr. G.R. Raghavender

SRM UNIVERSITY COE DELHI-NCR

Prof. (Dr.) Ritu Gupta

Dr. Pawan Agarwal

Dr. Pawan K. Singh

Dr. Paramjeet Singh

Dr. Rajeev Ranjan

Dr. Yatin Kathuria

Mr. Ajeet Singh

**** ***** ****

SRM UNIVERSITY DELHI-NCR, SONEPAT

Dean Law <deanlaw@srmuniversity.ac.in>

Minutes of the Board of Studies Meeting - Regarding Approval

5 messages

Dean Law <deanlaw@srmuniversity.ac.in> Sat, Jun 8, 2024 at 5:14 PM
To: "Dr.Raghavender Gudibanda Ramarao" <raghav.copyright@gmail.com>, Ritu Gupta <ritu.gupta@nludelhi.ac.in>, "Dr. Pawan Kumar Singh" <pawan.k@srmuniversity.ac.in>, HOD Law <hod.law@srmuniversity.ac.in>, CoE SRMUH <coe@srmuniversity.ac.in>, Pavan Agarwal <pavan.agarwal@srmuniversity.ac.in>
Cc: Dean Academics <deanacademic@srmuniversity.ac.in>

Hon'ble Member of the Board of Studies,
Greetings! At the outset, I would like to extend my sincere and deepest gratitude for your kind time and effort for being present in person at the Board of Studies Meeting of the Faculty of Law held on 8th of June 2024 at 10 AM. Your suggestions and deliberations have helped us further enrich our curriculum.
Please find attached herewith the draft minutes of the meeting for your kind perusal and approval please.
A line of approval will be greatly appreciated, unless you recommend any changes in the minutes.
Thanks and regards,
Dr. Vijay Kumar Singh
Dean, Faculty of Law
9891500707
vrsingh.vk@gmail.com

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Minutes of the Meeting - Board of Studies Faculty of Law 08062024.pdf
8683K

Dean Law <deanlaw@srmuniversity.ac.in> Sat, Jun 8, 2024 at 5:15 PM
To: Vice Chancellor SRMUH <vcsrmh@srmuniversity.ac.in>, "Prof. V. Samuel Raj" <registrar@srmuniversity.ac.in>
Cc: Paramjit S Jaswal <paramjitsjaswal@gmail.com>

Respected Sir,
Greetings! Today, we conducted the BOS Meeting of the Faculty of Law. Draft minutes shared with the Members of the BOS are submitted for your kind information please.
Thanks and regards
Dr. Vijay Kumar Singh
Dean, Faculty of Law
9891500707
vrsingh.vk@gmail.com

SRM UNIVERSITY DELHI-NCR, SONEPAT NAAC A+

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Paramjit S Jaswal <paramjitsjaswal@gmail.com> Sat, Jun 8, 2024 at 5:16 PM
To: Dean Law <deanlaw@srmuniversity.ac.in>

Good
[Quoted text hidden]

Dr.Raghavender Gudibanda Ramarao <raghav.copyright@gmail.com> Sat, Jun 8, 2024 at 10:07 PM
To: Dean Law <deanlaw@srmuniversity.ac.in>

Dear Prof Vijay,

I hereby approve the Minutes of the Board Meeting held today, June 8, 2024.

Regards

Dr. G. R. Raghavender
[Quoted text hidden]

Ritu Gupta <ritu.gupta@nludelhi.ac.in> Mon, Jun 10, 2024 at 12:03 PM
To: Dean Law <deanlaw@srmuniversity.ac.in>
Cc: "Dr.Raghavender Gudibanda Ramarao" <raghav.copyright@gmail.com>, "Dr. Pawan Kumar Singh" <pawan.k@srmuniversity.ac.in>, HOD Law <hod.law@srmuniversity.ac.in>, CoE SRMUH <coe@srmuniversity.ac.in>, Pavan Agarwal <pavan.agarwal@srmuniversity.ac.in>, Dean Academics <deanacademic@srmuniversity.ac.in>

Dear Dr Vijay

It was a pleasure to interact with the esteemed members during the BoS.

The minutes are fine with me. Approved please.

Best Regards

Prof. (Dr.) Ritu Gupta
Director, Centre for Business and Financial Laws
National Law University Delhi

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Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date : **22.06.2024**
Time : **11:30 AM**
Venue : **Mini Conference Room**

Department of Management Studies
Faculty of Management & Commerce
SRM University, Delhi-NCR, Sonipat, Haryana.

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Department of Management Studies
Faculty of Management & Commerce
Minutes of Meeting

A meeting of Board of Studies (BoS) of the Department of Management Studies was held on 22nd June, 2024 at 11:00 am in Mini Conference Hall of Administrative Block.

The following members were present:

Prof.(Dr.) Satish Menon Dean & HoD Faculty of Management & Commerce, SRM University Delhi-NCR, Sonepat, Haryana	Chairman & Convenor
Prof. Ramesh Chander University School of Management Kurukshetra University, Kurukshetra.	External Expert- Member
Dr. Anuka Kumar General Manager Public Affairs OPPO Mobile India Pvt. Ltd. Gurugram	External Expert- Member
Mr Vikram Barara Controller of Examination SRM University Delhi-NCR, Sonepat.	Other officials of the University – Member
Dr. Pawan Agarwal Librarian SRM University Delhi-NCR, Sonepat.	Other officials of the University – Member
Dr. Pawan K. Singh Associate Professor & Academic Coordinator, Dept. of ECE, SRM University Delhi-NCR, Sonepat..	Representative of Dean Academics
Prof. Renu Chaudhary Professor, Faculty of Management & Commerce, SRM University Delhi-NCR, Sonepat, Haryana	Member
Dr. Upendra Pratap Singh Associate Professor, Commerce SRM University Delhi-NCR, Sonepat, Haryana	Member
Dr. Sushma Sharma Associate Professor, Management SRM University Delhi-NCR, Sonepat, Haryana	Member
Dr. Radha Rani Assistant Professor, Commerce SRM University Delhi-NCR, Sonepat, Haryana	Member
Dr. Poonam Assistant Professor, Commerce SRM University Delhi-NCR, Sonepat, Haryana	Member

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The meeting started with the Welcome address of Prof. Satish Menon, Dean, Faculty of Management and Commerce.

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 04.08.2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 04.08.2023.
4. Review of the proposed Curriculum & Syllabi for possible updates/modifications in the various subjects of BBA and BBA-Business Analytics program.
5. To consider and recommend to the Academic Council, the curriculum and syllabus of MBA effective from the academic session 2024-25.
6. To consider and recommend to the Academic Council, the curriculum and syllabus of Ph.D. (Commerce) effective from the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Any other items with the permission of the chair.

Following are the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 01.08.2023	The Board of Studies meeting minutes held on 04.08.2023 were communicated to the members. The comments received have been incorporated and integrated for confirmation. (Enclosed in **Annexure-I)**	Approved
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 04.08.2023	The Action Taken Report of the Board of Studies meeting held on AY 2023-24 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department. **(Annexure-II)**	Noted
4.	To consider and recommend to the Academic Council, the revision/introduction of new courses of BBA and BBA-	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020.	Recommended

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	Business Analytics in department of management studies as per National Education Policy 2020 effective from the academic session 2024-25.	The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure III and Annexure IV.** Further, the list of courses that have undergone revision is attached in **Annexure V.** In addition, the list of new courses introduced is also attached in **Annexure VI.** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus BBA, BBA-Business Analytics **(Annexure-VII)**, effective from the academic session 2024-25 to the Academic Council for approval.	
5.	To consider and recommend to the Academic Council, the revision/introduction of new courses of MBA in department of management studies as per National Education Policy 2020 effective from the academic session 2024-25.	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020. The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure III and Annexure IV.** Further, the list of courses that have undergone revision is attached in **Annexure V.** In addition, the list of new courses introduced is also attached in **Annexure VI.** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus of MBA **(Annexure-VII)**, effective from the academic session 2024-25 to the Academic Council for approval.	

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6	To consider and recommend to the Academic Council, the curriculum and syllabus of Ph.D. (Management) effective from the academic session 2024-25.	The current scheme of curriculum and syllabus was presented before the members and no Changes in previous year Curriculum were suggested. **(Annexure VII)**	Recommended
7	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure VIII)**	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

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The meeting concluded with vote of thanks by Prof. (Dr.) Satish Menon to all the members.

Prof. (Dr.) Satish Menon Dean &HoD, (Chairman)	Prof. Ramesh Chander University School of Management Kurukshetra University, Kurukshetra. (External Expert)
Ms. Anuka Kumar General Manager Public Affairs OPPO Mobile India Pvt. Ltd. Gurugram (External Expert)	Dr. Pawan Kumar Singh (Academic Co-ordinator)
Mr Vikram Barara Controller of Examination (Member)	Dr. Pawan Agarwal Librarian (Member)
Prof. (Dr.) Renu Choudhary (Member)	Dr. Upendra Pratap Singh (Member)
Dr. Sushma Sharma (Member)	Dr. Radha Rani (Member)
Dr. Poonam (Member)	

Dean Academic Affairs

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Minutes of Meeting (MoM)
of
Board of Studies (BoS)
(Academic Year-2024-25)

Date	**:**	**22.06.2024**
Time	**:**	**11:30 AM**
Venue	**:**	**Mini Conference Room**

Department of Commerce

Faculty of Management & Commerce

SRM University, Delhi-NCR, Sonipat, Haryana.

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Department of Commerce
Faculty of Management & Commerce
Minutes of Meeting

A meeting of Board of Studies (BoS) of the Department of Commerce was held on 22nd June, 2024 at 11:00 am in Mini Conference Hall of Administrative Block.

The following members were present:

Prof.(Dr.) Satish Menon Dean & HoD Faculty of Management & Commerce, SRM University Delhi-NCR, Sonepat, Haryana	Chairman
Prof. Ramesh Chander University School of Management Kurukshetra University, Kurukshetra.	External Expert- Member
Ms. Anuka Kumar General Manager Public Affairs OPPO Mobile India Pvt. Ltd. Gurugram	External Expert- Member
Mr Vikram Barara Controller of Examination SRM University Delhi-NCR, Sonepat.	Other officials of the University – Member
Dr. Pawan Agarwal Librarian SRM University Delhi-NCR, Sonepat.	Other officials of the University – Member
Dr. Pawan K. Singh Associate Professor & Academic Coordinator, Dept. of ECE, SRM University Delhi-NCR, Sonepat.	Representative of Dean Academics
Prof. Renu Chaudhary Professor, Faculty of Management & Commerce, SRM University Delhi-NCR, Sonepat, Haryana.	Member
Dr. Upendra Pratap Singh Associate Professor, Commerce SRM University Delhi-NCR, Sonepat, Haryana.	Member
Dr. Sushma Sharma Associate Professor, Management SRM University Delhi-NCR, Sonepat, Haryana.	Member
Dr. Radha Rani Assistant Professor, Commerce SRM University Delhi-NCR, Sonepat, Haryana.	Member
Dr. Poonam Assistant Professor, Commerce SRM University Delhi-NCR, Sonepat, Haryana.	Member

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The meeting started with the Welcome address of Prof. Satish Menon, Dean, Faculty of Management and Commerce.

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 04.08.2023
3. To consider and note the Action Taken Report of agenda items of the Board of Studies held on 04.08.2023.
4. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Com. (Hons) in alignment with National Education Policy 2020 effective from the academic session 2024-25.
5. To consider and recommend to the Academic Council, the curriculum and syllabus of M.Com. effective from the academic session 2024-25.
6. To consider and recommend to the Academic Council, the curriculum and syllabus of Ph.D. (Commerce) effective from the academic session 2024-25.
7. To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.
8. Any other items with the permission of the chair.

Following are the discussions and recommendations of the meeting:

S. No.	Agenda Items	Discussion	Recommendations
1.	Welcome address & opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies welcomed and introduced the members of the Board of Studies and thanked each of them for sparing their valuable time to attend the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 04.08.2023	The Board of Studies meeting minutes held on 04.08.2023 were communicated to the members. The comments received have been incorporated and integrated for confirmation. **(Annexure-I)**	Approved
3.	To consider and note the Action Taken Report of the Board of Studies meeting held on 04.08.2023	The Action Taken Report of the Board of Studies meeting held on AY 2023-24 was presented before the members. Members took note of the decision of the Academic Council held on 19th August 2023 and the action taken by the department. **(Annexure-II)**	Noted
4.	To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Com. (Hons) in alignment with National Education Policy 2020	The draft curriculum and syllabi were presented before the members. The Chairperson of the Board of Studies briefed the members that the proposed curriculum is prepared in alignment with National Education Policy 2020.	Recommended

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	effective from the academic session 2024-25.	The members were informed that in the last BoS meeting a thorough restructuring of the curriculum as per NEP 2020 was undertaken and thus in this meeting there are not any major changes. The detailed summary of course revision and course curriculum review report are attached in **Annexure III and Annexure IV.** Further, the list of courses that have undergone revision is attached in **Annexure V.** Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus B.Com. (Hons) (**Annexure-VI**), effective from the academic session 2024-25 to the Academic Council for approval.	
5.	To consider and recommend to the Academic Council, the curriculum and syllabus of M.Com. effective from the academic session 2024-25.	The current scheme of syllabus and curriculum was presented before the members and no Changes in previous year Curriculum were suggested. The curriculum and syllabus M.Com. (**Annexure-VII**), effective from the academic session 2024-25 was recommended to the Academic Council for approval.	Recommended
6.	To consider and recommend to the Academic Council, the curriculum and syllabus of Ph.D. (Commerce) effective from the academic session 2024-25.	The current scheme of curriculum and syllabus was presented before the members and no Changes in previous year Curriculum were suggested. The curriculum and syllabus of Ph.D. (**Annexure-VIII**), effective from the academic session 2024-25 was recommended to the Academic Council for approval.	Recommended
7.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. **(Annexure IX)**	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The meeting concluded with vote of thanks by Prof. (Dr.) Satish Menon to all the members.

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Prof. (Dr.) Satish Menon Dean &HoD, (Chairman)	Prof. Ramesh Chander University School of Management Kurukshetra University, Kurukshetra. (External Expert)
Ms. Anuka Kumar General Manager Public Affairs OPPO Mobile India Pvt. Ltd. Gurugram (External Expert)	Dr. Pawan Kumar Singh (Academic Co-ordinator)
Mr Vikram Barara Controller of Examination (Member)	Dr. Pawan Agarwal Librarian (Member)
Prof. (Dr.) Renu Choudhary (Member)	Dr. Upendra Pratap Singh (Member)
Dr. Sushma Sharma (Member)	Dr. Radha Rani (Member)
Dr. Poonam (Member)	

Dean Academic Affairs

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SRM UNIVERSITY
DELHI-NCR, SONEPAT

Minutes of Meeting (MoM) of Board of Studies (BoS)

(Academic Year-2024-25)

Date	07-06-2024
Time	10:00 AM
Venue	Conference Hall, HM Block,SRMUH

DEPARTMENT OF HOTEL MANAGEMENT
SRM INSTITUTE OF HOTEL MANAGEMEN
SONEPAT, HARYANA

Minutes of Meeting

A Meeting of 6th Board of Studies for the Department of Hotel Management was held on 7th June 2024 from 10.00 AM onwards at the Conference Hall of the Hotel Management Block of SRMUH.

The following members were present in the meeting:

Name of the Member	Nomination in the Capacity
Principal Department of Hotel Management & Catering Technology SRMUH	Chairman
Professor Dr. V Samuel Raj Registrar/Dean Academic Affair SRMUH	Special Invitee
Dr. D Anthony Ashok Kumar	Director – SRM IHM Group
Prof Dr. Rajnish Shukla Professor Amity School of Hospitality, Noida	External Subject Expert (Academia)
Mr.Manoj Rawat The Culinary Director Ramada by Wyndham Gurgaon	External Subject Expert (Industry)
Dr.Sanskriti Singh Assistant Professor,SRMUH	Member
Mr.Amit Kumar Assistant Professor SRMUH	
Mr Vikram Barara Controller of Examinations SRMUH	Other officials of the University
Dr.Pavan Agarwal Librarian SRMUH	
Dr. Pawan Kumar Singh Academic Coordinator	Representative of Dean Academic Affairs, SRMUH
Mr.Prakash Chandra Pandey Assistant Professor SRMUH	Member & Convenor

Leave of Absence (If applicable)

Mr. Vikram Barara (Controller of Examination) has designated Deputy Controller of Examinations, Prof. Dr. Ajay Sharma, to attend the meeting as his representative."

The Following was the Agenda for the Meeting:

Agenda(s):

1. Welcome address & Opening remarks by Chairperson, Board of Studies.
2. To confirm the minutes of the meeting of the Board of Studies held on 08.08.2023
3. To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Sc Hotel Management & Catering Technology in alignment with National Education Policy 2020 effective from the academic session 2024-25.
4. To consider and recommend to the Academic Council, the curriculum and syllabus of B.Sc. Hotel Management and Catering Technology effective from the academic session 2024-25.
5. To consider and recommend the scheme of assessment and evaluation for the academic session 2024-25.
6. Any other items with the permission of the chair.

Following are the discussions and recommendations of the meeting:

S.No	Agenda Item	Discussions/Recommendations	Status/Remarks
1.	Welcome address & Opening remarks by Chairperson, Board of Studies.	The Chairperson of the Board of Studies warmly greeted and introduced the esteemed members of the Board, expressing gratitude for their valuable time dedicated to attending the meeting.	Noted
2.	To confirm the minutes of the meeting of the Board of Studies held on 08.08.2023	The Board of Studies meeting minutes held on 08.08.2023 were communicated to the members and submitted to the Academic Council. Enclosed in **Annexure-I**	Confirmed
3.	To consider and recommend to the Academic Council, the revision/introduction of new courses of B.Sc. Hotel Management and Catering Technology in alignment with National Education Policy 2020 effective from the academic session 2024-25.	The Chairperson of the Board of Studies introduced the draft curriculum and syllabi, emphasizing its alignment with the National Education Policy 2020. Members were informed that although restructuring had been initiated in the previous BoS meeting in line with NEP 2020, further refinements have been made this time to advance the curriculum even further. The detailed summary of course revision and course curriculum review report are attached in **Annexure-II.**	Recommended

		In addition, the list of new courses introduced is also attached in **Annexure- III.**	
4.	To consider and recommend to the Academic Council, the curriculum and syllabus of B.Sc. Hotel Management and Catering Technology effective from the academic session 2024-25.	The member presented several suggestions and recommendations during the meeting, which we subsequently discussed in detail. • One of the external subject expert has observed that the total number of hours allocated for the 1st semester & 2nd Semester is on the higher side. Efforts can be made for adjustments, if feasible, in this regard." • One expert has proposed the suggestion involves merging the two separate courses titled 'Presentation Skills' and 'Professional Skills' from the 4th and 5th semesters, respectively, into a single course." Note: As both these courses are common across all programs within the university, any required modification would be possible by the respective department (Training & Placement) only. • It has been proposed to adopt an Industry-centric approach to complete the Live Project (Sem-II and VI), aiming only to provide students with comprehensive insight into the industry and enhance their attention to detail. Additionally, it is suggested that the main research activities commence from the 4th year (Sem-VII and VIII) of the curriculum, equipping students with the skills necessary for writing a research papers." • The expert committee recommends allocating weekly hours to the research project to ensure regular feedback from students."	Recommended

		• It is advised by Deputy Controller of Examination that the course code and content of the curriculum pertaining to research methodology of 7th Semester should be substituted with the common university code and curriculum with the credit 2 only. This adjustment ensures consistency and uniformity across the university. Based on the suggestions provided by the members, it was resolved to recommend the curriculum and syllabus of B.Sc.Hotel Management & Catering Technology (**Annexure-V**), effective from the academic session 2024-25 to the Academic Council for approval.	
5.	To consider and recommend the scheme of assessment and evaluation for various courses effective from the academic session 2024-25.	The scheme of assessment and evaluation for various courses effective from the academic session 2024-25 was presented before the members. The members noted and recommended the scheme of assessment and evaluation for approval of the Academic Council. (**Annexure-IV**)	Recommended
6.	Any other item with the permission of Chair	External Examiners required for various practical examinations	Recommended

The Hon'ble Vice Chancellor is authorized to make changes mutatis mutandis in the syllabi on the recommendations of the concerned Dean and Dean Academic Affairs.

The Meeting ended with thanks to the Chair and the Member

Following members were the part of the 6th BoS meeting for the Academic Year: 2024-25 for the Department of Hotel Management:

Chairman	Dr. D. Anthony Ashok Kumar External Subject Expert	7/6/23 Dr. Rajnish Shukla External Subject Expert	07/06/24 Mr. Manoj Rawat External Subject Expert	Dr. Samuel Raj Registrar Special Invitee
Mr. Vikram Barara Controller of Examinations SRMUH	Dr.Pawan Agarwal Librarian	Dr. Pawan Kumar Singh, Representative of Dean Academic Affairs SRMUH	Dr. Sanskriti Singh Assistant Professor Member SRMUH	Mr.Amit Kumar Assistant Professor Member SRMUH